

**LONG PRESTON PARISH COUNCIL**  
**THURSDAY 1<sup>st</sup> September 2022**  
**MINUTES**

**Present:** Cllrs James Bellis (Chairman), Robert Wood (Vice-Chairman), Katy Attewell, Ann Kay, Chris Moorby, and Liz Palmer.

**In attendance:** County Councillor Simon Myers; District Councillor Chris Moorby; Parish Council Clerk Marijke Hill, and five members of the public.

**5.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**

Two residents participated at item 5.7c2 erection of polytunnel in field off Back Lane. On behalf of the PFA, Diane Young participated at item 5.8b.1.

**5.2 Apologies for absence** have been received from Cllr Steve Harris.

**5.3 Code of Conduct and Disclosable Pecuniary Interests**

- a Cllr Palmer **recorded** a Personal Interest in connection with item 5.7c2: the erection of a polytunnel in the field off Back Lane.  
The Chairman, Cllr Bellis **recorded** a Personal Interest in connection with item 5.7c3: alleged planning breach at Grosvenor Barn.
- b No requests were made for dispensation in connection with items on this Agenda.

**5.4 Minutes of Meetings**

The Council **resolved** that the Minutes of the Parish Council conducted business for period 4 to 7<sup>th</sup> July should be ratified and signed by the Chairman, Cllr Bellis, as a true and accurate record.

**5.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

- a. The Council **agreed** to contact the YDNPA Area Ranger again and ask for the installation of 'footpath only' signs at either end of Todd Style footpath and Pendle View.

**5.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police**

- a. County Councillor Simon Myers offered his support for the Parish Council's efforts to address speeding issues and advised it would be helpful to share the VAS speed data with NYCC Highways. The new Council for North Yorkshire is taking shape and Members are working hard to ensure the best way forward to communities. The energy and inflation crises will hit businesses, residents, and local community groups very hard, and Ward Member community grants have been increased by £500. The Parish Council **agreed** that its representative to the Village Hall Committee, Cllr Palmer should notify them to contact County Cllr Myers in order an application can be submitted for a grant to help with rising energy costs.
- b. District Councillor Chris Moorby reported a meeting with the North Yorkshire Police, Fire and Crime Commissioner regarding speed issues on the A65 through Long Preston and the Commissioner's response that speeding is a problem in Long Preston. District Cllr Moorby also met MP Julian Smith and reported the MP's response to write to the Chief Executive of North Yorkshire County Council the District Councillor's wish to obtain, for road safety purposes, average speed cameras on the A65 through Long Preston, copying in the Office of the Police, Fire and Crime Commissioner.
- c. There was no report from the YDNPA.

- d. The Council had **received** the written police report, which contained 35 incidents during the period between 4 July and 1 September 2022, mainly minor.

## 5.7 To consider new Planning Applications, Decisions, and Other Planning Matters

### a Applications

The Council **noted** it had not received any planning applications.

### b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 CDC: 2022/24090/EIASCR – Request for an Environmental Impact Assessment Screening Opinion associated with planning application 2020/21553/OUT for: Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To North East, Kendal Road, Hellifield. **Decided**
- 5 CDC: 2022/23966/FUL – Conversion of existing farm buildings to 3 no. dwellings, Borks Hill, Sour Dale Lane. **Not yet decided**  
District Councillor Moorby reported that this planning application has been called in before the CDC Planning Committee for determination.
- 6 YDNPA: notification under the Town and Country Planning Act 1990 to remove a Holly within the grounds of Greystones Cottage. **No objection raised**. The Council **noted** that the YDNPA has made a recommendation that a replacement tree of native species is planted within the first planting season after felling.

### c. Other Planning Matters

- 1 planning consent from YDNPA to clad the container at the Playing Field  
The Council had sent a letter and revised plans to YDNPA Planning Officer Janet Perry, explaining the rationale for cladding the container, after Storm Arwen had damaged the shed beyond repair. The Council **noted** the reply from the Planning Officer for additional information requirements, including an applicable planning fee of £117. The Council **reiterated** its position that it had already paid a fee of that order when it submitted a planning application which was withdrawn in April 2021 and **agreed** that District Cllr Moorby should contact District Cllr and Senior Member of the YDNPA Carl Lis to enquire with the Planning Officer to cancel the planning fee.
- 2 newly erected polytunnel in field off Back Lane  
The Council **noted** that, after consultation with the Planning Manager, the CDC Planning Enforcement Team Leader concluded that this polytunnel is not considered to be development that required consent and, therefore, the Planning Authority had decided that there was no breach of planning and it is not expedient to pursue the matter any further. The Council was **informed** it has no power to appeal against a planning authority's decision.

3 alleged planning consent breach at Grosvenor Barn

The Council was **informed** that the YDNPA Enforcement Officer has visited the site and had noted that there are differences with the approved plans. The Enforcement Officer is in contact with the owners and will report to the Parish Council in due course.

