

LONG PRESTON PARISH COUNCIL

**THURSDAY 6th DECEMBER 2018
MINUTES**

470. 15 Minutes for public participation session

Three parishioners sat in attendance.

Mrs Handford asked to participate at item 474.a and Mrs Kay participated at item 477.e.

471. Present

Cllrs Tyrer (Chairman), Goodall, Brierley, Inglis, and Slinn.

In attendance: CD Cllr Moorby and Marijke Hill (Parish Clerk & RFO).

Apologies were received from Cllr Morley.

472. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or Other Interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

473. Minutes of the Parish Council Meeting, held on 1st November 2018

Council **resolved** that the Minutes of the Parish Council Meeting, held on 1st November 2018, should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

474. Matters arising from Minutes not otherwise included in the Agenda

a. Removal/relocation of dog waste bin at Chapel Walk

Mrs Handford had informed the Council that a dog waste bin had appeared at Chapel Walk. Mrs Handford enquired when the Council had decided that a dog waste bin had been ordered and she requested the Council to remove or relocate this bin as soon as possible. Cllr Goodall had made enquiries and **reported** that CDC had erroneously installed the bin at Chapel Walk. The bin has now been removed and the matter has been resolved.

475. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

a. CD Cllr Moorby **reported** that dog fouling is a persistent problem in Craven and people are urged to report dog fouling to CDC.

CD Cllr Moorby also **reported** that planning application 17496 for the development on land to the west of Hellifield will be an item of the CDC Planning Committee meeting, possibly in February 2019 and CD Cllr Moorby will organise a meeting for parishioners to discuss this matter prior to that date.

b. There was no report from NYC Cllr Welch.

c. YDNPA: there was no report from the YDNPA.

d. PC Max Barton had **sent** a written report with 7 incidents between 3rd November and 3rd December. These included three highways disruptions; one ASB issue; two admin contact record; and one crime theft incident.

476. Planning applications

476.a Received

The Council has not received any planning applications.

476.b Decisions

The Council had **not received** a decision on the following planning applications:

1. CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park, Gallaber
2. CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield
3. CDC: 2018/19836/FUL – proposed new dwelling, Field no. 8107, Bendgate Farm
The Council has **received** the following decisions by the Planning Authority:
4. YDNPA: C/52/89C – full planning permission for erection of agricultural storage building, Megs Croft, Green Gates Lane **approved conditionally**
5. YDNPA: C/52/689B – full planning permission for proposed re-occupation of former dwelling; installation of package treatment plant; repair existing access and provide new parking and turning area, Former House, Low Mearbeck **approved conditionally**
6. C/52/89C – amended plans for erection of agricultural storage building, Megs Croft, Green Gates Lane **approved conditionally**

476.c Other Planning Matters

1. The Council **noted** that planning application C/52/89C at Megs Croft, Green Gates Lane was an item on the YDNPA Planning Committee meeting on 13th November.
2. Cllr Goodall **reported** that the developer at Cromwell House should comply with the conditions stipulated by YDNPA, in particular the re-planting of the tree. The Council **agreed** it should monitor the situation and Cllr Goodall will report back at the next Parish Council meeting.

477. Reports and decisions on various village matters

477.a telephone kiosk volunteer restoration project: approve grant application for Big Lottery Fund

The Chairman, Cllr Tyrer, **informed** the Council that the application form for the Big Lottery Fund has been submitted for an amount of £7,500.

477.b street lighting matters: new street light column on Back Green and two trees obscuring illumination on Main Street

The Council was **informed** that it had received two replies to its consultation regarding the location of the new street light column on Back Lane. As there is still confusion, the Council **decided** that Cllr Goodall will make enquiries for the exact proposed location for the light and inform both the Council and the affected people accordingly.

Regarding the pruning of the two trees that are obstructing two street lights on the A65 the Council was **informed** that the YDNPA Trees and Woodlands Officer has provided advice, including a cost indication for the works that need to be carried out on those trees with property owners' consent. The Council **decided** that this consent needs to be confirmed and Cllr Goodall will proceed and report back to the next Parish Council meeting.

