

## LONG PRESTON PARISH COUNCIL

THURSDAY 6<sup>th</sup> October 2016

### **152. 15 Minutes for public participation session**

Five members of the public were present.

- A request was made to replace the damaged bench near Rohan, purchased with reclaimed insurance money, and put the repaired bench somewhere else in the village.
- A request was made to maintain a strip of council land of about 3 x 3 metres in front of 3/4 Back Green Cottages

The items were discussed further at 159.6 and 162.

### **153. Present**

Cllrs Tyrer (Chairman), Kay (Vice-Chairman), Goodall, Inglis and Sturgess. **In attendance:** CD Cllr Moorby and Marijke Hill ( Parish Clerk & RFO). **Apologies** were received from Cllr Morley. **Not in attendance:** NYCC Cllr Welch.

### **154. Code of Conduct and Disclosable Pecuniary Interests**

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

### **155. Minutes of the Meetings held on 8<sup>th</sup> September 2016**

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 8<sup>th</sup> September 2016 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

### **156. Matters arising from Minutes not otherwise included in the Agenda**

#### **156.1 To receive a reply from Network Rail re step too high from station platform into train**

Network Rail will report back shortly with its findings and the local contact and communities team will be in contact to confirm the next steps in due course.

### **157. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies**

#### **157.1 District Cllr Moorley reported on:**

The frequency of train stoppings at Long Preston and that passengers can request the conductor to stop a train at certain journeys. A hard copy of the time table needs to be consulted.

Cllr Moorley found it unacceptable that further work to get residents in Church Street to have superfast broadband is scheduled for June 2017.

#### **157.2 Report from Mr Mathew re Settle Area Swimming Pool**

The pool has had a busy summer with a lot of work involved in writing the Business Plan and overhauling the governance systems with the help of a grant from NYCC. The survey for the Business Plan gave the committee plenty of food for thought in relation to the way the pool is run, the types and times of classes held and the facilities that are provided.

#### **157.3 North Yorkshire Police**

the Home Office is inviting places of worship that need increased protection to apply for funding for security measures to prevent hate crime. The council **resolved** that the clerk should forward this to the Methodist Church and to St. Mary's Church.

Five incidents have been recorded in the last 30 days: notification of a tractor rally through the village; a number of people were arrested for a burglary; attending an address re a concern for safety; attending a sudden death on behalf of the coroner and responding to a call regarding

suspicious circumstances. NYP has recently seen an increase in thefts of quads and Landrovers and it urges everybody to pass out the message of keeping these vehicles secure.

**157.4 Craven Branch Meeting**

This meeting will take place on 10<sup>th</sup> October at 10.00 am in Hellifield.

**157.5 YDNPA: National Park Parish Forum meeting**

This meeting will take place on 16th November 2016, 7pm, at Clapham Village Hall. The council **resolved** that Cllr Tyrer should attend.

**157.6 The Village Hall**

Cllr Inglis reported that the committee of the Village Hall has had a meeting and that the Hall now has five working alarms.

**158. Planning applications**

**158.1 Received**

The Council had **no objections to** or **comments on** the following application:

YDNPA: C/52/657A – full planning permission for conversion of barn into 3 bedroom holiday let, Skirbeck Farm

**158.2 Decisions**

No decision has been **notified** by the relevant Planning Authority.

**158.3 Other Planning Matter**

The Council had received a Planning Consultation Announcement from Halliday Clark Architects of a public consultation event to be held in Hellifield village hall on Thursday 13th October. This relates to a proposed leisure development on land to the south of Hellifield station. The council **resolved** that Cllrs Tyrer and Goodall should attend.

**159. Reports and decisions on various village matters**

**159.1 To receive an update on the application for the Maypole Inn and three other properties to be added to the Register of Assets of Community Value held by CDC**

Cllr Tyrer has provided answers to specific queries to fill in the CDC form and the council **resolved** that the clerk should implement these answers for approval at the next meeting.

