

**LONG PRESTON PARISH COUNCIL
THURSDAY 2nd December 2021
MINUTES**

Present: Cllrs Staveley (Chairman), Bellis, and Moorby.

In attendance: Marijke Hill (Parish Clerk & RFO), and six members of the public.

8.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Mrs Attewell enquired about sanction possibilities by the District Council, following the Council's reporting at the last Parish Council meeting of an unauthorised disclosure of personal data by one individual from within the Council's Membership at the end of October, appearing to be a breach of the Parish Council's Code of Conduct. This item was discussed further at 8.5a.

Mrs Lister reported about a recent neighbour dispute and asked about the Council's adopted enforcement policy with regards to the situation on Back Green. The Chairman reiterated that residents should call the Police when encountering any verbal abuse. The item was further discussed at 8.9c.

Miss Scholes reported that the May Day Committee is making progress with plans for their delayed 50th May Day anniversary, possibly on 1st May 2022. Regarding the suggestion of installing a plaque on the Maypole Green tree dedicated to Mrs Stephanie Philipps, the Council agreed that the May Day Committee could consider an alternative gesture and it will await further communication from them.

8.2 Apologies for absence: Cllr Lis.

8.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillor Moorby **reiterated** the advice by CDC's Monitoring Officer to not having to declare an interest at item 8.9c Back Green, as the subject under discussion at this meeting is specific to Back Green and not to any other village greens. Cllr Moorby **informed** the Council that an interest will be declared as and when the village green affronting his property is considered as an item on a future Agenda, but that this village green falls under the maintenance responsibility of NYCC Highways.

Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's Code of Conduct in connection with items on this Agenda.

- b No requests were made for dispensation in connection with items on this Agenda.

8.4 Minutes of Meeting

The Council **resolved** that the Minutes of the Parish Council meeting 7 held 11th November 2021, should be **confirmed** and signed by the Chairman, Cllr Staveley, as a true and accurate record.

8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

- a. Following the public participation session regarding the alleged breach of the Parish Council's Code of Conduct by one individual from within the Council's Membership at the end of October, and possible sanctions from CDC, the Chairman **reported** that this case has been forwarded to an Independent Person at CDC, who will advise the Monitoring Officer in due course. In terms of this person being re-elected as Parish Councillor the Chairman explained that, ultimately, the residents determine the outcome of the local elections on 5th May 2022, but only if more than seven residents apply. During the period of the next five years the Parish Council does not have a duty to appoint a Parish Councillor by co-option should a vacancy arise.

8.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

- a. County Councillor Staveley **reported** that the Covid-19 rate in North Yorkshire is currently one of the highest in the North East Region as almost exactly 100 cases per 100,000 ahead of the England average. However, there is a significant fall in the number of people with Covid in hospital over the last few weeks. People aged 40 or over are urged to book the Covid-19 booster vaccine if their second Covid-19 jab was more than five months ago. Bookings in advance from 182 days (6 months) from the date of their second dose can be made at <https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/book-coronavirus-vaccination/book-or-manage-a-booster-dose-of-the-coronavirus-covid-19-vaccine/>.

County Councillor Staveley also reported about the county joining the 'Make Care Matter Campaign', a national campaign launched this month to encourage people to step into the care profession, as on any given day there are at least 1,000 care jobs available across the county and the need for people to work in care has never been so great.

County Councillor Staveley presented an update for poultry and bird keepers on the Avian Influenza. On 3 November an Avian Influenza Prevention Zone (AIPZ) was declared across England requiring enhanced biosecurity for birds. There are strict rules in the zones surrounding the confirmed cases. If you keep poultry or other captive birds, please see the latest information, zones and their rules and guidance here: Avian influenza (bird flu) - GOV.UK (www.gov.uk). Regulations on using mobile phones while driving will soon be tightened and the Police will prosecute motorists who use their mobile phones under any circumstances while driving and anyone caught using a hand-held device while driving will face a £200 fixed penalty notice and six points on their licence.

The Department for Work and Pensions will be giving NYCC £3.5m as part of their Household Support Fund programme in order that people who may be feeling the financial pressures of paying their bills over winter get additional help and letters have been sent to around 8,000 residents who meet the eligibility criteria of getting means-tested help to pay their council tax bill and have a child under the age of 19 living at home to let them know how to claim their e-vouchers.

- b. District Councillor Moorby **reported** that the planning application at the Flashes may be an item on the agenda of the CDC Planning Committee meeting before the end of this year.
- c. The Council had **received** the written police report, which contained 9 incidents during the period between 9 and 30 November 2021, notably three incidents of neighbour dispute and one incident of animal concern when a lamb was attacked in a field near Ribblesdale Estate.

8.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

- 1 CDC: 2021/23460/OUT – Outline application for the construction of agricultural workers dwelling including access with all other matters reserved for future consideration, Land At Cow Bridge Farm, Flat Lane. The Council **agreed** that the resident councillors should provide any comments they may have before the deadline date of 10th December.

b. Decisions

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, and conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**

- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/626D – Householder planning permission for erection of single storey link between existing two storey dwelling and existing single storey additional accommodation, alterations to rear raised patio, window and door openings, additional roof lights, timber gates to side of premises and reinstatement of metal railings and entrance gate to existing front wall, 1, Ivy Cottages, 31 Main Street. **Not yet decided**
- 4 YDNPA: C/52/74F Householder planning permission for replacement of existing timber windows and doors (part retrospective) at Long Meadow, West End. **Approved conditionally**

c. Other Planning Matters

There were no other planning matters reported.

