

## LONG PRESTON PARISH COUNCIL

THURSDAY 2<sup>nd</sup> November 2017  
MINUTES

### **318. 15 Minutes for public participation session**

Three parishioners sat in attendance. Mrs Anne Kay participated at item 321, Minutes of the Meeting held on 12<sup>th</sup> October 2017 and item 325.d progress report from the PFA regarding the playing fields. No further issues were raised.

### **319. Present**

Cllrs Tyrer (Chairman), Goodall (Vice-Chairman), Inglis, Kay, Morley and Sturgess.. **In attendance:** CD Cllr Moorby and Marijke Hill (Parish Clerk & RFO).

### **320. Code of Conduct and Disclosable Pecuniary Interests**

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

### **321. Minutes of the Meetings held on 5<sup>th</sup> and 12<sup>th</sup> October 2017**

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 5<sup>th</sup> October should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

Minute 316.a second paragraph, second sentence should read: Ongoing maintenance would be carried out by the Council. Minute 316.a 7<sup>th</sup> paragraph, last sentence should read: In relation to a public meeting on this subject, the Council generally agreed that its Members are elected etc. Minute 316.d should read: The Council was informed that the PFA will carry out the generator PAT certificate. The Council then **RESOLVED** that the minutes of the meeting held on 12<sup>th</sup> October 2017 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

### **322. Matters arising from Minutes not otherwise included in the Agenda**

No matters arising from Minutes not otherwise included in the Agenda were recorded.

### **323. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies**

- a. CD Cllr Moorby **reported** that in relation to the planning application on The Flashes this is not to be determined until the YDNPA has responded. Therefore, the earliest the application can now be considered by CDC is 18<sup>th</sup> December 2017.  
Cllr Moorby had put up more dog fouling awareness signs on School Lane.  
Cllr Moorby expressed disappointment in relation to the reply from NYC Cllr Welch regarding speed calming measures around the Green and explained what measures are currently taken in Hellifield on Station Road.
- b. There was no report from NYCC.
- c. The Council was invited to participate in the YDNPA Management Plan Annual Forum on 23 November in Ingleton. This Forum will provide an opportunity to find out what work is being done in the National Park, and to discuss matters relating to the future of the area, The Council **agreed** that Cllr Tyrer would attend.  
The Council **noted** the YDNPA South Parish Forum Meeting Notes from 23 September.

Cllr Kay **informed** the Council that the YDNPA would like to install a 'welcome to the Yorkshire Dales National Park' sign at the entrance into Long Preston. The Council **agreed** it would discuss a suitable place for such a sign at the next Parish Council meeting.

- d. There was no report from NYP.

### **324. Planning applications**

#### **324.a Received**

The Council had **no objections to** or **comments on** the following application:

- 1 YDNPA: C/52/628E/LB - listed building consent to replace 2 no. windows on front elevation with new timber, slimlight double glazed units to match existing window design and dimensions, Cobblers Cottage, 7A Main Street.

#### **324.b Decisions**

The Council had **not received** a decision on the following planning applications:

- 1 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane;
- 2 YDNPA: C/52/695B – application to modify Section 106 Agreement dated 05/04/2011 (under planning permission C/52/695) to the Local Occupancy Criteria listed in Appendix 5 of YDNPA Local Plan 2017, Kirk Lee Barn, 19c Main Street;
- 3 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 4 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield.
- 5 YDNPA: C/52/638B – full planning permission for erection of double garage to west elevation of dwelling, The Heath, 48 Main Street
- 6 YDNPA: C/52/638C – full planning permission for conversion and extension of existing double garage / garden room to provide a 2-bedroom holiday let, The Heath, 48 Main Street

