

## Long Preston Parish Council Meeting

Thursday 13<sup>th</sup> November 2014

### Minutes

**Present:** Cllrs John Goodall (Chairman), Nick Tyrer (Vice Chairman), Andy Kay, Judith Mason and Paul Morley

**In Attendance:** Gillian Muir (Parish Clerk), Cllr Moorby and 7 members of the public

#### 1. Opening and Public Participation

The Chairman opened the meeting and highlighted that it were being filmed by a member of the public. During public participation various matters were discussed including: the poor condition of street lighting at west end, benches for village greens, the new Long Preston entrance sign installed by LPHG at the south end of the village, an upcoming heritage walk, changes to the bus timetable, disruption caused by the current road works on the A65, works to the wall surrounding the playing field and the successful fundraising event held by the PFA on bonfire night.

**2. Apologies and reasons for absence:** Cllr Sturgess due to work commitments

**3. Members' interests and dispensation requests:** no interests were recorded and no dispensations requests were received.

**4. Confidential Agenda Items:** no requests were made.

#### 5. Minutes of the previous meeting

Council RESOLVED that the minutes of the Long Preston Parish Council meeting held on 9<sup>th</sup> October 2014 should be approved and signed by Cllr Goodall, Chairman, as a true and accurate record of the meeting.

#### 6. Updates and further action regarding ongoing issues

##### 6.1 Registration of village greens & 6.2 Easement for Back Green Barn

Cllr Tyrer reported on progress regarding the audit of parish council land.

Solicitors, Savage Crangle, have been unresponsive to repeated requests for information from Cllr Tyrer and the Clerk since September resulting in delays to village green registration and the drawing up of an easement.

It was RESOLVED that the Clerk should write to Savage Crangle giving them 14 days' notice to respond to parish council requests. If no response is received in that timeframe, the parish council will appoint new solicitors.

##### 6.3 Street lighting

Harrison and Cross Ltd won the contract to install new street lighting and carry out general maintenance. Work will commence imminently to replace columns in various locations. An LED light fitting trial is underway. The first of these will be installed in Pendle View. Residents who would like to comment on the LED fitting were invited to contact the Clerk.

Owing to the current financial position of the parish council and the considerable expense of street lighting, Members considered applying for grant assistance. It was RESOLVED that the Clerk should write to The Water Trust to request a financial contribution towards the cost of street lighting improvements and repairs.

#### **6.4 Provision of benches on village greens**

Cllr Kay has researched the style and cost of contemporary and traditional hardwood seating with the intention of setting up an approved list of benches for the parish. In response to a request made by Vivien Mason, council RESOLVED to approve the installation of a memorial bench on the moor similar in style to seating already in place.

A general discussion was held regarding an audit of all parish council assets, the development of the website and how it could be utilised to report problems such as light outages and dog fouling.

#### **6.5 Road Safety**

Cllr Kay has researched the various kinds of traffic control signs, their cost and effectiveness. Cllr Kay is exploring how Long Preston can become part of an NYCC Highways' scheme that makes use of a mobile vehicle activated matrix.

A general discussion followed regarding the results of previous speed surveys and strategies for improving road safety. Cllr Moorby stated that he would support a campaign for a 20mph speed limit.

It was RESOLVED that the Clerk should invite the local community Police Officer from the Safer Neighbourhood Team to a future meeting to discuss road safety issues.

### **7. Long Preston Playing Field**

#### **7.1 Registration of the playing field as a protected site**

The Clerk reported that the Queen Elizabeth programme for registering recreational fields has closed but that the playing field can still be registered with Fields in Trust under their continuation programme. Cllr Moorby suggested registering the playing field as a community asset. This will be considered in more detail at a future meeting.

#### **7.2 Playing field tree planting scheme**

Council RESOLVED to approve the tree planting scheme devised by Cllr Kay.

A member of the public left the meeting.

### **8. Baptist Burial Ground**

LPHG has done everything it reasonably can to obtain permission from relatives of the deceased to repair gravestones in the burial ground. The group now wishes to proceed with the works using Albut Ltd as the contractor. LPHG will contribute approximately £550 to the works.

Council RESOLVED:

- that Albut Ltd should be given the contract
- to provide match funding for the gravestone restoration works, estimated to £600 plus VAT.

### **9. Councillor Vacancy**

As no applications were received for the vacant councillor position, it was RESOLVED to extend the recruitment process until the post is filled.

