

LONG PRESTON PARISH COUNCIL

THURSDAY 1st NOVEMBER 2018 MINUTES

456. 15 Minutes for public participation session

Four parishioners sat in attendance.

Mr Heward had been invited to the meeting to discuss the tree that was cut back by the Council. This issue was resolved at item 463.d.

On behalf of the Playing Field Association, Mr Kay asked the Council to either provide the PFA with a bridging loan or purchase the electricity connection contract with ENW. This issue was resolved at item 463.e.

457. Present

Cllrs Tyrer (Chairman), Goodall, Brierley, Inglis, Morley and Slinn.

In attendance: CD Cllr Moorby, PC McClurg, PCSO Grace and Marijke Hill (Parish Clerk & RFO).

458. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or Other Interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

459. Minutes of the Parish Council Meeting, held on 4th October 2018

Council **resolved** that the Minutes of the Parish Council Meeting, held on 4th October 2018, should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

460. Matters arising from Minutes not otherwise included in the Agenda

There were no matters arising from Minutes not otherwise included in the Agenda.

461. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

- a. CD Cllr Moorby **reported** that the Green Space issue had been thoroughly debated during the Independent Examination Hearing of the Craven Local Plan and the Inspector will visit the site in due course.

CD Cllr Moorby also **reported** that Mrs Kath Harris had disposed of litter on the moors at the parish boundary with Settle.

CD Cllr Moorby **reiterated** that he had not known that the Council's mower had been sold in 2012.

- b. There was no report from NYC Cllr Welch.

- c. YDNPA: there was no report from the YDNPA.

- d. PCSO Grace had **sent** a written report with 7 incidents between 5th to 29th October. These included two highways issues; two ASB issues; one action fraud report; one animal incident and one incident of door to door sellers.

PCSO Grace **reported** that the Safety Camera site at Long Preston has been visited a number of times both by the smaller Safety Camera Van as well as the Safety Camera Bike.

PC Andy McClurg **reported** on the total number of crimes in Craven and North Craven this year, of a shortage of police staff and of a shift in reported crimes by members of the public.

462. Planning applications

462.a Received

- 1 C/52/89C – amended plans for erection of agricultural storage building, Megs Croft, Green Gates Lane. The Council had **resolved** to object to the planning application on the grounds that the amendment is insignificant and does not address the Council's main concerns and it **agreed** that the clerk should send the objection comments as before.
- 2 CDC: 2018/19836/FUL – proposed new dwelling, Field no. 8107, Bendgate Farm. The Council **agreed** that it had no comments to make.

462.b Decisions

The Council had **not received** a decision on the following planning applications:

1. CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park, Gallaber
2. CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield
3. YDNPA: C/52/689B – full planning permission for proposed re-occupation of former dwelling; installation of package treatment plant; repair existing access and provide new parking and turning area, Former House, Low Mearbeck
4. C/52/89C – full planning permission for erection of agricultural storage building, Megs Croft, Green Gates Lane

462.c Other Planning Matters

The Council had not received any other planning matters.

463. Reports and decisions on various village matters

463.a telephone kiosk volunteer restoration project and to receive and approve completed cost indication for full project restoration

The Council **agreed** that the voluntary work to restore the telephone kiosk should be put on hold until the spring of 2019.

Cllrs Brierley and Slinn **presented** the cost indication figures for the expanded refurbishment project, which included installation of two pin boards for displays, some shelving for local information literature, installation of a touch screen information and display unit, a new bench with an information board behind it, as well as making good the immediate surrounding of the kiosk. The Council **noted** that the total cost, including the refurbishment and repainting of the kiosk would be £7,500 and it **decided** that the Chairman, Cllr Tyrer, should submit the application form for the Big Lottery Fund for a total amount of £7,500.

The Council had **received** correspondence from Mr Mike Smith, on behalf of the Gallery on the Green in Settle to discuss the Council's plans to establish a gallery in its telephone kiosk and to suggest some joint promotional work as well as promoting a 'Two Gallery Walk'. The Council **agreed** to invite Mr Smith to one of its meetings to further discuss these ideas.