477.c Tree Surgeon report on cut tree in garden at Back Lane

The Council was **informed** that Tree Tops Forestry has carried out an assessment on the tree that was cut by the Council earlier. TTF has concluded in its report that the tree is so unbalanced that the situation cannot be recovered. The Council **resolved** to accept TTF's quotation for the removal of the tree and the stump for £395 + VAT and replace the tree with a yew. The clerk was asked to contact the owner and arrange that this work can be carried out.

477.d YDNPA Trees and Woodlands Officer site visit regarding replacement of tree on Brewery Green; ash tree assessment on Main Green

The Council had arranged a site visit by the YDNPA Trees and Woodlands Officer, Ms Nicola Child, and it is awaiting her report. Cllr Goodall, also present at the site meeting, **informed** the Council that the recently removed cherry tree and the adjoining cherry tree could both be

replaced by a rowan tree. Regarding the ash tree on Main Green, Cllr Goodall **reported** that three trees parallel with the A65 were inspected and that none were in imminent need of replacement.

477.e the playing fields

The Council was **informed** that the detailed letter to the PFA, agreed at the previous Council meeting, has been signed by the PFA and returned to the Council and that ENW has received the cheque for £7,161.16 as well as the PFA's Customer Acceptance Form.

477.f the 2018 Christmas Light Project and to approve ENW Christmas lights unmetered inventory

The Council was **informed** that the Christmas tree was up and illuminated and that most of the lights in the trees on the Main Green are working.

The Council **decided** to approve the ENW seasonal illuminations inventory and it **agreed** that the clerk should send this form to ENW.

477.g assessment of all village benches

The Chairman, Cllr Tyrer, **informed** the Council that the assessment of all village benches, apart from the one near the telephone kiosk has been carried out and that a few are in need of some refurbishment. This item will be further discussed at the next Parish Council meeting.

477.h lengthsman's duties:

The Council had **received** correspondence from a resident on Main Street that he had noticed an amount of broken glass from an apparently derelict greenhouse which could pose a hazard to pets on Prisoner's Walk. The Council **agreed** that Cllr Brierley would clear this up.

477.i laptop computers for use in the Village Hall

There was no further update from the Chairman, Cllr Tyrer. CD Cllr Moorby **informed** the Council that some funding in the CDC Member Ward Scheme is available for such a community initiative.

477.j to receive update from YDNPA regarding boundary sign

The Council had **received** correspondence from the YDNPA Area Ranger, Mr Rob Ashford, that, as part of the application to install the agreed boundary sign in Long Preston on the A65, NYCC Highways have erected a notice to notify residents of the proposed structure. Unless NYCC Highways notify YDNPA of any objections in the next 28 days, the Park Authority will be free to erect the stone.

477.k to consider action regarding overhanging vegetation on Prisoner's Walk

The Council had written a letter to the proprietors of Ivy Cottage and of 31 Main Street, Mrs Mason, to cut back the overhanging ivy onto Prisoner's Walk to keep the footpath accessible to all users. The Council **noted** the reply from Mr David Webb that the foliage originates from 31 Main Street and that he has cut back all the material that passes through his demise. The Council **agreed** that CD Cllr Moorby could contact Mrs Mason to cut back the ivy from the garden of 31 Main Street.

477.l to receive correspondence regarding improvements on A682

The Council **noted** the correspondence between CD Cllr Moorby and NYC Cllr Welch regarding the allocation of funds to improve the safety on the A682 from the Hellifield junction to the Yorkshire/Lancashire border. The Council **agreed** that the Chairman, Cllr Tyrer, should write to NYCC and request that some funds should also be allocated for safety improvement on the A682 from Long Preston to the Hellifield junction, in particular at the Almshouses entrance and Bend Gate.

477.m to discuss and consider action regarding LCAS Risk Topic Update on Tree Liabilities and Cemetery/Memorial Management

The Council **agreed** that it should draw up a maintenance plan for the parish' trees after receipt of the YDNPA Trees and Woodlands Officer's report and allocate funds in future budgets.

478 To receive reports and decide actions on village matters other than maintenance

478.a to receive the 'Fields in Trust' application form to register the Playing Fields

The Council **agreed** that this item should be further considered at the next Parish Council meeting.

478.b to discuss and consider action regarding the Parish Council website and development of a facebook account

The Council considered the update of the Council's website account and it **agreed** that Cllr Brierley will arrange a meeting with former Cllr Kay with a view to passing on the software details for the website to Cllr Brierley. The Council **decided** to not proceed with the development of a face-book account.

