

## LONG PRESTON PARISH COUNCIL

THURSDAY 7<sup>th</sup> December 2017  
MINUTES

### **332. 15 Minutes for public participation session**

Two parishioners sat in attendance. Mrs Kate Attewell asked the Council if a bin could be placed by the bus stop on the Maypole Green. Cllr Goodall will contact CDC and report back at the next Parish Council meeting. Mrs Hillary Baker reported a speeding HGV on the A65 going through the amber lights at the pedestrian crossing between the bus stops.

### **333. Present**

Cllrs Tyrer (Chairman), Goodall (Vice-Chairman), Inglis, Kay, Morley and Sturgess. **In attendance:** CD Cllr Moorby, YDNPA Area Manager (Southern Dales) K. Hilditch and Marijke Hill (Parish Clerk & RFO).

### **334. Code of Conduct and Disclosable Pecuniary Interests**

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

### **335. Minutes of the Meetings held on 2<sup>nd</sup> November 2017**

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 2<sup>nd</sup> November should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

### **336. Matters arising from Minutes not otherwise included in the Agenda**

No matters arising from Minutes not otherwise included in the Agenda were recorded.

### **337. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies**

- a. CD Cllr Moorby **reported** that the planning application on The Flashes will not be reported to the Planning Committee until all consultations have been completed. At this stage no Planning Committee has been targeted.  
Cllr Moorby has raised £2,670.83 for his chosen charity Marie Curie. He has also raised £150.00 for the British Legion at the Civic Dinner, themed around Armistice Day.  
Cllr Moorby reiterated concerns about the volume of traffic and the speed around the greens and School Lane in Long Preston and on Station Road in Hellifield. He expressed great concerns about the construction traffic, particularly HGVs, when the development commences on Green Gates Lane especially at the junction at the top of Maypole Green, as well as speed concerns on the A65. Even though traffic surveys were carried out in Long Preston and the average was found to be about 30km/h the police have decided that Long Preston is deemed to be a suitable place for a speed motorcycle to be deployed.  
Cllr Moorby reported that there has been another spate of cold calling in the area. He urges people to ring the police and contact the Parish Council to obtain a no cold calling sticker if people are concerned.  
Cllr Moorby asked the Council if his report and the peer review could be posted on the notice board. Cllr Goodall will put them on the notice board.
- b. There was no report from NYCC.
- c. YDNPA: boundary sign at entrance of village

YDNPA Area Manager (Southern Dales) Kate Hilditch supports the Council's initiative to install a 'welcome to the Yorkshire Dales National Park' sign. The Council **agreed** to have a site meeting at Kayley Hill to determine the exact location, after which the clerk will contact Mrs Hilditch to proceed.

Mrs Hilditch reiterated the YDNPA's request to receive a copy of the invoice for the strimming of the four PROWs before a refund could be transferred.

- d. In her written report PCSO Grace had reported 12 incidents in November: four reports of highway disruption: pot holes on A65; traffic lights not working; a sewerage pipe in road; golden ring found in the village. Road related incidents: manner of driving; abandoned vehicles on Moor Lane; report of fraud, Suspicious incident: males going door to door asking for work; lead stolen from the roof of the Primary School; burglary at the Maypole Pub: investigation ongoing. PCSO Grace had mentioned that North Yorkshire has the lowest crime rate in England, outlined in the Office of National Statistics' (ONS) "Crime in England and Wales, year ending June 2017" bulletin.

### **338. Planning applications**

#### **338.a Received**

- 1 The Council **decided** to object to planning application YDNPA: C/52/670A – outline planning permission for erection of 2 dwellings and formation of additional parking turning area for existing dwelling within existing curtilage, 1 Pendle View, Main Street. The Chairman will write the objection letter.
- 2 The Council **decided** to object to planning application YDNPA: C/52/89B – full planning permission for erection of agricultural storage building, Megs Croft, Green Gates Lane. The Council is of the opinion that the erection of this agricultural storage building is over-intensive as there are already two other buildings for agricultural storage within the curtilage and therefore, the agricultural storage needs are fully satisfied by the existing storage buildings.

