

Long Preston Parish Council

Minutes of conducted business by Long Preston Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with Councillors to be noted as approved by Parish Councillors by 7th August 2020
 Period 5: 3rd July to 6th August 2020

5.1 The Council reviewed the decision recorded as item 2.2 in the minutes of conducted business and approved for the period ended 7th May 2020, enabling the continuing conduct of the Council's business by delegated powers and by using email for consultation. Following recently received NALC and SLCC advice to not hold an in-person public meeting until a risk assessment has been conducted to determine if such a meeting is feasible and safe, the Council agreed to conduct a risk assessment in order to identify any actions to reduce risk to attendees and implement these.

The Council agreed to hold an in-person meeting on 3rd September 2020 in order to avoid that Councillors cease to be a councillor as non-attendees for a period of six consecutive months under Section 85 of the Local Government Act 1972. The Council was informed that the Village Hall has been booked.

5.2 To confirm the Minutes of conducted business for period 4 to 2nd July 2020

5.3 To note issues relating to Craven District and North Yorkshire County Councils, the YDNPA and NYP

a. District Cllr Chris Moorby reported that CDC are using the Zoom platform for meetings and members of the public may watch all meetings live via YouTube. A meeting of the Licensing Committee was held in which the fitting of CCTV systems in taxis and private hire vehicles was discussed. It was agreed that the implementation of installing CCTV systems was postponed to October due to the impact of the COVID-19 pandemic for the owners of these vehicles. District Cllr Chris Moorby reported on the dog waste situation along Back Lane. The overflowing dog waste bin there has now been emptied. District Cllr Chris Moorby also reported on two incidents on The Moor where a van has been seen parked overnight and another incident whereby a resident was threatened that the car would be covered by lime, which is to be spread on the fields, if it is parked on The Moor again. The resident was advised to contact the police. District Cllr Chris Moorby informed the Parish Council about CDC's press release regarding Local Government Reorganisation.

b. There was no report from County Cllr Richard Welch.

c. There was no incidents report from NYP PCSO.

5.4 Planning

a To note planning applications received and actions taken

1. C/52/614C full planning permission for new disabled access door to games room in place of existing window and provision of wheelchair access via ramp and level landing, Village Hall, The Green. The Council **noted** that it had no comments to make.

b To note planning decisions received

1. YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn. **Not yet decided**

2. CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House. **Not yet decided**

3. CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
4. YDNPA: C/52/644L full planning permission for alterations to access track arrangements around Manor House and Barn and conversion of the ground floor of the barn to domestic use and installation of glazed screen behind retained cart doors to ground floor cart entrance of barn Manor House, The Riddings. **Approved conditionally**
5. YDNPA: Tree Preservation Order to remove three Lawson's cypress and one small ash from the rear garden of the Methodist Church, Chapel Walk. **No objection raised**

c To note other planning matters

1.

5.5 To note actions regarding parish maintenance matters

a. street lighting matters: No reports received or actions taken.

b. trees matters: No reports received or actions taken.

c. Playing Fields matters:

The Council **noted** that Playsafety will carry out the annual RoSPA play area inspection in September 2020.

d. lengthsman services matters: No reports received or actions taken.

e. grass cutter services matters: No reports received or actions taken.

f. dog waste bins

The Council had **received** correspondence from a parishioner regarding the number of dog waste bins in the village and whether that number is saturated for the needs of the village. The Council **agreed** to discuss this matter further at the next in-person meeting on 3rd September.

5.6 To note reports and updates on parish matters other than maintenance

a. Back Green issues:

The YLCA has **informed** the Council that the enquiry regarding the dispute with the owners of Back Green Cottages is now with the legal department of the National Association of Local Councils and that the Parish Council will be forwarded NALC's response in due course.

The Council was **informed** that a site meeting with NGN had taken place regarding the reinstatement of Back Green. The Council **noted** NGN's instruction to Blackburn Robinson to carry out the reinstatement by placing topsoil and turf down the centre of the track and as required along the sides of the track. The two tracks will then be raised to the level of the grass with 20mm down to dust limestone which will provide a uniform profile over the area. The dandelions down the centre of the track will be sprayed. The Council will be updated as and when the actual work will be carried out as this is weather dependant.

5.7 Finance

a. The Council **noted** the Financial Statements and bank reconciliation to 31st July.

b. The Council **approved** the payment of the following accounts:-

Vodafone direct debit wifi Hall April	£ 23.51
E.ON (electricity June)	£ 89.94
S. Andrews (grass cutting and expenses July)	£581.12
YIAS (internal audit fee)	£300.00
GeoXphere (Parish Online annual fee)	£ 36.00
M. Hill (clerk's salary and expenses July 2020)	£551.30

The Council **noted** receipt of £0.10 from HSBC as interest.

c. The Council **noted** receipt from HMRC of VAT reclaim for the finance year 2019-2020 of £1,305.50.

d. The Council **noted** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit and Accountability Act 2014, and the Accounts and Audit (Coronavirus) (Amendment) Regulations 2020, the Council has published the following documents on its public website:
- Annual Internal Audit Report 2019-2020;

- Section 1 – Annual Governance Statement 2019-2020;
- Section 2 – Accounting Statements 2019-2020;
- Analysis of variances;
- Notice of the period for the exercise of public rights and publication of unaudited Annual Governance & Accountability Return 2019-2020.

5.8 To receive Reports on or Notice of meetings of Other Bodies

* NYCC and CDC: Local Government Re-Organisation

The Council **decided** to discuss this item further at the September in-person meeting. It **agreed** with Craven District Council Leader Cllr Richard Foster that to have a unitary authority covering the whole of North Yorkshire would be unsustainable to support our district and diverse communities.

* Dales and Bowland Community Interest Company: Craven Connection Bus Services 580/581/582

* YLCA: White Rose Update 03/07; 17/07; 31/07; webinar sessions: 'spreading your wings', 22, 25 July; introduction to the planning process, 11/08; Councillors discussion forum session, 30/07; LGA Code of Conduct discussion webinar 05/08

* YDNPA: Yorkshire Dales National Park Management Plan Annual Progress Report for 2020; Dark Skies Reserve Status - letter of support; Local Plan 2023-2040 Consultation No.2 – Exploring our options - 'Ambitions'

* NYCC: Team Bulletin 22/07; Supported Bus Services and Rural Mobility Fund 2020/21; Chief Executive Note 30/07

* CDC: 'It's ok to ask' leaflet poster

* Rural Services Network: the Rural Bulletin 14 July;

* Arthritis Action: support for people with arthritis

M. Hill

Clerk to the Council