**159.2 To receive an update on items 146.2, 146.5, 146.11, 149 re maintenance issues**

The council was **informed** that all issues had been reported to Area 5 Highways and should be addressed in due course. The council was dissatisfied with the response to clean the drainage issues 'at some point in the next few months' and it **resolved** that the clerk should request to Area 5 Highways to carry out this work sooner.

The council had **received** a further complaint about the overgrown ivy at West End and it was **informed** that the overgrowth has its origins on private land in all probability and as such would be the responsibility of the landowner. However, Area 5 Highways had agreed to carry out the flailing of the offending ivy to determine its source in September. The council **resolved** that the clerk should contact Area 5 Highways to request that this work is carried out soon.

The council was **informed** that polluted water is pouring out of a culvert on land off Station Road. It **resolved** that the clerk should report this to CDC's Environmental Health Department.

**159.3 To receive updates on street lighting matters: Eon's update to council on progress with power for Christmas lights; to plan next location(s) for street lights and to determine action re contractor's safety issues for repair street light at Hoyle Hill**

The council **resolved** that the same arrangements should be made for the Christmas lights as previous year and that a collection should be organised to improve the Christmas lights situation. The council **resolved** that four streetlights should be repaired: West End 2, Magna Green, Rohan and Post Office. It further **resolved** to start arrangements for the repair of Hoyle Hill by replacement to LED lighting by NYCC to a maximum of £500 + VAT.

**159.4** To determine action to request advance warning for council and Primary School to haulage contractor for waste paper sludge delivery in anticipation of next winter's delivery

The council **resolved** that the clerk should contact the Environment Agency in relation to the advance warning for the re-deployment of de-inked waste paper sludge in anticipation of next winter's delivery.

**159.5** To receive an update on the future use of the telephone kiosk

The council **resolved** that Cllr Goodall should contact Mr Edwards to start the maintenance work on the telephone kiosk with paint stripper and paint, purchased with petty cash money, before a replacement of the windows and the installation of a gallery is discussed at a future meeting.

**159.6** To receive an update on items 146.4, 146.7, 146.11 re lengthman's duties

The council **resolved** that Cllr Tyrer should contact The Heritage Group for them to agree that the bench at Kayley Hill can be moved to a cost of no more than £100.00.

The council was **informed** that the bench at Moor Lane/West End has been moved two metres; that the upkeep of the area at the bus stop is ongoing and that the PROW paths still need to be done.

The council **resolved** that the damaged bench near Rohan should be repaired and placed somewhere else in the village and that the clerk should contact Zurich Insurance Company to make a claim for a new bench.

**159.7** To review 2016 grass cutting and begin preparation of next year's contract

The council **recognised** in its review that the two main issues in this year's grass cutting were the mowing of the playing fields and the difficulty of grass collection. The council **resolved** that for next year the PFA should organise its own grass cutting, allowing the usage of the parish mower for a maintenance contribution to be determined and that grass cutting collection points should be set up throughout the village. The clerk to make a draft reviewed contract to allow for five hours of grass cutting and two hours of strimming per week on the village greens only during the grass growing season. The council also **resolved** that Mr Walmsley should be recompensed for all additional grass cutting work he has undertaken. .

**159.8** To receive an update on the Playing Field Association's charitable status and discuss drawing up a new lease

The council was **informed** that the PFA has completed its process of constitutional change to that of a Charitable Incorporated Organisation. The council **resolved** that the PFA should be offered a 11 year lease with the possibility of an easy extension and that the council should begin this process. Cllr Tyrer to draw up heads of terms, with no costs to the council, for approval at the next meeting.

**159.9** To receive an update and decide actions required for the construction of a bye-laws board

A further update was not available.

**159.10** Local occupancy condition.

No further report was presented.

**160. Financial matters**

**160.1** To receive Financial Statement to 30<sup>th</sup> September 2016

The Council **resolved** that the financial statement to 30<sup>th</sup> September 2016 was approved.

