

LONG PRESTON PARISH COUNCIL
THURSDAY 6th October 2022
MINUTES

Acting Chairman Cllr Wood paid tribute to Queen Elizabeth II.

The Parish Council is saddened by the passing of Her Late Majesty Queen Elizabeth II. The nation is united in admiration for the remarkable reign of The Queen, one which had endured a period of unparalleled change. Earlier this year the nation celebrated the Queen's Platinum Jubilee and many people will not have known another monarch than The Queen. Queen Elizabeth II was a bastion of stability, kindness, faith, and service.

Present: Cllrs Robert Wood (Acting Chairman), Katy Attewell, James Bellis, Steve Harris, Ann Kay, Chris Moorby, and Liz Palmer.

In attendance: Parish Council Clerk Marijke Hill, and three members of the public.

6.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

One resident participated at item 6.7a1 planning application for conversion of barn to 4 cottages for local occupancy or short term holiday lets at Maypole Barn.

6.2 Apologies for absence have been received from County Councillor Simon Myers.

6.3 Code of Conduct and Disclosable Pecuniary Interests

a Cllrs Wood and Moorby both **recorded** a Personal Interest in connection with item 6.7a1 planning application for conversion of barn to 4 cottages for local occupancy or short term holiday lets at Maypole Barn, Main Street.

Cllr Moorby reiterated the CDC Monitoring Officer's advice to not having to declare an interest when the item under discussion on the agenda is specific to Back Green. Nonetheless, the Council continues to receive complaints about Cllr Moorby's conduct by some residents and it **agreed** to let residents know to raise a formal complaint regarding Councillors' conduct to the CDC Monitoring Officer.

b No requests were made for dispensation in connection with items on this Agenda.

6.4 Minutes of Meetings

The Council **resolved** that the Minutes of the Parish Council Meeting 5, held on 1st September should be approved and signed by the Acting Chairman, Cllr Wood, as a true and accurate record.

6.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

a. The Council **noted** there were no matters from previous meetings not otherwise included on the agenda reported.

6.6 To receive reports from Craven District and North Yorkshire County Councils, and the Police

a. County Councillor Simon Myers had sent a written report and reported, in summary, about the opportunity for all residents to communicate their areas of concern or ideas for how the new Council should approach services and delivery through the 'Let's Talk' scheme, either through the online survey or in person at drop in sessions.

The cost of living and particularly the issues surrounding the ability of residents to keep warm and fed are very much at the forefront of our minds and hopefully some monies from the Locality Budget might be applied to assist with any schemes in Mid Craven.

County Cllr Myers will arrange a meeting with Cllr Moorby and NYCC Highways in the near future to look at the possibility of creating some safe on street parking on the A65 in the Village.

- b. District Councillor Chris Moorby reported about the waste management for the first quarter of the year 2022/2023, April to June 2022.
The waste recycling rate is 42.24% and the contamination rate is 9.21%. The District Council has to pay a fee for contamination above 10%. There are 9680 licenses issued for Garden Waste, this number is slightly down compared to the same time last year. The waste management service was moved to the CDC redeveloped depot and all services were maintained during the move. Regarding Waste Education new recycling stickers for blue bins are now ready and these will be placed on bins in the district from mid-October. The Communications Team will help with press releases and social media posts before and during the roll-out.
CDC Policy Committee has passed the Warm and Welcome Places Grant Scheme, which will provide funding to enable community venues to offer warm welcoming community spaces this winter for people struggling to afford to heat their homes.
- c. The Council had **received** the written police report, which contained 10 incidents during the period between 2 September and 3 October 2022, notably the theft of a mountain bike, suspect vehicles, a suspect person, as well as the theft of tools in Rathmell.

6.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

- 1 YDNPA: C/52/93C – full planning permission for conversion of barn to 4 no. cottages for local occupancy or short term holiday lets, Maypole Barn, Main Street. The Council **agreed** to notify the YDNPA that the conversion of the derelict barn, on a brownfield site, to four cottages is a positive development and good for the village. There is good provision of parking availability. The Council **agreed** to support this planning application.
- 2 YDNPA: C/52/742 – householder planning permission for erection of single and double storey extension to rear of property, 4, Greenbank Terrace. The Council **agreed** to notify the YDNPA that it had no comments to make.

b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**. The Council was **informed** that CDC will strive to determine this planning application before the integration to a unitary council on 1st April 2023.
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 CDC: 2022/23966/FUL – Conversion of existing farm buildings to 3 no. dwellings, Borks Hill, Sour Dale Lane. **Not yet decided**

c. Other Planning Matters

- 1 planning consent from YDNPA to clad the container at the Playing Field
The Council had **received** a reply from the YDNPA Planning and **agreed** to submit the planning application to clad the storage container at the Playing Field and pay the applicable fee of £117.
- 2 to consider reporting business activity at private dwelling on Back Green to YDNPA Planning Enforcement
The Council had **received** representations regarding the alleged use of 4 Back Green for the sale of used cars, some of which have been seen parked on the Village Green, and **decided** to report this to the YDNPA Planning Enforcement, as planning permission may be required.

