

LONG PRESTON PARISH COUNCIL
THURSDAY 3rd December 2020
MINUTES

8.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Secretary of the Heritage Group, Mrs Gillian Evans, informed the Council of the refurbishment costings of the telephone kiosk and asked if the Council would consider accepting an existing fully restored kiosk of the same design to be located on the Millennium Green. The Council discussed this issue at item 8.8e.

8.2 To receive apologies for non-attendance.

Present: Cllrs Staveley, Lis and Moorby.

In attendance: Marijke Hill (Parish Clerk & RFO) and three members of the public.

8.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillors did not record any Disclosable Pecuniary Interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's code of conduct in connection with items on this Agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

8.4 To approve the Minutes of the Parish Council meeting held remotely on 5th November 2020

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 5th November 2020 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

8.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

- a. District Cllr Moorby **reported** that, after NYCC had submitted their bid for the creation of one unitary council to the government in order to secure a devolution deal for the region, CDC has now submitted their bid to the government for the creation of two unitary councils for North Yorkshire. District Cllr Moorby is asking residents to contact MP Julian Smith if they share his concerns that small communities may not receive the same standard of services from one big unitary council that they may receive from two smaller unitary councils.
 Regarding the development at the Flashes District Cllr Moorby **reported** that the Barrister's Report has been received, in which the Barrister states that the developer must comply with the Environment Management Plan. However, the EMP is not definitive and District Cllr Moorby will continue to work in order that this matter gets resolved, even though the site is destroyed and all wildlife is gone.
 District Cllr Staveley **reported** on the Covid-19 report. Some 2000 businesses and some Village Halls have received over £25 million in grant funding. This is an ongoing situation and more funding is to be delivered. All staff at CDC have showed flexibility and versatility and some staff from Craven Leisure Centre have been successfully redeployed to Waste Management in helping out with the waste refuge.
- b Regarding the YDNPA District Cllr Lis **reported** that the government has brought out a suggested way forward for funding to farmers which will be based more on environmental issues as opposed to size of land and stock.

- c The Council had **received** the NYP written monthly incidents report, which included 10 incidents, reported between 1st November to 1st December, notably a report of Crime Fraud with Google and Amazon play cards. The Chairman, Cllr Steveley, reminded residents to be mindful of this criminal activity.

8.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

- 1 CDC: Notification of Amendment to Planning Application 2020/21553/OUT – Submission of amended plans and supplementary documents (Flood Risk Assessment, Biodiversity Addendum, Woodland Strategy Addendum and Biodiversity Net Gain Report), Land to the East of Waterside Lane, Hellifield. The Council **noted** that it had no additional or revised comments to make and that its previous objections stand.
- 2 YDNPA: C/52/675C – full planning permission for erection of new agricultural building and erection of an extension to an existing agricultural building, Mearbeck Farm, Mearbeck. The Council **decided** that it had no comments to make.

b. Decisions

- 1 YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn. **Not yet decided**
- 2 CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House. **Not yet decided**
- 3 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 4 CDC: Amendment to Planning Application 2019/21304/FUL conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 5 YDNPA: C/52/24C full planning permission for change of use of land to domestic to enable erection of garage/workshop to replace the current garage (to be demolished), and to re-site the domestic store; erection of detached agricultural building on adjoining land and alterations to the boundary walls, Land adjacent/west of 1 Greystones, Main Street. **Not yet decided**
- 6 YDNPA: C/52/89D full planning permission for erection of agricultural building for sheep and storage purposes, Land to north east of Megs Croft, Greengate Lane. **Not yet decided**
- 7 YDNPA: notification to fell one cherry tree at Beckfield House. **No objection**

c. Other Planning Matters

- 1 The Council **noted** the responses to the Government's changes to the current Planning System and to the White Paper on Planning Reform by the North Craven Heritage Trust.
- 2 The Council **noted** that the recommendations in the Peer Review Report were discussed and approved at CDC's Policy Committee Meeting on 2nd December and that parish councils will be consulted during the development of the proposed improvement plan.
- 3 The Council **noted** the promotion of Green Gate Lane Development naming consultation and **noted** the suggested names as: Poplar Pastures; Holme Croft; Holme Pastures; Fernhill View; Fernhill Farm.

