

LONG PRESTON PARISH COUNCIL
THURSDAY 5th January 2023
MINUTES

Present: Cllrs James Bellis (Chairman), Robert Wood, Katy Attewell, Steve Harris, Ann Kay, Liz Palmer, and Chris Moorby.

In attendance: County Councillor Simon Myers and Parish Council Clerk Marijke Hill.

9.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

There were no members of the public in attendance.

9.2 Apologies for absence. None received.

9.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011, and any Other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

9.4 Minutes of Meeting

The Council **resolved** that the Minutes of the Parish Council Meeting 8, held on 1st December should be approved and signed by the Chairman, Cllr Bellis, as a true and accurate record.

9.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

- a. The Council **noted** that Community First Responder Mr Gareth Croll has taken over the defibrillator weekly checking and recording on The Circuit, the National Heart Foundation website. Mr Croll reported that members of the public may find the keypad lock to open the cabinet a bit difficult and the Council **agreed** that Cllr Moorby should purchase a new keypad lock in case the attempt to carry out some remedial repair is unsuccessful.
- b. The Council was **informed** that, after consultation with readers, the Parish Magazine Committee had decided to cease including the approved Parish Council Minutes in the Parish Magazine.

9.6 To receive reports from Craven District and North Yorkshire County Councils, and the Police

- a. County Councillor Simon Myers reported that the County Council will consider the budget for the financial year 2023-2024 at the February meeting and noted that all District and Borough Councils, apart from Craven DC, had presented a budget deficit to the new North Yorkshire Council. It will see an increase of £22 million in additional funding from the Government, principally to respond to the massive increase in social care costs and to assist in getting people out of hospitals more quickly. However, it is estimated that there will be a shortfall of more than £30 million in the new County Council's budget, the majority of which will have to be covered by the one-off use of reserves as well as some savings. In the longer term the financial gap is expected to widen and will need to be met by additional savings of millions of pounds, as the Government's additional funds will not be enough to counter the soaring rate of inflation which has had a dramatic impact on the authority's finances.
- b. District Councillor Chris Moorby reported that a grant application to the 'Warm and Welcome Places Grant Scheme' has been submitted by the Long Preston Village Hall Committee.

- c. The Council had **received** the written police report, which contained 28 incidents during the period between 27 November and 31 December 2022, notably the theft of a quad bike, which has been recovered and an arrest has been made.

9.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a. Applications

- 1 YDNPA: C/52/11Q/LB – listed building consent for works externally to repair/repoint crack damage to front elevation and to create an outlet in the stone gutter using a lead socket and install a downspout and, internally for localised crack repairs and re-plastering in the dining room, kitchen, and spare bedroom at Glenroyd, 4 Main Street. The Council **agreed** it had no comments to make.

b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**. The Council was **informed** that CDC will strive to determine this planning application before the integration to a unitary council on 1st April 2023.
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 YDNPA: C/52/93C – full planning permission for conversion of barn to 4 no. cottages for local occupancy or short term holiday lets, Maypole Barn, Main Street. **Not yet decided**
- 5 YDNPA: C/52/620E – full planning permission for re-siting of existing secure container; install feather boarding to all elevations and roof over with plastic-coated roof sheets (part retrospective) at Long Preston Playing Field, School Lane. **Not yet decided**
- 6 YDNPA: C/52/89G – Full planning permission for erection of extension to existing agricultural building, Megs Farm, Green Gates Lane. **Not yet decided**
- 7 YDNPA: C/52/695C – Householder planning permission for erection of single storey extension to kitchen/diner and associated alterations, 19a - 19b Kirk Lee House, Main Street. **Approved conditionally**

c. Other Planning Matters

- 1 Update regarding the alleged use of Back Green for the sale of used cars
The Council had **received** correspondence from the YDNPA Enforcement Officer, asking for additional information, and **noted** it is in the process of providing this.
- 2 The Council **noted** the adoption of the reviewed YDNPA Planning Enforcement Plan by their Members at the Full Authority Meeting on 13th December.

9.8 To consider action regarding parish maintenance matters

a. street lighting matters

- 1 Regarding the installation of a new street light at Greengates Lane the Council had asked the NYCC Street Light Officer to provide a quotation and it **noted** that a site meeting will be arranged soon to determine the location of a new column. The Council had also asked County Cllr Simon Meyers for some funding towards the costs of this new street light, expected to be in the region of £3,000, and was informed that a substantial amount towards these costs is available under the Member Locality Budget Scheme, in the current or in the next Financial Year.

