

LONG PRESTON PARISH COUNCIL

THURSDAY 14th JANUARY 2016

MINUTES

Present: Cllrs Goodall (Chairman), Tyrer (Vice Chariman), Kay, Inglis and Morley

In attendance: Gillian Muir (Parish Clerk & RFO), CDC Cllr Moorby, John Matthews (speaking on behalf of the Hartley Educational Foundation and Settle Area Swimming Pool), and Brian Box (Parish Lengthsman)

1. **Opening and Public Participation**

The Chairman invited members of the public to put forward concerns or make comments. John Matthews spoke as an individual about the Hartley Educational Trust explaining the history of the organisation, its aims and objectives, the role of Trustees and the charity's legal obligation to produce an annual report and accounts.

2. **Apologies and reasons for absence:** Cllr Sturgess

3. **Code of Conduct and Disclosable Pecuniary Interests**

- a. No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.
- b. No requests were made for dispensations in connection with items on this Agenda.

4. **Confidential agenda items - none**

5. **Minutes of the council meeting held on 3rd December 2015**

Council **RESOLVED** that the minutes of the Long Preston Parish Council meeting held on 3rd December 2015 should be approved and signed by the Chairman, Cllr Goodall, as a true and accurate record.

6. **Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police, and Parish Council Representatives to External Bodies**

Cllr Moorby reported on the latest Crime and Disorder Committee meeting and traffic concerns at the junction of Green Gate and School Lanes. NYCC Highways has agreed to extend the double white lines on the blind spot of the A682 that contributed to a recent road traffic accident. Road safety and speeding concerns are dealt with by 95 Alive York and North Yorkshire Road Safety Partnership.

As YDNPA has received no legal objections, Cllr Kay reported that the boundary of the National Park will extend north-west into Cumbria and west into Lancashire from 1 August 2016.

Parish council representative for the PFA, Cllr Kay, reported that the parish council's donation of £360 for grass cutting will be returned as the Association has enough monies in reserve to cover this cost. The RoSPA safety inspection revealed a few minor issues that will be dealt with. The school is being consulted on how to make improvements using the £1297 donation the PFA received via the parish council. A 25 year management plan is currently being drawn up with a view to negotiations being held with the council re the lease. More tree planting will take place; the Woodland Planting Scheme will be amended and presented to the council at the next meeting. Cllr Tyrer thanked Cllr Kay for an informative report.

A general discussion took place about the role of parish council representatives and how more collaboration could be achieved with the Hartley Educational Foundation.

6.1 Temporary Vehicle Activated Sign Initiative and other traffic monitoring options

Cllr Tyrer will compile a questionnaire to gauge the opinions of residents regarding the Temporary VAS system. The questionnaire will contain all relevant information including the cost of the system and other methods for monitoring traffic. The results will be collated by the end of January.

The Clerk will contact NYCC Highways and 95 Alive York and North Yorkshire Road Safety Partnership to request the installation of a 40mph buffer zone at the west end of the village.

6.2 Highways issues relating to Green Gate & Moor Lanes

The parish council expressed its displeasure that building material had been fly tipped on Moor Lane. This has caused drains to block and sharp material to be left on the road.

RESOLUTION: the council will write to the relevant authorities to highlight this occurrence and request action to be taken. The council will thank Roy Newhouse for the effort he has put into clearing debris from the road.

6.3 Local occupancy condition and PROW maintenance

Cllr Tyrer did not have an update regarding the local occupancy condition. Councillors and the parish lengthsmen will review the initial proposal drawn up by YDNPA Area Ranger Cat Kilner regarding PROW maintenance in the parish. It will be discussed in more depth at the next meeting when Cat Kilner will be in attendance.

7. Web and mobile phone based communications

The Chairman reported that the parish council's mobile phone has stopped working. A replacement will be ordered.

8. Settle Area Swimming Pool

- a. Concern was raised regarding CDC funding for Settle Area Swimming Pool which will cease from April 2016 leaving the future of the pool uncertain.

RESOLUTION: the Clerk will draft a letter and once finalised, circulate it to CDC Councillors in the local area, CDC CEO Paul Shevlin, Julian Smith MP and the Sports Minister to urge them to campaign for CDC funding to continue.

- b. **RESOLUTION:** a donation of £270 will be made to Settle Pool

On behalf of Settle Pool, John Matthews thanked the council for its donation and outlined how the committee is working hard with officers from Craven District Council and other individuals/organisations to secure the facility's future.

Cllr Moorby left the meeting.

9. The Queens 90th birthday

Suggestions for marking the Queen's 90th birthday were discussed including a party on the main green and a beacon celebration. Ideas will be collated and reviewed at the next meeting and the annual parish meeting.