**5.8 To consider action regarding parish maintenance matters**

a. street lighting matters

1 additional street light on Magna Print

The Council had **received** two quotations for the erection of a new column and an electricity connection to this near Magna Print and **resolved** to accept the County Council's estimate for £3,000 + VAT.

2 additional street light on Greengates Lane

The Council **considered** the installation of an additional street light on Greengates Lane and **decided** to ask North Yorkshire County Council to consider this for safety reasons as there is no pavement on Greengates Lane.

b. Playing Field matters

1 The Council was **informed** that the Trustees of the PFA are in place and **agreed** to send a letter to the Chairman, confirming the Council's responsibilities for the Playing Field, such as maintenance responsibility for all assets and the grounds, as well as the responsibility that the annual RoSPA Inspection is carried out. Cllr Moorby **reported** that the CDC Environmental Health Officer had visited the pavilion and had pointed out the required maintenance works, such as making the pavilion waterproof and fitting bottom panels to the base of the pavilion. The Council was also **informed** that the Fire and Rescue Service Watch Manager had been contacted and **agreed** that Cllr Harris should conduct an initial survey of the 'Fire Safety Risk Assessment' and feed back to the Council in due course.

2 Regarding the refurbishment of the pavilion the Council was **informed** that all the old decking has been removed and that all the joists need replacing. The PFA is in the process of submitting an application form for funding of the new decking from the YDNPA Sustainability Development Fund as soon as a quotation has been received. The Council **reiterated** the agreement with Mr Witt that there should be no floodlights installed in return for allowing the electricity connection go across his land when this was installed.

c. grass cutting services

Cllr Harris **reported** about the mulching of the grass and leaving this in situ. The Council **agreed** to monitor the situation for the time being.

d. benches maintenance assessment

The Council was **informed** that some of the wooden benches require recoating treatment and the two benches on The Green require stone slabs be placed at the base to preserve the benches' feet. The Council **decided** to contact the lengthsmen to carry out these services and **agreed** to accept Cllr Wood's offer to carry out some remedial maintenance on the 'Coronation' bench on Maypole Green.

e. trees assessment

The Council was **informed** that the previous professional trees inspection was carried out in 2019 and **agreed** to obtain a minimum of two quotations for an inspection on all of its trees. Cllr Kay **reported** on behalf of the Trees Working Group that the YDNPA Trees Officer had advised to plant a Hornbeam tree, native to Britain, at the proposed location on Brewery Green, in commemoration of the Queen's Green Canopy Initiative to mark the Platinum Jubilee. The Council **agreed** that the Platinum Jubilee Community Group should proceed with procurement and planting of the tree and procurement of the plaque. The Council was also informed that the

YDNPA Trees Officer had noticed that one of the ash trees on The Green is beginning to suffer from ash die back disease and needs to be monitored. The Council **agreed** that the Oak tree, donated to the Parish Council by a resident, is to be planted opposite Chapel Walk.

f. lengthsman services

The Council was **informed** that the stones and wooden posts have not yet been replaced on Townhead Green nor the work required on Todd Style Footpath by the lengthsman and **agreed** to appoint Cllr Wood as Council representative to liaise with the lengthsman in order the works are carried out, including the required work on the benches.

g. NYCC Highways matters

- 1 The Council had **received** a request for support for the building of bypasses on the A65 through Long Preston, Hellifield and Gargrave and **noted** the response from MP Julian Smith that a copy of the email has been sent to the Chief Executive of North Yorkshire County Council.
- 2 The Council was **informed** that the noisy manhole cover on Main Street outside Rohan Shop as well as the request for further road repairs had been reported to NYCC Highways and **noted** their response that the manhole cover is owned by United Utilities, who has arranged for an inspection to be carried out soon. The Council also **noted** that NYCC have no plans for further road repairs at this time.

**5.9 To consider action regarding parish matters other than maintenance**

a. Speeding matters

The Council **noted** the report by District Cllr Chris Moorby at item 5.6a in connection with the speed of traffic through Long Preston on the A65.

b. Parking matters

The Council **decided** to defer this item to the next Parish Council meeting.

c. Information board on Edge Lane

The Council **reiterated** its support for the installation of an information board on Green Lane / Edge Lane and **noted** that the YDNPA Planning Officer had confirmed that planning consent is not required as long as this information panel is on Parish Council land. The Council **agreed** to approve the draft text of the panel.

d. future use of the telephone kiosk

The Council had **received** residents' ideas for the future use of the telephone kiosk and **agreed** to ask the Long Preston Heritage Group to suggest their proposals for the future use of the kiosk to the Parish Council. The Council **agreed** to purchase the telephone signs.

e. additional defibrillator

The Council **considered** the installation of an additional defibrillator and, as there are no funding opportunities for the procurement or the electric connection, **decided** to not pursue this matter at this time.

f. Village Greens and Back Green

The Council **resolved** that items 5.9f5 and 5.9f6 are considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

- 1 The Council **agreed** the wording on the 'no parking' signs to be erected on all village greens as "Parking on any part of the Village Green for which the Parish Council has maintenance responsibility, including Rights of Way, is strictly prohibited".