8.8 To consider action regarding parish maintenance matters

a. street lighting matters

The Council was **informed** that SL28 on the Maypole Green has been repaired.

The Council was also **informed** that SL5, located on Long Meadow at West End, which was switched on all the time for two years, is now obsolete. The Council **agreed** that it is essential that a street light is provided at the area near the bus stop at West End. The Council **decided** to investigate the possibility of providing a replacement street light and it **agreed** to contact NYCC Highways to discuss a suitable location for a new column.

Cllr Moorby **reported** that two street lights at Church Street are not yet connected to their respective new columns. The Council **agreed** to contact ENW and ask that these street lights are connected as soon as possible.

b. Christmas Lights

The Council **ratified** all of the following decisions regarding the Christmas Lights:

- Askew Forestry supplied the Christmas tree for £120 + VAT;
- Dinsdale Moorland Specialists sponsored the Christmas tree for the same amount;
- the Christmas lights on the Main Green have been checked and repaired;
- the Council purchased Christmas lights for £273.97 to replace the battery operated ones for the Christmas tree;
- all volunteers that have come forward to assist putting up the Christmas lights in the tree and on the Maypole Green have agreed to the Council's Volunteer Policy and a mechanical platform was used;
- the Council agreed to dig a trench, ample deep for safety reasons, to lay a 24v conduit to supply electricity from the control box to the Christmas tree on the Main Green, switched on only for the Christmas season with the cable left in situ. The Council reimbursed Cllr Moorby for £120.31 for costs made for this work;
- the Council agreed to undertake all necessary work to reinstate the Main Green in its original state, as soon as the work is completed.

The Council also **considered** investigating how to lighten up some of the many trees over the Christmas period next year and it **decided** that Cllr Moorby should purchase a couple of uplighters for approximately £50 this year with a view to upgrading this project next year.

c. Playing Fields matters:

The Council **ratified** the decision to fit a new lock mechanism for £26.63 on the playing field shed doors as a matter of urgency and to reimburse Cllr Moorby for costs made for this work.

The Council was **informed** that the PFA proposed to spend the remainder of the Co-Op Community Fund allocation on various items of sports equipment. The Council **decided** to assist the PFA and to procure these items for £2,414 on their behalf. The Council **agreed** to ask the PFA to reimburse the Council for an amount of £2,012 immediately. The Council also **agreed** that the VAT of £402.40 will be reclaimed from HMRC by the Council in the next financial year.

d. lengthsman services matters:

No reports received or actions taken.

e. refurbishment of telephone kiosk

The Council **noted** the report by the Heritage Group regarding the costings of the refurbishment of the telephone kiosk.

The Council **considered** the two options and the Secretary of the Heritage Group further clarified that a grant from the Heritage Lottery Fund will cover all costs involved for either option and that the Parish Council will not be asked to contribute financially. On that basis the Council **resolved** that the Heritage Group can proceed by installing an identical, restored kiosk on the Millennium Green.

f. NYCC Highways matters

No reports received or actions taken.