#### **338.b Decisions**

The Council had **received** a decision on the following planning applications:

- 1 YDNPA: C/52/638C – full planning permission for conversion and extension of existing double garage / garden room to provide a 2-bedroom holiday let, The Heath, 48 Main Street ***withdrawn***
- 2 YDNPA: C/52/628E/LB - listed building consent to replace 2 no. windows on front elevation with new timber, slimlight double glazed units to match existing window design and dimensions, Cobblers Cottage, 7A Main Street ***approved conditionally***
- 3 YDNPA: trees in conservation area: remove 1 Ash tree, 14 Chapel Walk ***no objection***

The Council had **not received** a decision on the following planning applications:

- 4 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane:
- 5 YDNPA: C/52/695B – application to modify Section 106 Agreement dated 05/04/2011 (under planning permission C/52/695) to the Local Occupancy Criteria listed in Appendix 5 of YDNPA Local Plan 2017, Kirk Lee Barn, 19c Main Street:
- 6 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 7 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield
- 8 YDNPA: C/52/638B – full planning permission for erection of double garage to west elevation of dwelling, The Heath, 48 Main Street

#### **338.c Other Planning Matters**

- 1 To receive an update on YDNP Planning Authority reaching a decision on planning application: C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane.  
The Council had **received** clarification from NYC Cllr Welch that he has explained the planning procedure regarding Cromwell House, not the actual works.  
The Council **reiterated** its dismay that this planning application is taking far too long before a decision is reached. The Council **agreed** that the Chairman should write a letter to raise the serious concerns it has again that two historic walls have been destroyed which form part of this listed building and lie within the conservation area and that a substantial tree has also been removed.
- 2 To receive correspondence from NYCC to review the Register of Common Land (Commons Act 2006)  
The Council had **received** a response from NYCC in connection to the exact nature of the rights that were registered for unit 733 (CL 250) (a piece of waste land on the side of the beck and road) on behalf of the inhabitants of Long Preston. With regard to the ownership section of the register, the Council has the right to protect the land but it is not officially the owners as it is registered under section 9 of The Commons Registration Act 1965.

### **339. Reports and decisions on various village matters**

#### **339.a street lighting matters**

Cllr Goodall **reported** on a few street lighting matters:

- NYCC Highways had sent a letter detailing plans to install LED lighting as part of a street lighting improvement programme within the next three years. The Council has recently completed purchase of compliant LED lighting throughout the village, and all but one (Maypole Green near the telephone kiosk) is now installed. These are all village assets and the Council will use its own preferred contractor as and when necessary.
- There was no further report regarding the replacement of ENW pole, 41-03-01, on A682, near "Knowles Cottages" and the large tree obscuring the current street light.
- Cllr Goodall has arranged the Christmas tree, lights, electricity power and posters. Cllr Chris Moorby has offered help to get the lights on the Christmas tree with Mr Brian Box. Cllr Goodall informed the Council that the Christmas Tree Committee is dissolved and that all matters will be lodged with the clerk. A new Committee will need to be formed as soon as possible. Councillors expressed their sincere thanks to Cllr Goodall for all the hard work he has done over the years to make the annual Christmas Light switch-on such a successful event.

#### **339.b issue with BT on wifi project in Village Hall**

The Council was **informed** that BT had agreed to a final invoice of £253.84. The Council has received a credit cheque from BT of £203.58.

Cllr Kay **reported** that Plus Net would charge £166.99 annually for a broadband business account with 'pay-as-you-go' on the telephone plus £5 set up costs. The Council **agreed** to proceed.

#### **339.c maintenance action regarding the telephone kiosk**

The Council had **received** correspondence from the head-teacher of the Primary School with a request if the school could be involved in thinking of an innovative use for the telephone kiosk. The Council **agreed** it should invite Mrs Martin to the next Parish Council meeting to discuss this.

#### **339.d progress report from the PFA regarding the playing fields**

The Council was **informed** that the PFA will hold the AGM in January 2018, at which it will surrender its lease and formalise the ownership of assets. The PFA has installed two items of play equipment.

**339.e** reply from NYC Cllr Welch regarding 20mph limit or 20mph zone around the Green

The Council had **received** a further reply from NYC Cllr Welch and CD Cllr Moorby reiterated that speeding matters should be reported to the 95 Alive department at NYCC.

The Council **resolved** to purchase the two 'caution children playing' safety signs, as prepared by the clerk, for £36.61.

**339.f** lengthsman duties and grass cutting

The Council **agreed** that it would offer Mr Steve Andrews a further one year contract to cut the grass on the village greens under the same terms and conditions. The Council will discuss all aspects of the grass mowing on the playing fields at the next Parish Council meeting.

Cllr Morley **reported** that Mr Jake Lye will carry out the maintenance duties mentioned at minute 325.g soon. The Council **decided** it would monitor this work before it would consider offering a further one year contract for lengthsman duties to Mr Lye.

**340. Financial matters****340.a** To receive financial statement to 30<sup>th</sup> November 2017

The Council **resolved** to approve the summarised accounts and the monthly statement.