- 2 The Council **considered** installation of a plaque on The Green and on Maypole Green and **agreed** to hold further discussions, after additional information has been received, at a future Parish Council meeting to determine if the installation of a plaque is to the better enjoyment of the village greens.
- 3 The Council had **received** a request to determine ownership of the parcel of land, including the tree, near the Village Hall and **confirmed** the ownership of this parcel of land as registered on the Commons Register as The Mechanic Institute. The Council **agreed** to contact the Village Hall Committee and send them the evidence.
- 4 The Council was **informed** that the owners of Back Green Barn have notified it to finish the works to their property, which involves erecting scaffolding. The Council **reiterated** its permission that this work can be carried out under the terms and conditions of the Deed of Easement in place between the Parish Council and Back Green Barn.
- 5 The Council **agreed** to investigate a report that a resident of Back Green has stored building rubble on the right of way that leads to the field of Back Green Barn and report back at the next Parish Council meeting.
- 6 The Council has **received** advice from its solicitors that, to enforce the ban on parking it will be necessary to institute proceedings against the owners of the property and **agreed** to give the owners of 4 Back Green 14 days' notice of the Council's intention to proceed with legal action.

### 5.10 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 28<sup>th</sup> July and **noted** the total balance of both accounts as £20,426.99.
- b. The Council **ratified** the decision to pay the following accounts for August:-
 

Vodafone direct debit wifi Hall	£ 26.85
Steve Prior (village green maintenance July 2022 & expenses)	£416.00
Defib4Life Ltd (replacement defibrillator battery)	£306.00
Wel Medical Ltd (shipping costs only for returned defibrillator battery)	£ 11.94
M. Hill (clerk's salary & expenses July)	£597.00
HSBC monthly bank charges for July	£ 9.91

The Council **noted** receipt of £0.59 from HSBC as interest for July.  
The Council **noted** receipt of £4,298.02 from HMRC as VAT reclaim for the Financial Year 2021-2022.
- c. The Council **approved** the payment of the following accounts for September:-
 

Vodafone direct debit wifi Hall	£ 26.85
Sharon Press (Parish Magazine September)	£220.00
Steve Prior (village green maintenance August 2022 & expenses)	£458.00
M. Hill (clerk's salary & expenses August)	£598.97
Cllr Moorby (expenses refurbishment pavilion)	£ 46.60
T. Palmer (Parish Magazine postage expenses)	£ 18.80
HSBC monthly bank charges for August	£ 8.00

The Council **noted** receipt of £1.51 from HSBC as interest for August.
- d. The Council **agreed** to appoint new signatories on the bank mandate and return the form at the next Parish Council meeting.
- e. Cllr Palmer **verified** the bank reconciliation for the first quarter of the Financial Year 2022-2023, April to June 2022 and **reported** that no issues were found.

### 5.11 Reports on or Notice of meetings of Other Bodies

\* Yorkshire Dales Millennium Trust: graveyard trail Baptist Burial Ground 18 September

- \* North Yorkshire Council: devolution deal;
- \* NYCC: Skipton and Ripon Area Constituency Committee meeting 1 September, Skipton
- \* PFCC: Meeting with North Yorkshire Police, Fire and Crime Commissioner 2 November on Zoom
- \* NYCC: Safeguarding Children in North Yorkshire poster and briefing
- \* CDC: Craven Parishes Liaison Meeting 21 September;
- \* CDC: Council Tax Reduction Scheme consultation until 18 September
- \* YLCA: consultation on short term holiday lets until 30 August; White Rose Bulletin 11/7; 22/7; 5/8; 19/8; Law and Governance Bulletin 5/8; NALC LTN13 'Policing your area' February 2022; NALC Chief Executive's Bulletins; analysis of parish precepts.

**5.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**

The Council was **informed** that a car is frequently parked in the bus stop at West End and **agreed** to report this to the Police as well as NYCC Highways.

**5.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.**

The Council was **informed** that a resident is parking the employer's van on the newly installed white line at the Village Hall and **agreed** to contact the resident in order the van is parked elsewhere.

**5.14 Date and time of the next Parish Council meeting**

The Council **confirmed** the date of the next Parish Council meeting as Thursday 6<sup>th</sup> October 2022 at 7.30 pm in the Village Hall.

There being no further business to discuss the Chairman closed the meeting at 10.10 pm.

**Marijke Hill**  
**Clerk to the Council**