

## LONG PRESTON PARISH COUNCIL

THURSDAY 1<sup>st</sup> February 2018  
MINUTES

### **355. 15 Minutes for public participation session**

Two parishioners sat in attendance. Mrs Hillary Baker asked the Council if some maintenance could be carried out on the guttering at the bus stop near Rohan Shop. Cllr Morley will pursue.

### **356. Present**

Cllrs Tyrer (Chairman), Goodall (Vice-Chairman), Inglis, Kay, Morley and Sturgess.

**In attendance:** CD Cllr Moorby and Marijke Hill (Parish Clerk & RFO).

### **357. Code of Conduct and Disclosable Pecuniary Interests**

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

### **358. Minutes of the Meetings held on 7<sup>th</sup> December 2017**

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 7<sup>th</sup> December should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

### **359. Matters arising from Minutes not otherwise included in the Agenda**

- Cllr Goodall **reported** that the notice board is in some state of disrepair and this item should be discussed further at the next Parish Council meeting.
- Cllr Goodall **reported** that the Christmas Lights accounts and funds of £213.52 have been filed with the clerk. The clerk will deposit the funds with HSBC.

### **360. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies**

- a. CD Cllr Moorby **reported** that dog fouling leaflets have been posted to parishioners and that he has carried out a litter pick campaign to collect four sacks of rubbish around School Lane, Little Newton Lane and Scalehaw Lane.
- b. There was no report from NYCC.
- c. YDNPA:
  - boundary sign at entrance of village: A site meeting to determine the exact location of the Yorkshire Dales National Park' sign has taken place. Cllr Kay will contact Robert Ashford, the Area Ranger to proceed;
  - review of Parish Forum Initiative: Cllr Tyrer will fill in the form;
  - notification of Spring 2018 Parish Forum on 25th April, Grassington: the Council **agreed** that Cllr Tyrer should attend.
- d. In her written report PCSO Grace had **reported** 5 incidents for January: one ASB of a disruption between family and friends; one theft from the Garden Allotment of six Khaki Campbell ducks; one serious RTC which involved one vehicle on the A65 just outside Long Preston; one historic incident and one sudden death.

### **361. Planning applications**

#### **361.a Received**

The Council had not received any planning applications.

**361.b Decisions**

The Council had **received** a decision on the following planning applications:

- 1 YDNPA: C/52/670A – outline planning permission for erection of 2 dwellings and formation of additional parking turning area for existing dwelling within existing curtilage, 1 Pendle View, Main Street **withdrawn**
- 2 YDNPA: C/52/89B – full planning permission for erection of agricultural storage building, Megs Croft, Green Gates Lane **withdrawn**
- 3 YDNPA: C/52/638B – full planning permission for erection of double garage to west elevation of dwelling, The Heath, 48 Main Street **approved conditionally**
- 4 YDNPA: C/52/695B – application to modify Section 106 Agreement dated 05/04/2011 (under planning permission C/52/695) to the Local Occupancy Criteria listed in Appendix 5 of YDNPA Local Plan 2017, Kirk Lee Barn, 19c Main Street **approved**

The Council had **not received** a decision on the following planning applications:

- 5 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane:
- 6 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 7 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield

**361.c Other Planning Matters**

- 1 To receive an update on YDNP Planning Authority reaching a decision on planning application:  
C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane.  
No further report was presented. #The Chairman will provide an update report at the next Parish Council meeting.

**362. Reports and decisions on various village matters****362.a maintenance action and use of the telephone kiosk**

The Council **agreed** that Cllrs Tyrer and Morley will make a list of maintenance works to be carried out. The Council also **agreed** that the Primary School should be involved in the future use of the kiosk in principle. The clerk was asked to re-invite the head teacher to discuss this at the next meeting.

**362.b street lighting matters**

Cllr Goodall **reported** on a few street lighting matters:

- the Christmas lights unmetered seasonal inventory has been sent to ENW and an invoice is expected;
- Cllr Goodall will provide a list of the unwanted posts and light fittings around the village with cost implications, following the completion of the upgrade of street lights project;
- Cllr Goodall has revised and updated the document of unmetered supplies and a new EAC certificate has been received. The Council **agreed** that it would consider to adopt this document at the next Parish Council meeting;
- the Council has received a request for Information from Lothersdale PC regarding alternative suppliers and maintenance of street lighting in North Yorkshire and it **agreed** that Cllr Goodall will provide all information as and when needed;
- the Council had received correspondence from Ms Linda Cunliffe at West End that the street light which is attached to her property should be replaced under the Council's street light replacement project as a light at that location is necessary for the safety of drivers. The Council

**decided** that it will ask NYCC Highways to make an assessment and report to the Council. The clerk was asked to write to Ms Cuncliffe and contact NYCC Highways.

**362.c** wifi project in Village Hall

The Council **agreed** that the clerk should proceed to set up the broadband business account with Plus Net as soon as Cllr Kay has sent the link.

**362.d** progress report from the PFA regarding the playing fields

Cllr Kay **reported** that the PFA AGM was held and that the process to surrender its lease has started as well as the process of formalising the ownership of assets.

The newly elected PFA Chairman, Andy Gillies informed the Council that the Primary School may be wishing to use the tennis court area of the Playing Fields as a fall-back option until some structural work to the school is completed. The Council considered any insurance issues and **decided** to give its consent, which automatically covers this issue under the Public Liability section of the Parish Council's policy, provided a risk assessment is in place.

**362.e** speed calming signs around the Green

The Council was **informed** that the two 'caution children playing' safety signs have been delivered and will be put up as soon as possible.