2 The Council **noted** it has not had a reply from the NYCC Street Lighting Officer regarding the electricity connection to the newly erected column at Magna Print.

b. Playing Field matters

1 The Council was **informed** that the purchase of additional signage, such as 'people use the playing fields at their own risk', and a few signs 'no dogs allowed' is in progress. The Council had **received** a few representations about the state of the playing field around the pavilion and the car park and **agreed** that the waste should be removed. The Council was **informed** that members of the PFA are willing to help and **agreed** that Cllr Moorby should ask members of the PFA for clarification of the proceedings of the removal of combustible and non-combustible waste and report back at the next Parish Council meeting.

c. tree matters

1 The Council was **informed** that Tree Tops Forestry has completed the tree assessment and **noted** their report that there is no urgent works needed on any of the trees, just some minor dead wood removal and some crown lifting to statutory heights. The Council **agreed** to accept the estimate for such a day's work for £645 + vat including rubbish removal, safety signs, insurance cover, and permission from the YDNPA to carry out tree works.

The Council was also **informed** that the large Ash tree on Main Green needs to be checked for Ash die back in the summer and TTF will report back within the cost of the survey.

The Council **agreed** to inform the Village Hall Committee that the Sycamore on the triangle at the Village Hall was reported by TTF as no work needed.

2 The Council was **informed** that volunteers have planted a number of trees on the moors over the village in the last year or so. The Council **agreed** that people should inform the Council of their intentions to plant trees on the moorland enclosed by the parish boundaries as the Parish Council is responsible for this land.

3 The Council was **informed** that the Jubilee tree has been delivered and will be planted on Magna Green when appropriate.

d. lengthsman services

The Council was **informed** that the lengthsman has almost completed the work on the benches.

e. NYCC Highways matters

1 Todd Style Footpath

- Regarding maintenance work on Todd Style Footpath, the Council **agreed** to ask County Councillor Myers to address the matter of resurfacing the footpath with NYCC Highways as the condition of the footpath is bad along all of its length with trip hazards on both edges and many on the main path itself and the lack of lighting on the path increases the risk of trips and falls.

- Regarding the installation of low-level lighting at Todd Style Footpath the Council was **informed** that some funding might be available under the County Council Member Locality Budget Scheme.

- The Council **noted** that the 'footpath only' signage has been installed by the YDNPA, albeit inadequate as well as inappropriately located on the telegraph pole.

2 proposed new mirror at junction with Station Road

The Council had asked County Cllr Simon Myers to address the inadequate mirror on Main Street at the junction with Station Road with NYCC and was **informed** that NYCC has no intention of replacing the mirror but that the Parish Council can remove it if it wishes to do so.

The Council **agreed** to seek the views of NYCC in relation to possible liability issues if the Parish Council were to replace the mirror on land for which NYCC has maintenance responsibility.

- f. YDNPA matters
Regarding the barbed wire placed on the fence on a Public Right Of Way between New Pasture Lane and Scalehaw Lane the Council **agreed** to contact the YDNPA Area Ranger to investigate if the definitive width of the public footpath is available for the public use and take action where there is not a 1 000 mm gap of a structure or of manoeuvring space.
- g. other maintenance issues
There were no other maintenance issues reported.