478.c to discuss and consider action regarding Bibby's school route assessment

The Council **noted** correspondence from Bibby's regarding the school route assessment where on weekdays and in school term dates the school bus is partially blocking the A65 whilst the service bus is stopped opposite, creating a hazardous situation. The Council **agreed** that this could be resolved by delaying either bus service by a few minutes.

478.d to consider action regarding the organisation of Theatre Events 2019: '2 Talking Heads'

Cllr Slinn **informed** the Council that the play event '2 Talking Heads' by Alan Bennett will cost £265 per performance. The Council **agreed** that Cllr Tyrer should contact Settle Stories if this could be organised in the summer of 2019 in conjunction with them and report back at the next Parish Council meeting.

478.e to receive venues and dates and consider action related to attending YLCA Planning Seminars

The Council had received venues and dates for YLCA Planning Seminars and it **agreed** that Cllrs Brierley and Slinn should attend the seminar in Ilkley on 12th April 2019.

478.f to note receipt of ENW Wayleave Agreement 128773-0 at Back Green

The Council **noted** receipt of the signed Wayleave Agreement for Back Green and the clerk has deposited the cheque for £100.

478.g YDNPA: Yorkshire Dales National Park Management Plan Annual Forum 6 December

Cllr Slinn **informed** the Council that about 60 people had attended the Forum to discuss the YDNPA Management Plan's vision for the next five years. A set of 49 specific objectives will be delivered through the work and commitment of over 100 local organisations. The objectives include woodland planting; raising the standard of public rights of way; providing high-quality broadband; halting the decline of the number of younger, working age households living in the National Park; and delivering better support for farmers and the environment.

479. Financial matters

479.a To receive Financial Statements to 30 November 2018

The Council **resolved** to approve the Financial Statements, including the bank reconciliation, to 30 November 2018.

479.b To consider draft budget for finance year 2019-2020 and determine precept

The Council considered the draft budget and **decided** that more discussion is needed with a view to making amendments within the budget total, which was set at £23,500, the same amount as last year. The Council **resolved** to precept CDC, its Billing Authority, for £23,500.

479.c Payments of accounts.

The Council **approved** payment of the following accounts:

Vodafone direct debit wifi Village Hall September	£ 23.00
E.ON (street light electricity October £75.29 & November £72.85)	£148.14
Long Preston Village Hall (room hire)	£ 52.00
M. Hill (clerk's salary and expenses November 2018)	£517.30
J. Connolly (telephone kiosk expenses)	£161.31
S. Andrews (grass cutting village greens)	£192.00
S. Andrews (grass cutting playing fields)	£ 50.00

Received:

HSBC interest October	£2.70	and November	£2.79
ENW wayleave for Back Green	£100.00		

479.d To receive update on change of bank mandate

The Council was **informed** that the bank mandate has been filled in and it **agreed** that Cllrs Brierley and Slinn should sign. The clerk was asked to send off the form.

480. Reports on or notice of meetings of other bodies.

- * NYCC: Skipton and Ripon Area Constituency Committee, 13 December 2018, Pateley Bridge
- * YLCA: Craven Branch meeting dates 2019
- * CDC: Chairman's Annual Swim Challenge
- * Craven and the First World War Project: WW1 'Armistice special' newsletter; WW1 in virtual reality at Skipton library
- * YLCA: White Rose Update November Issue
- * NALC Chief Executive's Bulletin: 12/11; 30/11
- * E.ON Monthly Market Report November 2018
- * North Yorkshire Fire and Rescue Authority – Change in governance
- * Rural Services Network: The Rural Bulletin: 06/11; 13/11; 20/11; 04/12 Rural Funding Digest: November and December 2018 Edition
- * Parish Online News & Updates

481. Matters not included on this agenda, addressed as a matter of urgency.

There were no matters as a matter of urgency presented

482. Reports / comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments for information or for inclusion on a future agenda.

483. Date of the next parish meeting

The Council **considered** the date and time of the next Parish Council Meeting and **agreed** to hold this on Thursday 10th January 2019 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.21 hours.

M. Hill
Clerk to the Council