**362.f** lengthsman duties and grass cutting

The Council **agreed** to discuss this item in private session. The current lengthsman contract has come to an end and the Council decided to start the advertising process for a new lengthsman in March.

**362.g** Castleberg Hospital briefing

The Council was **informed** that the consultation period to share views on the two offered alternatives (re-open Castleberg Hospital following essential estate repairs; or close Castleberg Hospital and provide care at home or in a community setting) will run until 27<sup>th</sup> February. The Council **agreed** to complete the online survey and opt for the provision of in-patient care.

**362.h** possible new bin by bus stop on Maypole Green

No update was presented.

**362.i** dog fouling issues in Church Yard

The Council was **informed** that as soon as the Diocese has approved the proposed dog fouling signs these will be put up at each entrance into the churchyard.

**362.j** flooding at the junction of Mill Lane with Back Lane

The Council has **received** complaints from parishioners about flooding of the junction of Mill Lane with Back Lane in times of rainfall. NYCC Highways has responded that the issue appears to be with a land drain further up Back Lane and that further investigation is required when resources permit, bearing in mind the low volume of traffic. Cllr Goodall has replied that NYCC has responsibility to maintain the highway for all users. The Council **decided** to ask NYC Cllr Welch to be of assistance to get this concern resolved.

**363** To receive reports and decide actions on village matters other than maintenance

**363.a** letter from CDC regarding GDPR and NALC Legal Briefing L10-17

The Council had **received** correspondence from CDC in relation to 'the applied GDPR' which requires all public authorities that handle personal data, irrespective of their size, to appoint a Data Protection Officer (DPO), whose role is to carry out a number of specific tasks in order to ensure compliance with the legislation. CDC would provide the Parish Council with the services

of its DPO as described in Article 39 of the Data Protection Bill for an annual fee of £150.00. The Council **resolved** to accept CDC's offer to appoint a DPO to act on its behalf.

The Council **noted** NALC's position in its Legal Briefing L10-17 that most clerks and responsible financial officers of local councils cannot be designated as the DPO of the council for whom they work.

**363.b** to approve meeting dates for specific meetings in connection with parish elections on 03/05/18

1. Annual Meeting of the Parish Council is to be held on or within 14 days after the day on which the councillors elected at the election take office. The Council **resolved** that the Parish Meeting on 3<sup>rd</sup> May is postponed to 17<sup>th</sup> May, preceded by the Annual Meeting of the Parish Council.
2. The Council **resolved** that the Annual Parish Meeting will be held on 5th July.

**363.c** The Council was **informed** that the Heritage Group would like to stage a concert to mark the return of soldiers at the end of WW1 and it has contacted Robert Freeman at CDC for advice.

**364. Financial matters**

**364.a** To receive financial statement to 31 December 2017

The Council **resolved** to approve the summarised accounts and the monthly statement.

**364.b** To receive an update regarding repayment of £400 as penalty for failure to submit P35

The Council has not managed to contact the clerk at the time of the omission and it **agreed** that it should contact the chairman of the Parish Council for which Ms Roos still works and request that he would ask Ms Roos to contact this Parish Council with a view to getting this issue resolved.

**364.c** Payments of accounts.

The Council **approved** payment of the following accounts:

Safety Signs and Notices Ltd	£ 35.77
M. Hill (clerk's salary and expenses December 2017)	£514.95
E.ON electricity December	£102.50
M. Hill (clerk's salary and expenses January 2018)	£495.72

**364.d** To verify bank statements for 3rd quarter of Finance Year 2017/2018

Cllr Sturgess **verified** the bank statements for the 3<sup>rd</sup> quarter of the Finance Year 2017/2018 and no issues were found

**365. Reports on or notice of meetings of other bodies.**

- \* Craven and the First World War project newsletter - Winter 17/18
- \* Police precept consultation until 28 January 2018
- \* YLCA: White Rose Update Newsletter December Issue
- \* YLCA: Application of referendum principles in the next three years
- \* YLCA: Raising awareness of the potential for bird flu
- \* YLCA: Craven Branch Meeting – 15/01/2018
- \* NALC Chief Executive's Bulletin No 1 (5/1/18), 2 (12/1/18), 3 (10/1/18); 4 (26/1/18)
- \* YLCA: Planning Seminars
- \* TV Programme hoping to speak to Grandparents, flyer
- \* YLCA: Dementia Friendly Councils
- \* Library Theatre: village events - Alan Bennett, John Godber etc
- \* Seminar Neighbourhood and Urban Renewal in post-Brexit Britain
- \* Nemesis Fireworks: Pyrotechnic Displays 2018
- \* Brain tumours - using your local influence to help us find a cure
- \* Sovereign Play Equipment - Free 12 Months Quote & Design Plan
- \* Renewal of local bus service contracts in the Scarborough, Harrogate and Craven areas

**366. Matters not included on this agenda, addressed as a matter of urgency.**

There were no matters addressed.

**367. Reports / comments on other matters for information only, or for inclusion on a future agenda.**

a NYCC: Craven Area Committee Meeting on 8th February 2018, Ingleton

The Council **noted** the NYCC Craven Area Committee Meeting on 8<sup>th</sup> February in Ingleton and the notification is put on the notice board.

b Settle Stories Festival 2018 poster and flyers

The Council **noted** the poster and flyers of Settle Stories Festival 2018 and the poster is put up on the notice board.

**368. Date of the next parish meeting**

The Council **confirmed** the date and time of the next Meeting of the Parish Council as Thursday 1<sup>st</sup> March 2018 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 20.50 hours (8.50pm)

M. Hill

Clerk to the Council