463.b street lighting matters

The Council was **informed** that there had not been sufficient consultation regarding the installation of a new street light column on Back Lane. The Council **decided** to notify NYCC to put the erection of this new column off until nearby residents had been given the opportunity to raise any further concerns, including the location of the new lamp post as resolved in item 463d, second paragraph.

Regarding the pruning of the two trees that are obstructing two street lights on the A65 the Council **decided** that the YDNPA Tree Preservation Officer should be asked for advice prior to any works carried out on those trees.

463.c maintenance on West End Common

The Council **decided** that the clearing and maintenance of the West End Common should be one of the Council's projects for the next Finance Year and it **agreed** that an amount for this will be reserved in the budget for the Financial Year 2019-2020.

463.d tree issues: cut tree in garden at Back Lane; replacement on Brewery Green and ash tree assessment on Main Green

The Council had invited Mr Heward to the meeting with a view to resolving the issue of the conifer tree in his garden that was cut back because it obscured the illumination of a new lamp post at that location. The Chairman **acknowledged** that the conifer had been badly cut back and the Council had sent a letter of apologies which had been accepted by Mr Heward. The Council **decided** that a professional tree surgeon should assess the tree and report back to the Council in due course. The Council also **agreed** that all costs involved should be paid by the Council. Mr Heward accepted this course of action.

The Council also **decided** it should write to the affected residents in Back Lane with a view to giving them the opportunity to share their views and raise any concerns with the Council regarding the position of the new lamp post.

The Council had not received a reply for a site meeting with Nicola Child, Trees and Woodland Officer at YDNPA and the clerk was asked to contact Ms Child again.

463.e the playing fields

On behalf of the Playing Field Association, Mr Andy Kay **informed** the Council that ENW has confirmed it can carry out the works regarding the electricity connection to the Playing Fields to a cost of £7,161.16, including VAT. Mr Kay also informed the Council that the PFA has secured funding for this project by the YDNPA Sustainable Development Fund for £5,900; NYCC Locality Budget Fund for £1,700 and CDC Ward Member Fund for £500. Mr Kay confirmed that, as soon as works are completed the PFA would immediately apply for the grants and would, as soon as monies were received, refund the Council in full for the net costs of works namely £5,967.63 and that the Council would reclaim the VAT.

The Council considered its options and it **decided** that, as landowner, it would purchase the contract with ENW on behalf of the PFA, for the supply of electricity at the playing fields on a fixed cost basis of £7,161.16 and it **agreed** to obtain a purchase order from ENW. The Council **decided** to write a detailed letter to the PFA to record all that was agreed, including the Council's offer to the PFA and the reimbursement procedure, as well as a time scale for the works and asking for the PFA's written consent and acceptance of the Council's offer.

463.f the 2018 Christmas Light Project

Cllr Brierley **reported** that all the power supply boxes for the Christmas lights have been assessed by Harrison and Cross and they have been found in good working order. The Council **agreed** that the sub-committee should proceed with the organisation of the 2018 Christmas Lights with the existing lights and that all lights should be taken down, including any non-working ones, early in the New Year. The Council also **agreed** that an amount should be reserved in the budget for the next Finance Year for the purchase of new Christmas lights.

463.g assessment of all village benches

Cllr Morley **informed** the Council that all of the benches are assessed by the lengthsman, apart from the bench on the Maypole Green by the telephone kiosk, which is due for renewal.

463.h lengthsman's duties: consider removal of signage on Kayley Hill re Eldon Country House

Cllr Slinn **informed** the Council of the signage on Kayley Hill regarding Eldon Country House. The Council **agreed** that the brown signs cannot be removed by the Council and Cllr Brierley reported that the 'for sale' sign will be removed by the landowner in due course.

Cllr Goodall **reported** that some foliage is overhanging from a property on Prisoner's Walk. The Council **agreed** that it would write to the landowner to cut this back in due course. The Council further **agreed** that the Chairman, Cllr Tyrer, would write an article in the Parish Magazine to inform residents that foliage should be cut back to ensure that footpaths remain accessible for all of its users.

