

LONG PRESTON PARISH COUNCIL
THURSDAY 7th October 2021
MINUTES

6.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Mr Goodall asked if the Council would consider asking the relevant authorities to clean the pavement on Main Street between the Post Office and the bus stop and to carry out some maintenance on the same pavement. The Council **decided** that Mr Goodall should send some images of the pavement's state of disrepair so that District Cllr Moorby and County Cllr Staveley can address the matter with their respective authority.

6.2 To receive apologies for non-attendance.

Present: Cllrs Staveley (Chairman), Brierley, Lis, Moorby, and Outlaw.

The Council had **received** notification of late attendance from Cllr Lis.

In attendance: Marijke Hill (Parish Clerk & RFO) and four members of the public.

6.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillor Brierley **recorded** a Personal Interest in connection with item 6.15 on this Agenda, co-option of two additional councillors.
- b No requests were made for dispensation in connection with items on this Agenda.

6.4 To approve the Minutes of the Parish Council meeting 5 held on 9th September 2021

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 9th September 2021 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

6.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

6.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

- a. County Councillor Staveley reported that residents are being reminded to safely dispose of batteries in pink recycling bins which have been installed at North Yorkshire's Household Waste Recycling Centres (HWRCs).

For the nearest collection point residents can visit www.bringbackheavymetal.co.uk/drop-off.

County Cllr Staveley gave a detailed update on the situation regarding Covid-19 and further information on North Yorkshire data provided at county, district and local area level can be found here: <https://www.northyorks.gov.uk/coronavirus-data>.

If anyone has symptoms, they must book a PCR test at one of the testing sites across North Yorkshire. Individuals are no longer required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: they are fully vaccinated; they are below the age of 18 years and 6 months; they have taken part in or are currently part of an approved COVID-19 vaccine trial; they are not able to get vaccinated for medical reasons.

Instead, they will be contacted by NHS Test and Trace, and informed they have been in close contact with a positive case and advised to take a PCR test. Everyone is encouraged to take a PCR test if advised to do so.

In schools, pupils and staff are encouraged to continue to test twice weekly at home. Close contacts will now be identified via NHS Test and Trace, and education settings will no longer be expected to undertake contact tracing.

- b. Regarding the forming of a unitary council, District Councillor Moorby reported that Councillors elected at the elections in May 2022 will sit on the County Council for the first year and will then sit on the new unitary authority for the following four years and that the maximum number of councillors for the new authority would be 90. In order to deliver this the proposal is to replace the Hellifield and Long Preston ward with a ward comprising Hellifield, Long Preston, Gargrave and Malhamdale, called The Gargrave and Malhamdale with one Councillor in place to represent 4,414 people at the present. District Cllr Moorby reported that the planning application on the Flashes will be going before the Planning Committee soon. The Licensing Committee determined to mandate taxi cameras in all vehicles from 1st January 2022. The costs of installation, estimated to be between £450 and £630, are to be paid by the vehicle owner, albeit that some drivers might be eligible for financial assistance. CDC also agreed to amend its Taxi Policy to meet the new Statutory Taxi and Private Hire Vehicle Standards.
- c. The Council has **received** the written police report, which contained 9 incidents during the period between 9 September and 6 October 2021, all minor.

6.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

The Council had not received any planning applications.

b. Decisions

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, and conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/626D – Householder planning permission for erection of single storey link between existing two storey dwelling and existing single storey additional accommodation, alterations to rear raised patio, window and door openings, additional roof lights, timber gates to side of premises and reinstatement of metal railings and entrance gate to existing front wall, 1, Ivy Cottages, 31 Main Street. **Not yet decided**

c. Other Planning Matters

The Council had not received any other planning matters.

6.8 To consider action regarding parish maintenance matters

a. street lighting matters

- Regarding the street light connection in front of Lochinvar at Church Street the Council was **informed** that Harrison & Cross disconnected the old column and connected the new column.

