

**LONG PRESTON PARISH COUNCIL**  
**THURSDAY 9<sup>th</sup> September 2021**  
**MINUTES**

**5.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**

Mrs Benzie asked if the Council would consider deploying speed calming measures on the A682 from the junction with Main Street to the Hellifield turn-off.

The Council **decided** to put this item on the agenda for the next Parish Council meeting.

Mrs Benzie also asked if some maintenance on Kayley Hill could be carried out by the relevant authorities. The Council **decided** to consider this request at item 5.8e.

**5.2 To receive apologies for non-attendance.**

**Present:** Cllrs Staveley (Chairman), Brierley, Lis, Moorby, and Outlaw.

**In attendance:** Marijke Hill (Parish Clerk & RFO) and four members of the public.

**5.3 Code of Conduct and Disclosable Pecuniary Interests**

- a Councillors did not record any Disclosable Pecuniary Interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's code of conduct in connection with items on this Agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

**5.4 To approve the Minutes of the Parish Council meeting 4 held on 1<sup>st</sup> July 2021**

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 1<sup>st</sup> July 2021 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

**5.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

- a. Cllr Outlaw **reported** the interest for an allotment from approximately 9 parishioners. The Council **agreed** that Cllr Outlaw will endeavour to present a list of potential plots of land that could be considered for lease or purchase at the next Parish Council meeting.

**5.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police**

- a. County Councillor Staveley presented a report and gave a detailed update on the Government's decision regarding devolution and the stages that have to be completed before the installation of a unitary council on 1<sup>st</sup> April 2023. County Cllr Staveley also reported on the allocation of Afghan workers refugees, challenges of face-to-face teaching, and the situation regarding Covid-19.
- b. District Councillor Moorby reported on the difficult route ahead in terms of forming a unitary council. District Cllr Moorby has been involved with a planning department peer review which has reported back to the District Council with recommendations that need to be implemented and District councillors are in the process of carrying out these recommendations. District Cllr Moorby also reported on the increase in scams. CDC Select Committee will organise meetings with Parish Councils about the impact that the numbers of tourists have had on the communities.
- c. Senior Member of the YDNPA, District Cllr Lis reported on the difficulty to budget for tourism. The consultation on the YDNPA Local Plan No 4 about local occupancy and barn conversions is running to 20<sup>th</sup> September 2021.

- d. The Council has **received** the NYP written incidents report and **noted** that 17 incidents were reported between 1 July and 8 September, notably four road related offences; one road traffic collision; and two highway disruption.

## 5.7 To consider new Planning Applications, Decisions, and Other Planning Matters

### a Applications

- 1 YDNPA: C/52/661B – Full planning permission for installation of playground equipment on the school playing field, Long Preston Endowed Primary School, School Lane. The Council **ratified** the decision that it had no comments to make.
- 2 YDNPA: C/52/626D – Householder planning permission for erection of single storey link between existing two storey dwelling and existing single storey additional accommodation, alterations to rear raised patio, window and door openings, additional roof lights, timber gates to side of premises and reinstatement of metal railings and entrance gate to existing front wall, 1, Ivy Cottages, 31 Main Street. The Council **agreed** it had no comments to make.

### b. Decisions

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, and conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/89E – full planning permission for erection of extension to existing agricultural building at Land to north east of Megs Croft, Green Gates Lane. **Approved conditionally**
- 4 YDNPA: C/52/684A – householder planning permission for part removal of wall adjacent to the highway and creation of hardstanding in front of property for vehicle parking, Lochinvar, Church Lane. **Approved conditionally**
- 5 YDNPA: C/52/626C – Householder planning permission for erection of single storey link between existing two storey dwelling and existing single storey additional accommodation, alterations to rear raised patio, window and door openings, additional roof lights, timber gates to side of premises and reinstatement of metal railings and entrance gate to existing front wall, 1, Ivy Cottages, 31 Main Street. **Refused**
- 6 YDNPA: Trees in Conservation Area: notification to fell one spruce and one cedar located in the garden at 1 Pendle View. **No objection raised**
- 7 YDNPA: Trees in Conservation Area: notification to fell one cypress sp. at 37 Kirkmangate. **No objection raised**
- 8 YDNPA: Trees in Conservation Area: notification to fell nine ash trees south of the Green Gate Lane Development. **No objection raised**
- 9 YDNPA: Trees in Conservation Area: notification to crown raise and crown thin one sycamore located in the garden of Ivy Dene. **No objection raised**
- 10 YDNPA: C/52/661B – Full planning permission for installation of playground equipment on the school playing field, Long Preston Endowed Primary School, School Lane. **Approved conditionally**

### c. Other Planning Matters

- 1 The Council had **received** an invitation to join the Yorkshire Dales National Park Planning Seminar on 23 September 2021, which will include two presentations on making effective

contributions to planning applications and an update on the progress of the new local plan, including future housing strategy. The Council **agreed** that Councillors should indicate their availability to join.