463.i laptop computers for use in the Village Hall

There was no further update from the Chairman, Cllr Tyrer.

463.j dog waste issues on School Lane

The Council had received correspondence that dog waste is left on School Lane. The Council **agreed** that this is a persistent problem and Cllr Morley will put up 'no dog fouling' signs.

464 To receive reports and decide actions on village matters other than maintenance

464.a to receive the 'Fields in Trust' application form to register the Playing Fields

The Council **agreed** that this item should be further considered at the next Parish Council meeting.

464.b to discuss and agree strategy for remaining term in office

The Council considered strategies and it **agreed** on the following projects: all assets to be up-to-date and maintained appropriately; website update and possible development of social media; maintenance project on Common Green at West End; free computer courses in the Village Hall. The Council also **agreed** that the clerk should reserve an amount on the budget 2019-2020 for some projects, such as training for Councillors; increase of lengthsman's hours contract and the renewal purchase of the Christmas Lights. The clerk will present the budget for the Finance Year 2019-2020 at the next Parish Council meeting after receipt of cost implications from Councillors for these projects.

464.c to discuss and consider action regarding the Parish Council website and development of a facebook account

The Council considered the update of the Council's website account and it **agreed** that Cllr Brierley will make enquiries and report back at the next Parish Council meeting. The development of a face-book account will be further discussed at the next Parish Council meeting.

465. Financial matters

465.a To receive updated Summarised Cashbook to 31 October 2018

The Council **resolved** to approve the summarised cashbook, which included the October payments.

465.b To consider draft budget for finance year 2019-2020

The Council considered the draft budget and **decided** to make amendments related to the newly approved projects for the next Finance Year as well as to the newly adopted strategies as mentioned in item 464.b. The Council **noted** that the YLCA will increase its fee by 3.4% next year.

465.c Payments of accounts.

The Council **approved** payment of the following accounts:

Vodafone direct debit wifi Village Hall September	£ 23.00
E.ON (street light electricity September 2018)	£ 72.85
Cllr Goodall (expenses for telephone kiosk maintenance)	£ 50.70
M. Hill (clerk's salary and expenses October 2018)	£534.21
S. Andrews (grass cutting village greens)	£384.00

S. Andrews (grass cutting playing fields)	£100.00
Harrison & Cross Ltd (check over Christmas lights)	£ 38.40

465.d To receive update on change of bank mandate

The Council had not received an update on this item.

466. Reports on or notice of meetings of other bodies.

- * NYCC: Restricting disruption to events booked in the run up to Christmas and beyond
- * Rural Services Network: Rural Bulletin 09/10; 23/10;
- * NYCC: Local Access Forum - Recruitment of Voluntary Members – Poster
- * E.ON: Monthly Market Report October 2018
- * Countrywide Grounds: maintenance
- * CDC: Hate crime reporting - signposting training 22nd November, Skipton
- * Craven and the First World War Project: Armistice events this weekend
- * Yorkshire Dales National Park Management Plan: Annual Forum meeting - 6 December 2018
- * YLCA and National Association of Local Councils Subscription Fee 2019/2020

467. Matters not included on this agenda, addressed as a matter of urgency.

There were no matters as a matter of urgency presented

468. Reports / comments on other matters for information only, or for inclusion on a future agenda.

- Cllr Slinn **reiterated** that the 'Library Theatre Village events 2019' should be put on the agenda for the next Parish Council meeting.
- LCAS Risk Topic Update: Tree Liabilities and Cemetery/Memorial Management
The Council had **received** from its Insurance provider an update on tree liabilities and memorial management and it **agreed** to put this item on the agenda at the next Parish Council meeting.

469. Date of the next parish meeting

The Council **confirmed** the date and time of the Parish Council Meeting as Thursday 6th December 2018 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 20.20 hours.

M. Hill
Clerk to the Council