-Cllr Brierley **reported** that Harrison & Cross will endeavour to position a shield, agreed to be purchased by the Council, on the LED street light at Ivy End in order that it covers the residents' property back prospect.

b. Playing Fields matters

- 1 Cllr Moorby **reported** on the recently attended PFA meeting as Parish Council representative.
- The electricity bill is working out at less than £10 per month on average and would come under the umbrella of 'running costs'.
 - Now that the pavilion has an electricity supply, the Parish Council have expressed a preference for refurbishing the current pavilion to a standard which would make it more appealing for regular use for the time being.
 - The areas around the field require regular strimming and options will be discussed with the Parish Council.

- 2 Following the Playing Fields Working Group recommendations the Council **resolved** that
- the electricity invoices will be sent to the Parish Council for payment;
 - the Council will purchase a replacement roof on the pavilion for approximately £1,500. County Cllr Staveley agreed to contribute £1,000 from the Locality Budget Fund and District Cllr Moorby agreed to also make a contribution towards the cost from the Ward Member budget. Furthermore, the PFA will endeavour to apply for available grants for the remaining costs.
 - Members of the PF Working Group will make a recommendation to the Parish Council if the strimming of the areas around the playing field should be carried out by the grass cutter contractor or by the lengthsman and report back at the next Parish Council meeting.

c. grass cutting services

No grass cutting matters were reported.

d. lengthsman services

The Council was **informed** that the lengthsman has sufficient public liability insurance and will carry out the tree trimming on Main Street soon, after he has carried out a risk assessment. Regarding the maintenance on the four PROWs the Council was **informed** that vegetation has been cleared on all apart from Little London Lane, and that this will be carried out soon.

e. NYCC Highways matters

Regarding a request to NYCC Highways, asking them to carry out some maintenance on Kayley Hill, the Council **agreed** to ask them to include the trimming of some overhanging vegetation onto the pavement.

f. restoration of telephone kiosk

The Council had **received** a representation raising concerns that a considerable amount of parish council funds might be spent on the restoration of the telephone kiosk. The Council **reiterated** its decision to prepare a proposal for the refurbishment of the kiosk, without allocating large sums in the budget for this project in the next financial year. The Council was **informed** that the LP Heritage Group Committee is considering re-applying for relatively small grants, most notably from YDNPA and from Yorkshire Dales Millennium Trust. The Council **agreed** to support this endeavour by the LPHG and to write to the concerned parishioner with this information.

6.9 To consider action regarding parish matters other than maintenance

a. speeding

The Council had **received** correspondence from Gargrave PC Cllr Coetzer, asking the Parish Councils of Gargrave, Coniston Cold, Hellifield and Long Preston to work together to approach NYP and discuss the issue of speeding in order that they may take action to combat speeding. The Council **decided** that Cllr Moorby should contact Cllr Coetzer to discuss this and share views and report back at the next Parish Council meeting.

The Council had **received** some representations regarding a reduction in the speed limit from 30mph to 20mph in small communities affected by large amounts of traffic. The Council **resolved** to support the implementation of 20mph as the default speed limit for the parish and in all the urban and village streets in North Yorkshire where people live, work, shop, play and learn. The Parish Council will write to NYCC Leader Cllr Carl Les and Cabinet Member for the Highway Authority, Cllr Don Mackenzie, to implement a County wide policy on this issue to support 20mph as the default limit with higher limits only where the needs of vulnerable road users are fully taken into account.

Regarding speed calming measures on the A682, Cllr Moorby **reported** that average speed cameras might be installed on the Lancashire side of the A682 and that NYCC may be looking at installing average speed cameras in the entire area. The Council **agreed** to write to NYCC Leader, Cllr Carl Les, and the PFF Commissioner, Mr Philip Allott to register its support.

b. organisation of the Christmas Lights switch-on 2021

Cllr Moorby **reported** that the Christmas lights on the Maypole Green and the RCDs have been tested and that all are working in good order, apart from one bulb.

Cllr Outlaw **reported** that the supply of a Christmas tree and the sponsorship for it is in progress.

c. possible locations for allotments

Cllr Outlaw **informed** the Council that part of the playing fields could be turned into a communal garden area for residents to grow flowers and vegetables for a small fee. The Council **decided** that the playing fields is an open green space and must remain accessible to all members of the public free of charge as charging a fee would create exclusive access.