## 5.8 To consider action regarding parish maintenance matters

### a. street lighting matters

- Regarding the street light connection in front of Lochinvar at Church Street the Council was **informed** that it is unlikely that ENW will disconnect the old column, still working, and connect the new column, even though they installed all the wires. The Council **agreed** to ask Harrison & Cross to carry this out.

- The Council had **received** correspondence from a resident that the LED street light at Ivy End is shining directly into their property. The Council **agreed** to ask Harrison & Cross to provide a quotation for a shield in order it could be positioned so it covers parishioners' property back prospect and install this shield nearer the time of the Christmas lights installation as long as any such shield would not impede the effectiveness of the street light.

### b. Playing Fields matters

- The Council **ratified** the decision to form a Playing Fields Working Group, consisting of the three current resident Councillors Brierley, Moorby and Outlaw to look into various matters and report back to the full Council meeting once members of the PFWG have a better understanding of the PFA's role and how that might work alongside the Parish Council for the betterment of the village and the facility going forward.

- Regarding the repair to the pavilion, in particular its roof, the Council **agreed** that the PFWG should draw up an action plan to allow a coherent overview of what needs doing and then liaise with the PFA to discuss this action plan and build support from within the PFA for volunteers and fund raising.

- Cllr Outlaw **reported** that the painting of the items of play equipment is completed with the assistance of some volunteers at a cost of £39 for materials. The Council thanked Cllr Outlaw and the volunteers for this work.

- The Council **ratified** the decision to remove a wasps' nest at the pavilion by Wharfedale Pest Control at a cost of £60.00.

- The Council was **informed** of the annual RoSPA play area inspection in September for £68.50 + VAT and £3.50 + VAT for additional items over five per play area per additional item.

- The Council **agreed** to appoint Cllr Gaby Outlaw as representative from the Parish Council in an observational role to the PFA, without decision making powers, and to act as a liaison between the two bodies, so that any reports could be given to the full Council through this representative as an appointee to an outside body. The Council **noted** that the next PFA meeting will be held on 21<sup>st</sup> September and **agreed** that Cllr Outlaw should attend.

### c. grass cutting services

No grass cutting matters were reported.

### d. lengthsman services

The Council was **informed** that the lengthsman had cleared the overgrown Todd Stiles footpath, but that the vegetation is again encroaching onto the footpath. The Council **agreed** to ask the lengthsman to now clear all four PROWs that the Parish Council maintain on behalf of the YDNPA of overhanging vegetation, Todd Stiles footpath, Little London Lane, Lovers Walk and Cross Lane and present the invoice with a view of recovering the cost from the Park Authorities.

### e. NYCC Highways matters

- Following the parishioner's request at the public participation session, the Council was **informed** that NYCC Highways is responsible for the maintenance on Kayley Hill. The Council

**decided** to ask Highways to carry out some maintenance on Kayley Hill this year and ask them if they would consider transferring the maintenance responsibility to the Parish Council in the future in return for Highways' allocated funds on their budget.

- The Council **noted** the NYCC Highways assessment report regarding clearing of vegetation on Back Lane identifying the areas of works that need to be done. NYCC Highways will be writing to some landowners to cut hedges or trees back and they will be removing a few saplings and bushes as well as trim the grass as a one off.

### 5.9 To consider action regarding parish matters other than maintenance

a. update regarding the purchase of the VAS and to note the legal agreement with NYCC

The Council **noted** that the legal agreement with NYCC Highways is signed by both parties.

b. organisation of the Christmas Lights switch-on 2021

The Council **agreed** to nominate Cllr Outlaw to organise the Christmas Lights switch-on 2021 with assistance from other Members. The Council **decided** that Cllr Outlaw should order the Christmas tree from Askew Forestry and that Cllr Moorby should liaise with Harrison & Cross and find out if an electricity certificate is needed for the 24v conduit that was laid last year to supply electricity from the control box to the Christmas tree on the Main Green.