**340.b** To consider approval of payment of £400 to HMRC as penalty for failure to submit P35 in April 2013

The Council had **received** a reply from HMRC to its appeal that they are not accepting the appeal because the Council has no reasonable excuse for sending it late. HMRC records show that Mrs Belinda Roos, clerk and RFO at the time, had rung HMRC in October 2013 and had been advised that the 2012/2013 P35 was still outstanding and that one penalty had been issued. The Council **decided** to approve payment of the penalty to HMRC and contact Mrs Roos in order to get a repayment.

**340.c** To approve payment of £17.00 to RBL Poppy Appeal for wreath and consider a donation over and above this amount

The Council **agreed** to give a donation to RBL Poppy Appeal of £33.00 and approve payment of a total of £50.00.

**340.d** Payments of accounts.

The Council **approved** payment of the following accounts:

E.ON electricity October 2017	£102.50
S. Andrews (grass cutting expected)	£ 96.00
HMRC (penalty for late submission of P35 in April 2013)	£400.00
M. Hill (clerk's salary and expenses November '17)	£506.23
BT (final invoice wifi village hall)	£253.84
Cllr Goodall (power cord cable from Christmas Direct)	£ 44.97
Harrison & Cross (street light repair)	£ 94.08
RBL Poppy Appeal (wreath and donation)	£ 50.00
Long Preston Village Hall (6 sessions of meeting room hire)	£ 78.00
E.ON electricity November 2017	£ 99.19

**Received:**

Interest HSBC deposit account                      £0.63

**340.e** To consider request for financial contribution to Settle Area Swimming Pool

The Council **decided** to increase the annual donation to Settle Area Swimming Pool to £500.00.

**340.f** To consider and approve budget for Finance Year 2018-2019 and determine precept

The Council **approved** a revision of the draft budget for the Finance Year 2018-2019 and **decided** to determine the precept at £23,500.00.

**340.g To receive notification of external auditor appointments for the 2017-18 financial year**

The Council had **received** notification of the external auditor appointments for the period 2018 to 2022 and noted that there are no changes from existing practice.

**341. Reports on or notice of meetings of other bodies.**

- \* NALC: Diversity Commission and Chief Executive's Bulletin
- \* NYCC: Minerals and Waste Joint Plan - Notification of Submission
- \* CDC: Wheels2Work
- \* HAGS playgrounds: 'supply only' offers page
- \* IMI: War Memorial Cleaning, 100 Year Centenary
- \* NALC Chief Executive's Bulletin 42: 24/11/2017 and 43: 01/12/2017
- \* North Yorkshire Youth - support for voluntary sector youth projects
- \* Countrywide Grounds Maintenance
- \* North Yorkshire Youth - support for voluntary sector youth projects

**342. Matters not included on this agenda, addressed as a matter of urgency.**

Cllr Morley **reported** that some parishioners have raised concerns that the property owner of 15 Main Street parks the car on the road instead of in the designated parking area. Cllr Morley will address this with the owner.

**343. Reports / comments on other matters for information only, or for inclusion on a future agenda.**

a The Battle's Over - A Nation's Tribute

The Council has **received** further information regarding the beacon lighting. Cllr Morley has sent all relevant information to the Pageantmaster. Cllr Morley has also contacted the Church Wardens if they would consider participating in the bell-ringing as part of this event. The beacon lighting will commence at 7pm on the 11<sup>th</sup> November 2018 and the Church bell ringing will follow 5 minutes after that.

b Community care services for people living in Craven (including the future of Castleberg Hospital)

The Council has **received** correspondence that a three-month consultation has been launched until 27<sup>th</sup> February 2018 on two service options for the future of community care services for people living in Craven (including the future of Castleberg Hospital). The two proposals are either to re-open Castleberg Hospital following essential repairs or to close Castleberg and provide care at home or in an alternative community setting.

c NALC Chief Executive Bulletins 39 and 40 as well as L08-17 and L09-17 all regarding GDPR

The Council **noted** that the impact of General Data Protection Regulation (GDPR) on parishes was raised by a number of Peers during a debate in Parliament on an amendment to exempt small organisations including parish councils employing five employees or fewer from the Act. The Council also **noted** Legal Briefing L08-17 explaining privacy notices and the legal basis for processing personal data and Legal Briefing L09-17 explaining subject access requests (an individual's right to request and see what information is held about them).

**344. Date of the next parish meeting**

The Council **decided** to not hold a parish meeting in January and it **confirmed** the date and time of the next Meeting of the Parish Council as Thursday 1<sup>st</sup> February 2018 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.22 hours (9.22pm).

M. Hill Clerk to the Council