6.8 To consider action regarding parish maintenance matters

a. street lighting matters

- 1 additional street light on Magna Print
The Council was **informed** that a new column has been erected near Magna Print.
- 2 additional street light on Greengates Lane
The Council had **contacted** NYCC to ask them to consider the installation of an additional street light on Greengates Lanes for safety reasons and **noted** that a reply has not yet been received.
- 3 The Council was **informed** that street light 21 at the Village Hall is faulty and **agreed** to ask Harrison & Cross to carry out a repair.

b. Playing Field matters

- 1 The Council **noted** the reported incident, which involved two children sustaining injuries whilst playing in the verges at the Playing Field on 8th October and **ratified** all of the following decisions:
 - **close** the Playing Field until further notice and cordon off the verges;
 - **contact** CDC Environmental Protection Officer; YDNPA Wildlife Conservation Officers; and a local specialist horticulturalist, who identified the plants in the verges as common hogweed;
 - **spot** spray all the plants in the verges that may be harmful to the skin by a licenced professional;
 - **strim** the weeds and nettles on the main playing field from the tennis court around the main field and back to the car park, and further back if necessary by Churchyard Mowers;
 - **write** to the parents of the injured children to update them of the Parish Council's actions taken;
 - **re-open** the Playing Field, apart from the area to the north of the car park where the alleged incident took place and the 'bonfire' area, in order that site can be cleared, including the removal of a pile of waste wood from the old shed.

The Council will consider putting up signage, such as 'people use the playing fields at their own risk', 'young children should be supervised by an adult', and 'no dogs allowed at the next Parish Council meeting.
- 2 The Council was **informed** that the PFA is in the process of submitting an application form for funding of the new decking from the YDNPA Sustainability Development Fund in order the decking can be replaced and the pavilion sealed. The Council **agreed** that Cllrs Wood and Moorby should investigate a proposal to move the fence and report back at the next Parish Council meeting.
- 3 The Council had **received** the Annual RoSPA Inspection Report 2022 and **noted** that no urgent maintenance matters on items of play equipment are required. Some new grass matting and some chain links are required and Cllr Moorby will investigate.

c. tree assessment quotations

The Council had **received** a quotation to carry out a trees inspection from one tree surgeon and **reiterated** its decision to obtain a minimum of two quotations. The Council **agreed** to contact two

tree surgeon firms from the YDNPA approved arborist list, as the trees are located in a conservation area in the National Park. The Council **agreed** to pay the inspection, but not any required maintenance, for the one tree on Village Hall land.

d. lengthsman services

Cllr Wood **reported** on approved communications with the lengthsman and invoices will be sent to the Council soon. The replacement of the stones and wooden posts on Townhead Lane require further discussion. The Council **agreed** to contact the YDNPA Area Ranger regarding digging out of the soil and replacing with tarmac on Todd Style Footpath, as this is major maintenance work on one of their PROWs.

e. NYCC Highways matters

The Council **noted** that no NYCC Highways matters were reported.

f. YDNPA matters

The Council had **contacted** the YDNPA Area Ranger Rob Ashford regarding the installation of 'footpath only' signs on Todd Style Footpath and Pendle View and **noted** his reply that 'footpath only' signs have been put up at either end of Todd Style Footpath. A 'footpath only' sign has been installed on the fingerpost of Pendle View, onto Back Lane, but a sign at the other end of Pendle View could not be put up as the owner of the wall could not be contacted to give permission. The Council **agreed** to investigate who own the wall, in order a sign can be put up. The Council was **informed** that the Area Ranger had also put up 'footpath only' signs on the fingerposts at either end of Cross Lane, after reports of horses using the lane.

6.9 To consider action regarding parish matters other than maintenance

a. Speeding matters

Cllr Moorby **reported** about his meeting with MP Julian Smith requesting that average speed cameras be considered on the A65 through Hellifield and Long Preston and the Council **noted** the reply NYCC provided to MP Smith, in summary, that the County Council as the Highway Authority, has a statutory duty to review annually the recorded injury collision data provided by North Yorkshire Police. There is a finite budget available for road safety schemes and set criteria is therefore used to identify high risk rural and urban sites from this data for action each financial year. For sites to qualify for safety improvement funding, there must be four or more recorded injury collisions with a pattern of causation over a three year period. The accident statistics for A65 at Long Preston and Hellifield are not highlighted as high risk sites or route studies this year and therefore do not qualify for funding. Whilst the A65 is an important route and carries many vehicles and it is not suitable for traffic calming measures to be installed as this would result in an increase in congestion and a reduction in air quality. The enforcement of vehicle speeds is a Police matter and any decision on average speed cameras is a matter for them.