The Council **noted** correspondence received from a parishioner with a garden space suitable for a one person allotment and it **agreed** that Cllrs Brierley and Outlaw should facilitate.

Cllr Moorby **informed** the Council that a landowner had contacted the Parish Council in the past regarding availability of land and that the Parish Council might contact them in the future.

d. request for funds to support Halloween event

The Council **reiterated** its position that the Halloween event is organised by Cllr Outlaw as a resident with the assistance of volunteers and that, in case the event is held at the Pavilion, the Council would need to approve a risk assessment.

6.10 Finance

a. The Council **resolved** to approve the Financial Statements and Report to 28th September and **noted** the total balance as £11,744.04 of which £494.93 in revenue and £11,249.65 in capital funds.

b. The Council **ratified** the decision to pay the following account for September:-
Wellers Law Group LLP (legal advice) £900.00

c. The Council **approved** the payment of the following accounts:-
Vodafone direct debit wifi Hall £ 24.57
E.ON (electricity September) £103.37
PKF Littlejohn LLP (limited assurance review of AGAR 2020-2021) £240.00

Grass cutter contractor (grass cutting September)	£586.41
Sharon Press (Parish Magazine October)	£205.50
Clerk (salary & expenses September)	£671.96
Harrison & Cross (connect street light to new column at Lochinvar)	£ 84.00

The Council **noted** receipts of £36.00 as advert in the Parish Magazine; and £0.11 as interest from HSBC for September.

The Council **noted** receipt of £12,000 from CDC, on 1st October, as second instalment of the precept.

- d. To **note** AGAR 2020-2021 Section 3 External Auditor Report and Notice of Conclusion of Audit
The Council **noted** that the audit of accounts for the year ended 31 March 2021 has been completed and the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and that no other matters have come to the External Auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
The AGAR is available for inspection by any local government elector on application to the Clerk/RFO.

6.11 The Council **approved** the following four policy documents and **agreed** to publicise them on its website.

- a. Code of Conduct 2021
- b. Standing Orders
- c. Financial Regulations
- d. Records Management Policy

6.12 Reports on or Notice of meetings of Other Bodies

* NYCC: Respect and Protect campaign letter and poster

* CDC: invitation to submit comments regarding impact of tourism in the community

The Council **agreed** to submit comments to the Select Committee that properties are bought up as holiday lets, attracting tourism. Also, there are parking issues in the village due to a significant increase in tourist traffic.

* NALC: policy consultation briefing – Local Nature Recovery Strategies consultation to 2/11

* Yorkshire Wildlife Trust: Wild Ingleborough project

* Community First Yorkshire: North Yorkshire Funding Summit – Funding the Future 30/9

* YLCA: White Rose Update 10/9; 1/10; Webinar Training Programme October; 'Off to a flying start' webinar sessions 6 and 7/10; understanding the Local Government Association (LGA)

Code of Conduct for Local Councils webinar session 6/10

CDC: Parish Council Liaison Meeting 22 September follow up

CDC: Craven Branch Meeting 20 October

6.13 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

- a. The Council had **received** correspondence on behalf of Long Preston Methodist Church to invite all Parish Councillors to the Remembrance Sunday Service on Sunday 14th November 2021. The Council **agreed** to donate the annual wreath on behalf of the Parish Council and attend the Service with two Councillors.

6.14 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments on other matters.

6.15 To consider Co-Option of additional Councillor

The Council had **received** an application from two parishioners and it **resolved** to invite both to the next Parish Council meeting.

6.16 Date and time of the next Parish Council meeting

The Council **confirmed** that the next Parish Council meeting will be held on the second Thursday in the month, 14th November 2021 at 7.30 pm in the Village Hall in order that the County and District Councillors can attend the Hellifield Parish Council meeting.

There being no further business to transact the Chairman closed the meeting at 9.15 pm.

Marijke Hill
Clerk to the Council