

LONG PRESTON PARISH COUNCIL

THURSDAY 9th February 2017
MINUTES

204.15 Minutes for public participation session

Four parishioners sat in attendance.

Mr. Matthew enquired if the Council would consider a donation to Settle Area Swimming Pool at the next meeting. Mr. Matthew informed the Council that unless someone will take over as editor of the Parish Magazine, the production will cease. Mr. Matthew will contact Allan Smith, the Chairman of the Friends of Settle Swimming Pool with a view to re-establishing a paper and cardboard collection point at the lay bye at the Maypole Inn.

Mr. Middleton informed the Council that the Beech tree to be felled within the grounds of 42 Main Street, discussed under item 210.1 is part of a large tree trunk showing rot and that he will replant another tree in its place.

Mrs. Attewell reported that cars parked on the road near the stones on The Green affect other traffic in a way that people drive over the cobbles of the Village Hall. A number of ideas were put forward to stop this. It may be an item for the Village Hall Committee and this will be on the agenda for the next parish meeting.

205. Present

Cllrs Tyrer (Chairman), Inglis, Morley and Sturgess. **Apologies** were received from Cllrs. Kay, Goodall, CD Cllr Moorby and NYC Cllr Welch. **In attendance:** Marijke Hill (Parish Clerk & RFO).

206. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

207. Minutes of the Meetings held on 5th January 2017

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 5th January 2017 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

208. Matters arising from Minutes not otherwise included in the Agenda

There were no matters arising from Minutes not otherwise included in this Agenda.

209. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

209.1 Craven District Cllr Moorby had reported that the blue bag collection scheme will cease in April but the blue bins will be collected every fortnight. The clerk was asked to contact CD Cllr Moorby to enquire how parishioners who cannot have a blue bin can have their blue bin waste collected.

209.2 NYCC: Countryside Access Service - Public Consultation

The Council was **informed** that NYCC is reviewing how it manages and maintains the county's public rights of way network and a set of proposal documents and a consultation questionnaire is available on the NYCC website and will be available until 19 March 2017. The proposals include a suggestion that Parish Councils should play a formal role in the prioritisation of the network of paths. The Chairman **reported** that there are not many PROWs in the parish.

209.3 YDNPA: National Park parish briefing note for Parish Councils

The Council was **informed** that the next Southern Parish Forum Meeting will be held on 19th April, 7pm, Games Room, Devonshire Institute in Grassington.

209.4 North Yorkshire County Cllr Welch had reported the fallen sign just out of the village on the Gisburn road. NYC Cllr Welch also reported that the YDNPA enforcement officer is aware of and is keeping a check on the work at Cromwell House on Moor Road. NYC Cllr Welch is hopeful to get the access to the Alms Houses on the Gisburn Road on the agenda for the next Craven Area Committee meeting at CDC.

210. Planning applications

210.1 Received

The Council had **no objections to** or **comments on** the following applications:

YDNPA: F106100: to fell a Beech tree within the grounds of 42 Main Street

YDNPA: F106100: to fell a Beech tree within the grounds of New House, New House Lane

210.2 Decisions

YDNPA: C/52/609G – full planning permission for erection of detached timber garden room, to be used as a home office, 7 Gillians Laithe, Bridge End: **granted**

YDNPA: C/52/626B – full planning permission for extension of existing single storey outhouses to create a second storey to be used as additional annex accommodation, 31 Main Street: **refused**

210.3 Other Planning Matter

210.3.a. The Council was **informed** that YDNPA had started an Article 4 Direction, which, if it is confirmed by the Authority, is to remove a 'permitted development right' that would otherwise allow light industrial premises to be converted to dwellings without full planning permission. Interested parties can make representations until 27 February. Full details can be found on the Park Authority's website:

<http://www.yorkshiredales.org.uk/living-and-working/planning-policy-section/local-planning-policy/article-4-direction>

211. Reports and decisions on various village matters

211.1 To consider further action for the Maypole Inn and the Boars Head to be added to the Register of Assets of Community Value

The Council **resolved** that the additional information should be applied to the Register of Assets of Community Value application form and should then be sent to CDC.