The Council had also **received** the NYCC Review of 20mph Speed Limit Policy and **agreed** that the Chairman, Cllr Bellis, should write to NYCC Chief Executive and share the Council's VAS data as well as ask if a 20mph zone can be installed on either side of the A65 in Long Preston.

b. Parking matters

- 1 The Council had **contacted** NYCC Highways regarding a car parked in the bus stop at West End and **noted** their reply that an order has been raised for the refreshing of the existing road markings at West End and Maypole bus stops. The Highways Authority hope that this has an effect with parking issues and if parking in the bus stop area continues the parking enforcement team within the Harrogate Borough Council should be made aware of the situation. The Council had also **contacted** North Yorkshire Police who will put up a 'no parking' notice in the area and monitor the situation.

Sharon Press (Parish Magazine October)	£220.00
Steve Prior (village green maintenance September 2022 & expenses)	£456.00
Npower (street light electricity September)	£118.40
PKF Littlejohn LLP (External Audit Report 2021-2022)	£240.00
Playsafety Ltd (RoSPA Inspection Report 2022)	£105.00
M. Hill (clerk's salary & expenses September)	£670.50
Defib4Life Limited (G5 electrode pads for defibrillator)	£ 64.79
Long Preston Village Hall (hall hire for meeting July and September)	£ 40.00
Summer Wine Solutions (spraying of rough areas on Playing Field)	£ 21.00
YDNPA (planning application fee for storage shed)	£117.00
X2Connect (telephone kiosk signs)	£104.96
HSBC monthly bank charges for September	£ 10.08

The Council **noted** receipt of £13,000 from CDC as second instalment of the precept.

The Council **noted** receipt of £38.18 as car parking fees on the Playing Fields.

The Council **noted** receipt of £3.39 from HSBC as interest for August.

- d. The Council **noted** the External Auditor Report for the Financial Year 2021-2022 that on the basis of the External Auditor's review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in their opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The Council **agreed** that the notice of conclusion of audit should be publicised.
- e. The Council had **received** the completed, signed, bank mandate form, which will be sent to the bank for verification and identification of Councillors.

6.12 Reports on or Notice of meetings of Other Bodies

* CDC: Legacy Sub-Committee Nomination Form

The Council was **informed** that the Legacy Sub-Committee has been established for Craven District Council's final year to formally recognise projects, organisations, teams, voluntary groups and individuals who have provided an exemplary service to the District and has made a positive difference in your community. The Council **agreed** to consider nominations at the next Parish Council meeting.

* CDC: Standard Committee invitation for nominating a serving Parish Councillor

The Council was **informed** that, under the Localism Act 2011, the District Council's Standards Committee has responsibility for dealing with complaints about the conduct of elected and co-opted members of Parish Councils and that there are currently four Parish Representative vacancies on the Committee. The Council **agreed** to nominate Cllr Wood to fill one of these vacancies

* YDNPA: Parish Forum meeting 12 October; Annual Planning Seminar for Parish Councils/ Meetings 20 October; Yorkshire Dales National Park Management Plan Annual Forum Meeting 4 November.

* NYCC: all partner webinar to hear about how the new unitary council is being shaped as well as cover the latest on Devolution for York and North Yorkshire, 5 October

* YLCA: White Rose Bulletin 2/9; 16/9; 30/9; Law and Governance Bulletin October; NALC Chief Executive's Bulletins; YLCA Craven Branch meeting 27 October

6.13 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

- a. The Council **ratified** its decision to purchase a set of electrode pads for the defibrillator for £64.79.
- b. The Council **agreed** to give permission to install poppies around the cenotaph as well as lay a wreath on the Maypole Green on Remembrance Day.
- c. The Council had **received** a request to provide information under the Freedom of Information Act in relation to the costs incurred by the Council since 2016 for legal advice paid for via precepted funds and **agreed** to respond to this request within the statutory timescale of 20 working days following receipt of a request, therefore, by 2nd November 2022.

6.14 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. The Council had **received** a request if it would consider disposal of a small area of land adjoining Roselea on Main Street and **agreed** to discuss this at the future Parish Council meeting, after it has made enquiries about ownership of the old Baptist Chapel graveyard.
- b. The Christmas Switch-on Event.
- c. To move the bench at West End once per month in order the resident nearby can sweep the area.

6.15 Date and time of the next Parish Council meeting

The Council **confirmed** the date of the next Parish Council meeting as Thursday 3rd November 2022 at 7.30 pm in the Village Hall.

There being no further business to discuss the Chairman closed the meeting at 21.40.

Marijke Hill
Clerk to the Council