9.9 To consider action regarding parish matters other than maintenance

- a. Speeding matters
- 1 The Council was **informed** that the letter regarding installation of average speed cameras on the A65 and installation of a 20mph zone on either side of the main road should be addressed to the PFC Commissioner and MP Julian Smith as well as to the NYCC Leader and to the campaign group '20's Plenty'.
 - 2 The Council **agreed** that the Chairman, Cllr Bellis, and Cllr Moorby will arrange a date to download the data from the VAS in order this can be shared with NYCC Highways and re-position the VAS.
- b. Parking matters
- 1 The Council **confirmed** the date of the Public Consultation Meeting to discuss its detailed Parking Issues Report, which identified specific areas of concerns, as well as general and specific options, as Thursday 23rd February in the Village Hall at 7.30 pm.
The Council **reiterated** to publicise the report on its website and in the Parish Magazine prior to the public meeting.
 - 2 Regarding the procurement of 'no parking' signs on village greens, the Council **agreed** to make enquiries with two firms for 15, A3-size, aluminium plated signs, reading that 'parking on any part of the Village Green in ownership of LPPC, including the Rights of Way, is strictly prohibited'.
- c. telephone kiosk
The Council **agreed** to make enquiries regarding the cork display boards on two sides of the kiosk and to contact the Heritage Group again to come forward with their ideas about the future use of the kiosk.
- d. Community Emergency Plan update
The Council **agreed** that former councillor Paul Morley should be asked to be the 'Lead Contact' on the updated Community Emergency Plan and **appointed** Cllr Katy Attewell as the 'Deputy Lead Contact'. The Council further **agreed** that the two 'Contact Leaders' should liaise with the Village Hall Committee and further update the Plan.
- e. to consider terminating the lease for the Baptist Chapel Graveyard
The Council **agreed** to defer discussions regarding this item to the Parish Council meeting in May.
- f. to set date for Annual Parish Meeting and Annual Meeting of the Parish Council
The Council **decided** to hold the Annual Parish Meeting on Thursday 6th April 2023 at 8.00 pm after the ordinary Parish Council meeting.
The Council **decided** to hold the Annual Meeting of the Parish Council on Thursday 4th May 2023 at 7.30 pm followed immediately by the ordinary Parish Council meeting.

g. dispute matters on Back Green

The Council **resolved** that this item is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

The Council had **agreed** that going to mediation is a better option to litigation and it has written to the owner of 4 Back Green to carefully consider this option and reply by 27th February at the latest.

9.10 Finance

a. The Council **resolved** to approve the Financial Statements and Report to 28th December and **noted** the total balance of both accounts as £22,001.76.

b. The Council **approved** the payment of the following accounts for January:-

Vodafone direct debit wifi Hall	£ 26.85
Npower (street light electricity December)	£106.01
Harrison & Cross (repair street light on Village Hall with new LED)	£312.00
Harrison & Cross (repair street light on triangle by Post Office)	£ 84.60
Cllr Wood (Festive Lights Ltd invoice for additional lights Kayley Hill)	£141.88
LP Village Hall (hall hire 1/12 and 3/12)	£ 50.00
M. Hill (clerk's salary & expenses December)	£728.07
Tree Tops Forestry Ltd (tree assessment)	£714.00
D. Bussey (lengthsman services to date)	£268.43
HSBC monthly bank charges for December	£ 11.00

The Council **noted** receipt of £8.85 from HSBC as interest for December.

The Council **noted** receipt of £120 from a resident for additional Christmas Lights on Kayley Hill.

The Council **noted** receipt for adverts of £420 to the Parish Magazine Committee in December.

The Council **noted** receipt of a credit note from Npower of £49.24 under the Electricity Energy Bill Relief Scheme and **resolved** to transfer £56.77 for street light electricity in December in order the account is balanced at £0.00 by 1st January 2023.

c. The Council was **informed** that the processing of the new HSBC bank mandate is in progress.

d. The Council **resolved** to appoint Rachel Pearson to carry out the Internal Audit of the current Financial Year 2022-2023 for £84.00 plus VAT.

e. Cllr Kay **verified** the bank reconciliation for the third quarter of the Financial Year 2022-2023 to 31st December 2022 and **reported** that no issues have been found.

9.11 Reports on or Notice of meetings of Other Bodies

* The Council **noted** the update on North Yorkshire Council December 2022 that there will be a single website, a single telephone number and a single set of social media feeds, as well as a main office in every former district area, supported by around 30 additional customer access points across the county.

* NYCC: Skipton & Ripon Area Constituency Committee 15th December 2022

* The Council noted the move of the Ingleton Neighbourhood Policing Team to Bentham Fire Station on 21st December

* The Council **noted** the Hedgehogs R us hedgehog highway project, a 5 inch gap in a fence, allowing hedgehogs access to forage for food and meet mates.

* YLCA: White Rose Bulletin 9/12; Law and Governance Bulletin December 2022; NALC Chief Executive's Bulletins; Webinar Training Programme January to March 2023

* PFCC: precept consultation until 16 January

9.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no urgency matters reported.

9.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments reported.

9.14 Date and time of the next Parish Council meeting

The Council **confirmed** the date of the next Parish Council meeting as Thursday 2nd February 2023 at 7.30 pm in the Village Hall.

There being no further business to discuss the Chairman closed the meeting at 22.28.

Marijke Hill
Clerk to the Council