## **10. Rules to manage the recording of parish council meetings**

It was RESOLVED to adopt the standard rules recommended by Yorkshire Local Council Association to effectively manage the recording of parish council meetings.

## **11. Audit of Parish Council Record**

The Clerk provided an update on progress made to date.

Council RESOLVED that the Clerk:

- should continue working an additional 5 hours each week auditing parish council records until the next parish council meeting in December
- should liaise with LPHG so that documents of interest are properly archived

## **12. A65 bypass campaign**

In response to a request made from a resident to re-open the A65 bypass campaign, council stated that it would be disproportionate and inappropriate for the council to spend any time at present on what appears to be a dormant issue. Should the bypass project gather any momentum in the future, it would be incumbent on the council of the time to consider an appropriate course of action.

## **13. Lengthsman**

Cllr Tyrer will research the duties and potential costs of a lengthsman for consideration at the December meeting.

## **14. Meet Your Councillor Event**

It was RESOLVED that the structure, date and time of the proposed 'meet your councillor' event should be discussed at the December meeting.

Four members of the public and Cllr Moorby left the meeting.

## **15. Finance**

15.1. Council RESOLVED to make the following payments as detailed in the financial statement dated 13<sup>th</sup> November 2014.

|                           |                        |         |
|---------------------------|------------------------|---------|
| Gillian Muir              | Clerk's expenses       | £190.79 |
| Gillian Muir              | Additional hours       | £186.88 |
| GSK 24 hour Locksmith     | Opening filing cabinet | £40.00  |
| E.ON                      | Electricity            | £177.69 |
| Long Preston Village Hall | Grant for lighting     | £ 50.00 |
| Long Preston Village Hall | Grant for boiler       | £100.00 |

Council RESOLVED to pay only 50% (or £1500) of the invoiced payments requested by Horton Landscaping Ltd due to a discrepancy between the agreed contracted amount and the total figure charged for this year. The Clerk will liaise with Horton Landscaping to settle this issue.

15.2. The financial statement dated 13th November 2014 was reviewed and approved.

15.3. The budget for 2015-16 was debated and will be finalised at the December meeting.

15.4. Other financial matters

The precept forms have been received from CDC and must be submitted by 16<sup>th</sup> January 2015.

Council RESOLVED to approve payment for 6 x councillors to attend an introductory councillor training course costing £35 per person. The Clerk will establish if Cllr Sturgess is able to attend.

## **16. Current planning applications and issues**

### **16.1 Applications**

52/2014/15100 Refurbishment and extension of barn to provide new stabling and accommodation, Barn off Mill lane, Long Preston. No objections were raised.

### **16.2 Decisions**

C/52/707: full planning permission for conversion of part of attached garage to provide utility room. Approved

C/52/708: full planning permission for erection of single storey side extension and attached garden store. Approved

C/52/90F: Full planning permission for erection of annex accommodation for family member and ancillary storage for dwelling, Cromwell House, Long Preston. Approved.

C/52/90G/LB: Listed building consent for erection of annex accommodation for family member and ancillary storage for dwelling in grounds of listed building, Cromwell House, Long Preston. Approved.

### **16.3 Craven District Council's Draft Local Plan**

No comments were made regarding the draft local plan.

## **17. Issues relating to Craven District, North Yorkshire County Councils, Yorkshire Dales National Park Authority, the Police and Council representatives**

Cllr Moorby had no comments to make. Permissions required for tree felling within National Park were discussed.

## **18. Correspondence**

The Chairman will write to Lindy Williams regarding her query about the Christmas concert with Settle brass band being organised by the Maypole Inn on Maypole Green.

Members also noted correspondence concerning the need for a car park and a location to site recycling bins; the development of a community emergency plan; changes to the highways grass cutting service; a donation request from Settle Swimming Pool and a consultation regarding the proposed merger of the four local justice areas in North Yorkshire.

Two members of the public left the meeting.

## **19. Publications – none were received.**

## **20. Items of information & proposals for the agenda of future meetings**

Recycling, donations and the development of a community emergency plan will be considered at a future meeting. Other requests for future agenda items were made under previous agenda items.

## **21. Date of Next Meeting**

It was RESOLVED that the next meeting would be held on Thursday 4<sup>th</sup> December, 7.30pm at Long Preston Village Hall