8.8 To consider action regarding parish maintenance matters

a. street lighting matters

The Council was **informed** that the shield for the street light at Ivy End, Main Green, has been installed and it **noted** that the resident has thanked the Council for this.

b. Playing Fields matters

- The Council was **informed** that the replacement pavilion roof has been delivered and that this will be installed with the assistance of some volunteers in due course.
- The Council was **informed** that the shed has sustained considerable damage in stormy weather. The Council **agreed** to contact its insurers with a view to making a claim for the shed's repair.
- Regarding the transfer of the PFA electricity costs the Council was **informed** that this is in hand.
- Cllr Moorby **reported** that former Cllr Outlaw has not returned the key to the pavilion after her resignation. The Council **agreed** to contact former Cllr Outlaw and request the return of the key as soon as possible.

c. grass cutting services

The Council was **informed** that a few people have shown an interest in tendering for the grass cutting contract for 2022 and additional information has been sent to them.

d. lengthsman services

The Council was **informed** that the light trim to the tree at Mount Pleasant on Main Street on 15th December is in hand in order that the VAS can be moved to that location on that date.

e. Kayley Hill tree maintenance

The Council was **informed** that the trees on Kayley Hill are in need of maintenance as they are growing and self-seeding out of control. The Parish Council is unclear which authority is responsible for carrying out maintenance on these trees and it **agreed** that County Cllr Staveley should make enquiries to the County Council and report back in due course.

f. land at Bridge End

The Council had **received** communication about storm damage at the plantation at Bridge End, an area of unregistered common land. Regarding a tree that had fallen on the boundary wall into a neighbouring farmer's field, the Council was **informed** that this tree would be cut up and removed by one of the farmer's associate. Regarding reported debris in the water course,

causing some blockage, the Council **decided** to contact NYCC Flood Risk Management Team as a matter of urgency to assess this.

Regarding the maintenance of the woodland the Council **reiterated** its position that it has a right to carry out maintenance on unregistered common land but not a duty and that, therefore, it cannot under any circumstances be held liable for anything happening on unregistered common land. However, the Council **agreed** that some maintenance to the plantation needs to be carried out and it **decided** to endeavour to find out who might be responsible for carrying out this necessary maintenance.

g. NYCC Highways matters

The Council **noted** the notification of the emergency road closure on the A65 from Mearbeck to Town End between 23rd and 26th November between the hours of 22.30 and 06.30 to allow Network Rail to remove trees.

h. restoration of telephone kiosk

The Council **noted** the reply that the Heritage Group will discuss the Council's suggestion that the telephone kiosk might best remain at its current location to be used to host a second defibrillator with the Group's committee members and respond in due course.

8.9 To consider action regarding parish matters other than maintenance

a. speeding

The Council was **informed** that the request for a 30 mph roundel on either side on Main Street has been reported to NYCC Highways.

Cllr Moorby **reported** that the VAS will be moved to the next location on 15th December.

b. organisation of the Christmas Lights switch-on 2021

Cllr Moorby **reported** that the RCDs on The Green have been inspected and found in order. The organisation of a Christmas event in the Village Hall on the 4th December is in hand by two residents.

c. Back Green Legal Advice

The Council **reiterated** that it has a legal obligation to discharge the findings in the Legal Advice and that it had resolved to adopt an enforcement policy and a procedure to implement this policy at its last meeting. The Council **ratified** the decision to send a letter to one of the property owners on Back Green for them to take the necessary action within 14 days to fulfil the requirements as mentioned in the letter. The Council was **informed** that it had received communication from the residents that they are not intended to move their vehicles from Back Green with immediate effect; or to remove the entire flower bed; or to re-seed an area at the top end of the right of way. The Council **resolved** to contact its solicitors and instruct them to take any action necessary to resolve this dispute. The Council also **resolved** to pre-empt its insurers about a potential financial claim against the Parish Council.

8.10 Finance

a. The Council **resolved** to approve the Financial Statements and Report to 25th November and **noted** the total balance as £14,840.57 of which £6,575.92 in revenue and £8,264.65 in capital funds.

b. The Council **noted** the payment of the remaining £784.00 to Roofing Megastore for the purchase of the roof for the pavilion.

c. The Council **approved** the payment of the following accounts:-
Vodafone direct debit wifi Hall

£ 24.57

E.ON (electricity November)	£103.37
Sharon Press (Parish Magazine December)	£205.50
Clerk (salary & expenses November)	£607.35
Harrison & Cross (testing RCDs & fitting street light shield)	£102.00
Cllr Moorby for maintenance expenses	£ 5.28

The Council **noted** receipts of £840.00 to the Parish Magazine Committee.

- d. The Council **noted** the draft budget for the financial year 2022-2023 and it **agreed** to set the expenditure budget at £24,760. The Parish Council also **noted** it had spent a total of £15,672 from its reserves, leaving a predicted capital fund at the end of this finance year of approximately £9,000. The Council **decided** to provisionally set the precept at 26,000 and will determine the final precept at the next Parish Council meeting.

8.11 Reports on or Notice of meetings of Other Bodies

- * Partnership Update Issue 1 November 2021 on the creation of the new North Yorkshire Council
- * Leeds-Morecambe Community Rail Partnership (LMCRP) study for the future development of the Bentham Line
- * NYCC: invitation to join a zoom call by the Environment Agency on 15th December
- * YLCA: White Rose Update 12/11, 19/11; 26/11; Law and Governance Bulletin 12/11; Webinar Training Bulletin 15/11, 18/11
- Wild Ingleborough Tree Planting Project poster

8.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters to be addressed as a matter of urgency

8.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

The Council **agreed** to await further plans from the May Day Committee.

8.14 Date and time of the next Parish Council meeting

The Council **confirmed** that the next Parish Council meeting will be held on Thursday 6th January 2022 at 7.30 pm in the Village Hall.

There being no further business to discuss the Chairman closed the meeting at 9.00 pm.

Marijke Hill
Clerk to the Council