10. Parish Maintenance and Assets

10.1. Street Lighting

- a. New street lights at West End Bungalows, Station Road and Green Gate / School Lane will be connected next week. Repair of outed street lights is ongoing.

- b. The lights at Bridge End and Station Road have been condemned by Electricity North West (ENW) and will be removed. Councillors considered the replacement of these lights at an estimated cost of £1400. If carried out promptly, the electrical works would be done free of charge by ENW. The cost benefits of replacing the lights were discussed. It was noted that the council has not budgeted for this work in 2015-16 or 2016-17. Frustration was expressed at the short notice and timing of the decision to remove the lights.

RESOLUTION:

- Cllr Tyrer will draft a letter to ENW to explain the financial position of the council and to question the decision to condemn the lights
- The Chairman will research the findings of previous light surveys
- An order will be placed to repair the lights

10.2. Village green grass cutting

- a. Four quotes for 2 different models of lawn mower tractors were considered.

RESOLUTION:

- An order will be placed for the Mountfield 1640H 102cm Lawn Tractor costing £2299
 - The Clerk will liaise with insurers, Zurich Municipal, re secure storage for the mower
- b. The proposed specification for the grass cutting contract was debated and approved with amendments.

- 10.3.** Three quotes for the grass cutting contract will be obtained by the Clerk in time for the next meeting on 10th March. This will be done in compliance with finance regulation 11.1.h. Additionally, an advert inviting quotations will be displayed on the notice board and website.

- 10.4.** Benches – refer to item 10.5

10.5. Parish lengthsman tasks

Repairs have been made to the edges of Magna, Maypole and Back greens
The bench dedicated to Mr Rogers will be constructed and situated next to the Rohan Shop.
The bench at Kayley Hill will be re-positioned in consultation with Long Preston Heritage Group.

- 10.6.** Other parish maintenance matters - none

11. Finance

- 11.1. RESOLUTION:** payment of accounts was authorised as outlined in the finance statement dated 14th January and listed below:

Poppy Appeal	Donation	£	70.00
E.ON	Electricity for Nov & Dec	£	158.80
Harrison and Cross Ltd	Street light repairs	£	160.08
Gillian Muir	Clerk's expenses	£	27.75
John Goodall	Chairman's expenses	£	31.24
Total		£	447.87

- 11.2. RESOLUTION:** The finance statement dated 14th January 2016 was reviewed and approved. It was noted that a VAT refund for £511.12 had been received.

- 11.3.** Changes to the external audit regime due to the introduction of the Local Audit and Accountability Act 2014 were considered.

RESOLUTION: the council will opt in to the new Sector Led Body external audit regime

- 11.4.** Council noted note its legal obligations regarding workplace pensions. As the Clerk does not qualify for auto-enrolment and did not express a wish to join a scheme, the council decided not to seek financial advice to set up a workplace pension.

11.5. Other financial matters

The Clerk will review the estimated amount of reserves for the end of 2015-16.

RESOLUTION: an invoice of £92.00 from Brian Box for parish lengthsman duties was approved.

12. Planning

12.1. Applications: none received

12.2. Decisions:

- a. C/52/703A Full planning permission for erection of first floor rear extension to provide additional bedroom, single storey side extension to provide sitting room and conversion of kitchen back to former use as a garage, 6 Back Green, Long Preston. Refused.

12.3. Other planning issues - none

13. Correspondence

- a. In response to a request, council gave permission for Long Preston Heritage Group (LPHG) to use the main village green on Saturday 9th July to host a concert as part of the Big Dig project. LPHG will provide the relevant insurance and tidy the green afterwards.
- b. Cllr Morley will attend the Craven branch meeting of YLCA on Monday 18 January 2016.
- c. Cllr Tyrer will attend the YDNPA Parish Forum Meeting on Thursday 7th April 2016. A request will be made for the local occupancy condition to be put on the agenda.
- d. Notification has been received from YDNPA for tree works within Long Preston Conservation Area: 'To fell one sycamore and one beech tree at Fernhill, Long Preston.'
- e. The following items went on circulation:
- Communications from CDC re the Faith in Art exhibition, Streetlink initiative and the CDC Chairman's sponsored swim challenge
 - Julian Smith MP surgery dates

14. Items of information & proposals for the agenda of future meetings

It was agreed that the Annual Parish Meeting should take place on Thursday 17th March 2016. At the next meeting on 10th March, Cllr Kay requested an agenda item to discuss an extension of the playing field lease and Cllr Sturgess' motions regarding the playing field will be debated.

15. Date of the next meeting

RESOLUTION: the next meeting will be held on **Thursday 10th March 2016**, 7.30pm at Long Preston Village Hall (upstairs room).

The meeting closed at 10.00pm.