#### **324.c Other Planning Matters**

- 1 To receive an update on YDNP Planning Authority reaching a decision on planning application: C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane.  
The Council had **received** a reply from NYC Cllr Welch that he can understand the frustrations but that there is no time limit on completing building once it has started and that a Stop Notice would only be issued in very extreme circumstances, The Council **agreed** that Cllr Tyrer would send a letter to all parties concerned, including Historic England, to raise serious concerns that two historic walls have been destroyed which form part of this listed building and lie within the conservation area and that a substantial tree has also been removed. The letter will contain a paragraph that the Council is dismayed to learn that this planning matter has taken 15 months so far and still the Architect has not provided revised plans that demonstrate the rebuilding of the walls, using the original materials, and the reinstatement of the raised garden area with the planting of an appropriate tree.
- 2 To receive correspondence from NYCC to review the Register of Common Land (Commons Act 2006)  
The Council had **received** the entry details for unit 733 (CL 250). The Council **agreed** that it registered unit 733 (CL 250) in 1968, but it disputed that it is the owner of this piece of common land. The Clerk was asked to make further enquiries. Cllr Tyrer will provide the necessary Land

Registry Title Certificates proving the ownership of other areas of common land at the next Parish Council meeting.

- 3 YDNPA: Planning surgeries dates and venues 2017  
The Council **noted** the YDNPA planning surgeries dates and venues for 2017.
- 4 YDNPA Building new homes in the National Park  
The Council **noted** the YDNPA request to builders, developers, agents and other interested parties to consider the potential for developing new build housing. .

### **325. Reports and decisions on various village matters**

#### **325.a street lighting matters**

Cllr Goodall **reported** on a few street lighting matters:

- ENW will replace their ENW pole, 41-03-01, on A682, near "Knowles Cottages". The pole is situated too near a large tree. The Council **agreed** that Cllr Goodall would make enquiries if the tree could be pruned or if the Council needs to consider the installation of a new lantern estimated at £500 + VAT or the fitting of a twin arm bracket at an extra £300 + VAT. Cllr Goodall will report back at the next Parish Council meeting.
- Work on SL028, adjacent to the telephone kiosk on Maypole Green, will be carried out in 2018.
- The street light on Church Street has been installed, even though Mrs Dodgson had raised concerns that the new pole is blocking the view. The Council **agreed** no further action is required.
- Cllr Goodall will arrange Christmas tree, lights, electricity power and posters. The date of the switch-on and the presenter are to be confirmed.

#### **325.b issue with BT on wifi project in Village Hall**

The Council was **informed** that CD Cllr Moorby had arranged that BT agreed to send a final invoice for £367.76 and a credit cheque for £203.58. This would leave a net invoice of £164.18 to pay for line rental. The Council **resolved** to not pay the final invoice as it is not liable for BT's cancellation costs of £169.08. Cllr Kay will start the process with Plus Net to provide broadband.

#### **325.c maintenance action regarding the telephone kiosk**

There was no further report.

#### **325.d progress report from the PFA regarding the playing fields**

The PFA **clarified** its position that the Parish Council would be responsible for the grass cutting, insurance and ongoing maintenance. The PFA would be responsible for fundraising and strategic planning. The PFA further **reiterated** that it would surrender its lease, formalise and clarify the ownership of assets (as belonging to the Council) and then enter into a vesting declaration at its meeting at the end of November. The Council **resolved** to accept this clarification.

#### **325.e reply from NYC Cllr Welch regarding 20mph limit or 20mph zone around the Green**

The Council had **received** a reply from NYC Cllr Welch that NYCC consider a 20mph limit or 20mph zone around the Green not enforceable and neither scheme would achieve much for the expense it would occur. The Council **decided** that the purchase and installation of two safety signs 'caution children playing drive slowly' would be sufficient. The Council **agreed** it would monitor the situation.

#### **325.f dog fouling issues in St. Mary's Church Yard**

The Council had **received** a reply from the Vicar that advice from the Diocese and approval from the PCC is needed to put up dog fouling notices and the item is placed on the PCC meeting on 21<sup>st</sup> November. Mr Stobart will let the Council know on any progress.

