

LONG PRESTON PARISH COUNCIL
Extraordinary Meeting 6b 2021-2022 – Wednesday 27th October 2021
Minutes

Present: Cllrs Staveley (Chairman), Brierley, Lis, Moorby, and Outlaw.

In attendance: Parish Clerk Marijke Hill.

6b.1 Public Participation

No members of the public in attendance.

6b.2 Apologies for absence

None received.

6b.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011 and any Other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.
- b No requests were made for dispensation in connection with items on this agenda.

6b.4 Staffing Matters

- 4.a** The Council **considered** the creation of a Staffing Committee and it **agreed** that all members to the Parish Council are also members to the Staffing Committee.
- 4.b** The Council **agreed** a terms of reference document for the Staffing Committee.
- 4.c** The Council **appointed** the Chairman as line manager for the clerk.
- 4.d** The Council **noted** the electronic Good Councillors Guide to Employment circulated to all councillors.
- 4.e** The Council **resolved** that this matter is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

The Council **noted** receipt of a formal staff grievance and it **agreed** to put measures in place to mitigate further issues.

The Council **agreed** the date for the Staffing Committee meeting to consider the grievance in accordance with council policy as Tuesday 2nd November at 7.30 pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 7.47 pm.

M. Hill
Clerk to the Council