**160.2** To receive an update on a change to the parish' energy provider

The council was **informed** that OVO Energy is not taking any more customers for the foreseeable future. The council **resolved** to not pursue a change any further.

**160.3** To receive CDC's budget consultation

The council was **informed** that CDC has begun the process of setting its budget for the 2017/2018 financial year. The budget will be approved in February 2017. The consultation period will close at midnight on Friday 4th November 2016 and CDC is inviting parishioners to respond.

**160.4** Payments of accounts.

**RESOLUTION:** payment of the following accounts was approved and authorised:

Cllr. Kay	Tsohost: 6 months website host	£ 30.00
Harrison & Cross Ltd	Digital time clock & bulb	£ 79.20
B. Box	lengthman's work July – October	£ 262.66
PKF Littlejohn LLP	external auditor	£ 240.00
M. Hill	Clerk's salary & expenses	£ 527.54
Unity Trust	3 months service charge	£ 18.00
<b>received</b>	Precept 2	£11,500.00
<b>received</b>	Interest deposit account	£ 1.78

**160.5** To receive external auditor's report

The council was **informed** that the external auditor has completed its certificate and report of the Annual Return for the year ended 31 March 2016. In the opinion of the external auditor the Annual Return is in accordance with proper practices and no matters have come to its attention giving it cause for concern that relevant legislation and regulatory requirements have not been met. The clerk to upload the full report on to the parish' website.

**160.6** To verify bank statements Q2 financial year 2016-2017

The council **resolved** that Cllr Sturgess should verify the bank statements for 2<sup>nd</sup> quarter 2016..

**160.7** Review of the financial value of the Assets Register.

No report was received.

**160.8** Unity Trust Bank proposed changes.

The council was **informed** that the HSBC accounts are open and that the letter to close accounts has been sent to Unity Trust. The council **resolved** that the clerk should activate Internet Banking.

**161.** Reports on or notice of meetings of other bodies.

- \* E.ON EnergyTalk Newsletter - September 2016
- \* YDNPA: Parish Council quarterly update
- \* YLCA: Training opportunity: Introduction to budgeting and finance: Scott's Corner Hotel, 26/9/16; VAT and procurement training event, 3/11/16, Walshford Nr. Wetherby
- \* Library Theatre – Alan Bennett: Village Events 2017
- \* NYCC: Data North Yorkshire Newsletter - September 2016
- \* Third Sector Insight: What are your challenges when recruiting people for your charity?
- \* Craven and the First World War Project newsletter - Autumn issue
- \* Yorkshire Dales Millennium Trust: Roger Stott Community Grants Poster and Information
- \* YLCA: September edition of the White Rose Update newsletter
- \* Plantscape: snow and ice too much hassle?
- \* YLCA: Annual Conference Scarborough 28 - 30 October CANCELLED
- \* YLCA: An Invitation to join 'My Community Network'

- \* Festive Lights & Christmas Decorations ~ MK Illumination
- \* YLCA: National Association of Local Councils – Changing Places Conference, 30/11/16, London

**162. Matters not included on this agenda, addressed as a matter of urgency.**

- The council was **informed** that the chairman of Settle community library had sent a letter for a grant application. It **resolved** to address all S137 donations at the February meeting.
- The council **resolved** that Cllr Tyrer should draft up a licence letter to the owners of 3/4 Back Green Cottages to allow them permission to maintain the border across the frontage and the left hand side wall. It further **resolved** that the owners should not be permitted to put down gravel on the drive way over the green. Grass matting would be a better alternative.

**163. Reports / comments on other matters for information only, or for inclusion on a future agenda.**

- Notice was received that Cllrs. Inglis and Sturgess are unable to attend the November parish meeting.

**164. Date of the next parish meeting**

**RESOLUTION:** the next meeting of the parish council will be held on Thursday 10<sup>th</sup> November 2016 at 19.30 hours (7.30pm) in Long Preston Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.13 hours (9.13pm).

M. Hill  
Clerk to the council