### 5.10 Finance

a. The Council **resolved** to approve the Financial Statements and Report to 28<sup>th</sup> August and **noted** the total balance as £14,412.43 of which £3,003.28 in revenue and £12,175.15 in capital funds.

b. The Council **ratified** the decision to pay the following accounts for August:-

Vodafone direct debit wifi Hall	£ 24.57
E.ON (electricity July)	£ 92.95
Safety Signs 4 Less (2 'no dogs allowed' signs)	£ 61.56
GeoXphere (Parish Online)	£ 40.50
Grass cutter contractor (grass cutting July)	£469.68
Cllr Moorby (expenses hire of skip, coach screws & washers)	£129.72
Clerk (salary & expenses July)	£590.98
Wharfedale Pest Control (wasps nest removal)	£ 60.00

c. The Council **approved** the payment of the following accounts for September:-

Vodafone direct debit wifi Hall	£ 24.57
E.ON (electricity August)	£ 92.95
Playdale Playgrounds (repair swinging step log)	£188.52
Grass cutter contractor (grass cutting August)	£596.74
Sharon Press (Parish Magazine September)	£195.50
Clerk (salary & expenses August)	£597.26
Long Preston Village Hall Committee (hire of Hall June, July, Sept.)	£ 60.00
R. Handford (expenses for BT Openreach Telephone Master Socket)	£ 9.89
Cllr Outlaw (expenses painting items of play equipment)	£ 39.07

### 5.11 Reports on or Notice of meetings of Other Bodies

\* NYCC: Local Government Reorganisation

\* YDNPA: Yorkshire Dales National Park Authority Local Plan 2023-2040 Consultation No.4 - Exploring our options: Local Occupancy and Barns.

\* Yorkshire Dales National Park Parish Forum virtual meeting, 13 October

\* NYCC: Skipton and Ripon Area Constituency Committee meeting 2 September

\* ACE Settle and area transport and energy survey to 30 September

\* CDC: Parishes Liaison Meeting 22 September. The Council **agreed** that Cllrs Brierley and Outlaw should join.

\* YLCA: NALC guidance re Covid-19 from 19 July; White Rose Update 16/7; 30/7; 20/8; Law and Governance Bulletin 9/7; 3/9; Remote Conference 17 & 18 September; Webinar Training Programme August and Training Bulletins 23/7, 13/8; 27/8;

\* PFCC: Police and Crime Plan and Fire and Rescue Plan consultation to 7 November

#### **5.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**

- a. To approve a minor change to Section 2 of the AGAR 2020-2021 for boxes 3 and 6.  
The Council was **informed** that the External Auditor requested to net off a total of £3,366 refund received against the expenditure incurred and that boxes 3 and 6 should both be reduced by this sum. The Council **approved** the amendment to boxes 3 and 6 of the AGAR 2020-2021.

#### **5.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.**

- a. The Council was **informed** that the router at the Village Hall could not be connected to the internet and that the intermittent fault was on wall box 5C. The Council **ratified** the decision to approve payment of £9.89 for a new socket and thanked Mr Handford, who is also providing IT support for Age UK, for reporting this, ordering the new part and fitting this.
- b. The Council had **received** correspondence from the Heritage Group that the Heritage Lottery Fund is unable to fund the restoration of the telephone kiosk. The LPHG Secretary will recommend the Committee to withdraw from the project as they have no other sources of funding. The Council **agreed** that Cllr Brierley will prepare a proposal for the refurbishment of the kiosk in the next financial year.
- c. The Council **agreed** to include the following items on the agenda at the meeting in October:
- speed calming measures on the A682
  - availability of land for allotments
  - The Queen's Platinum Jubilee Beacons 2 June 2022.

#### **5.14 To consider Co-Option of additional Councillor**

The Council had **received** an application from a parishioner and it **resolved** to appoint James Bellis to fill one of the ordinary vacancies by co-option.

#### **5.15 To receive legal advice regarding properties affronting Back Green**

The Council **resolved** that this matter is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

The Council **resolved** to seek further clarification on certain aspects of the legal advice it had received.

#### **5.16 Date and time of the next Parish Council meeting**

The Council **confirmed** that the next Parish Council meeting will be held on Thursday 7<sup>th</sup> October 2021 at 7.30 pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 8.50 pm.

**Marijke Hill**  
**Clerk to the Council**