211.2 To receive updates and consider actions on street lighting matters: LED upgrade project

The Council was **informed** that NYCC has reported that the first order for the upgrade of 12 lights is anticipated before the end of the Financial Year 2016/17. The Council was further **informed** that two street lights that did not need an extension have been upgraded.

211.3 To consider invoicing YDNPA for maintenance on PROW footpaths

The Area Ranger Miss Cat Kilner reported that YDNPA has paid the Council's full invoice of £291.00. Miss Kilner also reported that she will start a new job on 1st April 2/17 and that a new Area Ranger will be appointed. The Council **resolved** to look into the maintenance of PROW footpaths on behalf of the Park Authority with the new Area Ranger.

211.4 To receive an update on the future use of the telephone kiosk

The Council was **informed** that there has not been a response to the article that Cllr Tyrer wrote in the Parish Magazine asking for help to get together a group of enthusiastic people from the village to discuss the maintenance of the kiosk and the art gallery. The quest for such a group is ongoing.

211.5 To receive an update from Richard Turner & Son re grant of easement 3 & 4 Back Cottages, Back Green

The Council was **informed** that a four months' grant of easement licence has been agreed and signed by the Council and Mrs. Penty. The Council had **received** a letter from RTS Richard Turner & Son in which it was stated that the value of giving rights is worth a consideration of £20,000. These rights would be for right of way to and from the property; the right to erect scaffolding over the village green to facilitate repairs; the right of connection to services/drains pipes wires conduits and the right to maintain these. The Council **resolved** that it should write to the owners to find out if this consideration is acceptable.

211.6 To receive an update on wifi project in Village Hall

The Council was **informed** that the order for a telephone line and broadband service from BT has been sent off. The clerk was asked to contact Cllr Kay to start the process of purchase of computers. Cllr Tyrer to contact Settle Town Council in relation to setting up IT classes.

211.7 To receive an update on the provision of a new lease to the Playing Field Association

The Council has drawn up the draft heads of terms of a new lease for the Playing Field Association to consider and agree.

211.8 To receive an update on the insurance claim for damaged bench near Rohan

The Council was **informed** that the new bench has been purchased and installed with the memorial plaque. The damaged bench has, for the time being, been placed by the north bound bus stop. The clerk was asked to send the invoice to the insurance company for them to process the reclaim.

211.9 To receive an update and consider action regarding Tree Survey

The Council has been in touch with two tree surgeons, but only one of them, Oliver Higginbotham, can carry out the tree survey. The clerk was asked to contact OH to proceed.

211.10 To consider actions re grass mowing contract

The Council **resolved** that the grass mowing contract should go out to tender. The contract should contain the grass cutting of all village greens as well as the strimming and collection of grass cuttings on a regular and often basis. Equipment will be provided by the Council.

211.11 To review policy for displaying minutes on notice board

The Council **resolved** that the approved minutes of the parish meetings should continue to be displayed on the village notice board.

211.12 To receive request to use Maypole Green and The Green on 6th May 2017 to celebrate May Day

The Council **resolved** that the May Day Committee should be granted permission to use the Maypole Green and The Green on 6th May 2017 to celebrate May Day.

211.13 To receive an update on outdated signs and fallen over sign

The Council was **informed** that Cllr Morley had returned the Hellifield beer festival sign to Hellifield and that he had spoken to the general manager at Bowland Fell Caravan Park about the other A-frame signs. The advertised event is ongoing and the signs will be there from March until November annually, agreed by CDC. If the Council wants the signs removed after November this year, it will have to contact the AA who is responsible for them. .

211.14 To receive an update on: 'Battle's Over - A Nation's Tribute and WWI Beacons of Light' event

The Council was **informed** that it is registered for this event and that Cllr. Morley is appointed Beacon coordinator.

211.15 To consider local community organisations to be invited to Annual Parish Meeting

The Council **resolved** that the Christmas Light Committee should be added to the list of local community organisations to be invited to the Annual Parish Meeting on 6th April at 7pm.