8.9 To consider action regarding parish matters other than maintenance

- a. To receive an update and consider action regarding the situation on Back Green
 The Council was **informed** that additional documents have been sent to the YLCA with a view for them to forward these to the legal team at the NALC. The Council was also **informed** that the legal team at the NALC have been asked to provide final clarity for the three property owners involved regarding what their individual easements will allow and what is expected of each property owner in terms of reinstatement when permitted access or alterations are made to the greens. The Council **reiterated** that it will await the NALC advice.
- b. To receive an update regarding land at the Maypole Inn as a suitable location for a Yorkshire Air Ambulance recycling box
 The Council was **informed** that the proposed location for a Yorkshire Air Ambulance recycling box is an area of NYCC land right up to the barn wall, where the original CDC recycling bins were located, but that the area in question is neither highway maintainable at public expense or NYCC land as per information received. Therefore, NYCC would not need to issue a licence and would have no objections so long as the footway is not obstructed.
 The Council **agreed** to ask for the landowner's permission if the Yorkshire Air Ambulance can install a recycling box and it **decided** to check with HM Land Registry if this area of land is owned by the Maypole Inn.
- c. To consider action regarding Pennine Journey running events
 The Council had **received** correspondence regarding intentions by Greener Miles Running to put on some post Covid-19 running races in the Long Preston area. The Council **agreed** that it is important to discuss the organisers' plans and that they should be invited to a future Parish Council meeting with a presentation.
- d. To consider action regarding a presentation on Airedale Hospital
 The Council had **received** correspondence from Airedale NHS Foundation Trust regarding concerns about the long term structural integrity of Airedale Hospital and a request to the Government that capital funding is made available for the re-build of the hospital as a matter of urgency. The Council **agreed** that it is essential that Airedale Hospital is re-build so that the community could keep its health care facility. The Council **decided** to find out what form of additional support the Trust would require.

8.10 Finance

- a. The Council **noted** the Financial Statements and Report to 28th November, which show an amount of £18,642.65 in revenue to date. The Council was **informed** that the Parish Magazine Committee have its own budget within the Parish Council bank account, which is cost neutral.
- b. The Council **approved** the payment of the following accounts:-
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| Vodafone direct debit wifi Hall | £ 23.51 |
| E.ON (electricity October) | £ 92.95 |
| CDC (replacement of damaged waste bin) | £ 255.12 |
| The Corporate Christmas Tree (lights in Christmas tree) | £ 273.97 |
| Cllr Moorby (CEF order SKP/080795 reel, conduit, etc) | £ 120.31 |
| Harrison & Cross (repair SL28 on Maypole Green) | £ 105.00 |
| Boyd Sport & Play Ltd (rugby/football goals etc o.b.o. PFA) | £2,414.40 |
| PKF Littlejohn LLP (external audit fee) | £ 240.00 |
| M. Hill (clerk's salary & expenses November) | £ 593.28 |
| Sharon Press (Parish Magazine December) | £ 182.50 |

The Council **noted** receipt of £3,900.00 from Zurich Municipal as reclaim for the stolen grass mower.

The Council **noted** receipt of £0.19 from HSBC as interest.

The Council **noted** receipt of £98.00 as refund from the Poppy Appeal.

The Council **noted** receipt of £648.00 as Parish Magazine advertisements.

- c. The Council **noted** that an amount of £850 has been added to the draft budget for the Financial Year 2021-2022 as election expenses and it **agreed** to set the expenditure budget to £24,000. The Council **resolved** to precept Craven District Council as its Billing Authority for £24,000, the same amount as the previous year.
- d. The Council had **received** the External Auditor Report and Certificate (Section 3 of the AGAR) for the Finance Year 2019-2020 and it **noted** the Notice of Conclusion of Audit.

8.11 Reports on or Notice of meetings of Other Bodies

* NYCC: weekly bulletin 12/11; 18/11; 02/12;

* YLCA: Webinars: Managing People 17/11; 'Spreading your wings' 19/11; Risk Assessments 25/11; Broadening your Planning System Knowledge led by planning consultant, Andrew Towlerton, 2/12; Training Sessions; various finance related training courses by the Parkinson Partnership; Training E-Bulletin 13/11; 27/11; Cllrs discussion forum 12/11; 26/11; White Rose Update 6/11; 20/11; 2021 Election Promotional Materials;

8.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters reported.

8.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. The Council **noted** the planned road closures of
 - School Lane between 7th and 11th December to allow for the installation of a water supply to the new housing development at Green Gate Lane.
 - Green Gate Lane between 14th and 23rd December to install an electricity supply to the new housing development.

8.14 The Council considered the date and time of the next Parish Council remote meeting as Thursday 7th January 2021.

There being no further business to transact the Chairman closed the meeting at 8.50 pm.

Marijke Hill
Clerk to the Council