**325.g** lengthsman duties and grass cutting

The Council **agreed** that Cllr Inglis would instruct Mr Steve Andrews to carry out one more cut including the collection of leaves for this year. The Council also **agreed** that Cllr Morley would instruct Mr Jake Lye to carry out maintenance on the War Memorial, put up stakes to curb the lawn adjacent to the telephone kiosk, cut back vegetation on the four YDNPA PROWs and carry out maintenance on the notice board.

**326. Financial matters****326.a** To receive financial statement to 31<sup>st</sup> October 2017

The Council **resolved** that the financial statement to 31<sup>st</sup> October 2017 should be approved.

**326.b** Payments of accounts.

**RESOLUTION:** payment of the following accounts was approved and authorised:

E.ON electricity September 2017	£ 99.19
S. Andrews (grass cutting expected)	£288.00
T.N. Kinder (wall repair playing fields)	£ 80.00
M. Hill (clerk's salary and expenses October '17)	£512.26
Playsafety Limited (play area inspection report)	£ 96.60

**Received:**

Interest HSBC deposit account £0.45 (September) and £0.43 (October)

**326.c** To consider approval of payment of £400 to HMRC as penalty for failure to submit P35 in April 2013

The Council was **informed** that HMRC would give it permission to write an appeal letter to the NIC and Employers Office. Pending this appeal, the issue is put on hold by HMRC.

**326.d** To consider request to increase the precept to support Settle Area Swimming Pool financially

The Chairman **reported** that he has raised the issue with the Middle School Legacy Fund with the Chair of Settle Area Swimming Pool and Cllr Tyrer will make further enquiries of what steps could be taken to ensure that, despite the change in objects, a large proportion of the £150,000 could be given to the swimming pool.

The Council **agreed** that the issue of increasing its precept should be seen in conjunction with the draft budget and it will make a decision at the next Parish Council meeting.

**326.e** To consider allowance for election costs of £844.00 in precept

The Council **approved** the allowance for election costs of £844.00 in the precept for the Finance Year 2018-2019.

**326.f** To receive draft budget for Finance Year 2018-2019

The Council **noted** receipt of the draft budget for the Finance Year 2018-2019 for approval at the next Parish Council meeting

**327. To receive and consider review of policy documents**

The Council **resolved** to approve the following policy documents:

**(a)** Standing Orders; **(b)** Finance Regulations; **(c)** Risk Assessment and Management

**328. Reports on or notice of meetings of other bodies.**

\* General Data Protection Regulation (GDPR) - Payment of Fees to the Information Commissioner's Office (ICO)

\* YLCA: Membership Subscription Fees 2018/2019

\* Friends of the Dales: Capturing the Past - Celebration Open Day - Focus in the Dales

\* NALC: Chief Executive's Bulletin 35 (6/10/17), 36 (13/10/17), 37 (20/10/17), 38 (27/10/17)

- \* Julian Smith MP – Update
- \* Settle library open day 21 November
- \* CDC: awareness of safeguarding in Craven
- \* NYCC: Data North Ykshire Newsletter October 2017
- \* CDC Open Space Assessment and Strategy: Funding opportunity - smokefree places fund
- \* Community First Yorkshire Event, Skipton, 6 November
- \* CDC: Recommendations CGR 2017
- \* PCC: Police and Crime Commissioner community mapping
- \* NYCC: Craven Area Committee - 9 November 2017

**329. Matters not included on this agenda, addressed as a matter of urgency.**

No matters have been brought to the attention of the Council.

**330. Reports / comments on other matters for information only, or for inclusion on a future agenda.**

No further reports and or comments were received.

**331. Date of the next parish meeting**

**RESOLUTION:** the Council **confirmed** the date and time of the next Meeting of the Parish Council as Thursday 7<sup>th</sup> December 2017 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.10 hours (9.10pm).

M. Hill  
Clerk to the Council