211.16 Village Hall lighting improvement

The Council was **informed** that the Village Hall want to improve the lighting by fitting LED bulbs and lowering the fittings, making the lights better, safer and cheaper at a cost of about £1,000. The Village Hall Committee has applied for funding and it is asking as many people as possible to vote on: <http://www.galaxyhotchocolate.com/fund/profiles/long-preston-village-hall>

211.17 To consider action re appointment of new lengthsman

The Council **resolved** that the lengthsman contract should go out to tender.

211.18 To receive correspondence re overgrown ivy

The Council was **informed** that the offended ivy has not yet been cut back. It appeared that no work on any of the village maintenance issues has been carried out. The Council **resolved** that Cllr Tyrer should speak to Mr. Atkinson of NYCC Highways to find out when all the work is scheduled.

212. Financial matters**212.1 To receive financial statement to 31st January 2017**

The Council **resolved** that the financial statement to 31st January 2017 should be approved.

212.2 Payments of accounts.

RESOLUTION: payment of the following accounts was approved and authorised:

E.ON	Electricity December 2016	£ 93.72
Sustainable Furniture	replacement bench	£458.00
Richard Turner & Son	valuation grant of easement	£420.00
M. Hill	Clerk's salary & expenses	£473.23
Beck's Garden Machinery	mower service	£166.62
Tsohost	Web site hosting	£ 30.00
NYCC	streetlight uplift at Hoyle Hill	£446.74
E.ON	Electricity January 2017	£ 93.72

The Council **noted** receipt of

VAT reclaim March – September 2017	£1,189.87
YDNPA: strimming of 4 PROWs 2016	£ 291.00

212.3 To receive and approve effectiveness of Internal Audit Control and appoint Internal Auditor

The Council **approved** the effectiveness of Internal Audit Control and **appointed** North Yorkshire Audit Services to carry out its internal audit. The Council also **approved** the risk assessment and management.

212.4 To receive Assets Register

The Council **resolved** that a review of the Assets Register should be carried out. Cllr Inglis will review benches and bins; Cllr Goodall will review street lights.

213. Reports on or notice of meetings of other bodies.

* Julian Smith MP: constituency surgeries January to April 2017, poster

* CDC: Invitation to Parish Liaison Meeting, Wednesday 22 March

* War Memorials Online: vote for the Directory of Social Change's Great Giving Funders Award

- * YLCA: Training seminars in Planning and Development and Neighbourhood Planning
- * CDC: Outbreak of Avian Flu, Kirkby Malham January 9
- * Sport England- The Active Places Data Platform: tennis courts contact details
- * Long Preston Big Dig: closing exhibition for the Big Dig Project on Saturday 25 and Sunday 26 March, from 10am to 4pm both days, in Long Preston Village Hall
- * The Repair Shop: flyer re new programme for BBC 2
- * e-mango website design for local councils: hints and tips for 2017
- * Plantscape: plan your planters for summer 2017
- * E.ON energy: invitation to energy storage webinar, 9 February 2017 at 2pm
- * Datacenta Hosting; Services Available
- * YLCA: allotment training events, 23/02/2017, York and 24/02/2017, Doncaster
- * Strensall and Towthorpe Parish Council, York: Mini MUGA for sale
- * YLCA Craven Branch meeting: minutes previous meeting
- * Lune Valley Rural Housing Association: Invitation to briefing about Community Land Trusts, 7/2
- * YLCA: NALC DIS and Grants & Funding Bulletins
- * YLCA: Rural Affordable Housing Schemes - Request for Case Study Examples
- * YLCA: White Rose Update January 2017 edition
- * Rural Services Network: Rural Opportunities Bulletin February 2017
- * Inside Government: tackling flooding, 27 April, Central London
- * Nu-Med Magazine: Your New Issue is Here- Children's Mental Health Week

214. Matters not included on this agenda, addressed as a matter of urgency.

No matters have been brought to the attention of the Council.

215. Reports / comments on other matters for information only, or for inclusion on a future agenda.

No reports/comments were presented.

216. Date of the next parish meeting

RESOLUTION: the next meeting of the parish council will be held on Thursday 9th March 2017 at 19.30 hours (7.30pm) in Long Preston Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.12 hours (9.12pm).

M. Hill
Clerk to the council