

LONG PRESTON PARISH COUNCIL

THURSDAY 6th SEPTEMBER 2018 MINUTES

424. 15 Minutes for public participation session

Two parishioners sat in attendance. Mrs Kate Attewell asked the Council if it would consider to carry out some maintenance work on all of the parish's benches. The Council agreed that Cllr Morley should contact the lengthsman.

425. Present

Cllrs Tyrer (Chairman), Goodall, Inglis and Morley.

In attendance: Marijke Hill (Parish Clerk & RFO) and CD Cllr Moorby. No apologies received.

426. Code of Conduct and Disclosable Pecuniary Interests

Cllrs Morley and Inglis declared a Personal Interest in relation to Minute 430.b.5 and 430.b.7: planning application decisions for 14 and 15 Ribblesdale Estate.

No requests were made for dispensations in connection with items on this Agenda.

427. Minutes of the Parish Council Meeting, held on 13th July 2018

Council **resolved** that the minutes of the Parish Council Meeting, held on 13th July 2018, should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

428. Matters arising from Minutes not otherwise included in the Agenda

There were no matters arising from Minutes not otherwise included in the Agenda.

429. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

- a. CD Cllr Moorby **reported** the following two issues:
Regarding the funding for road safety improvements on the A682, CD Cllr Moorby had written to NYC Cllr Welch that the re-alignment of the access from the Almshouses and safety measures at Bend Gate should be part of the proposed safety improvements.
Regarding the planning application for development on land to the west of Hellifield, CD Cllr Moorby asked the Council if it would consider to 'call-in' this application. CD Cllr Moorby informed the Council that 'calling-in' of a planning application refers to the power of the Secretary of State to take the decision making power on a particular planning application out of the hands of the local planning authority for his own determination. This can be done at any time during the planning application process, up to the point at which the local planning authority actually makes the decision. If a planning application is called-in, there will be a public inquiry chaired by a planning inspector, or lawyer, who will make a recommendation to the Secretary of State. The Secretary of State can choose to reject these recommendations if he wishes and will genuinely take the final decision. The Council **agreed** it should support this procedure.
- b. NYCC: there was no report from NYC Cllr Welch.
- c. YDNPA: there was no report from the YDNPA.
- d. NYP: PCSO Preston had sent a written report in which 7 incidents between 2nd August and 2nd September were **recorded**. These included one lost/found incident; two suspect circumstances incidents; two hoax phone call or abandoned call; one highway disruption on A65; and one fraud incident.

430. Planning applications

430.a Received

- The Council decided to **object** to the following planning application
- 1 C/52/89C – full planning permission for erection of agricultural storage building, Megs Croft, Green Gates Lane with the same comments as on previous planning application 89B. The Council is of the opinion that the erection of this agricultural storage building is still over-intensive because there are already two other buildings for agricultural storage within the curtilage and therefore the agricultural storage needs are fully satisfied by the existing storage buildings.

430.b Decisions

The Council had **not received** a decision on the following planning applications:

- 1 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane:

The Council **decided** that the clerk should make enquiries as to why it has still not received a decision on this planning application despite earlier correspondence.

- 2 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 3 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield
- 4 YDNPA: C/52/689B – full planning permission for proposed re-occupation of former dwelling; installation of package treatment plant; repair existing access and provide new parking and turning area, Former House, Low Mearbeck

The following decisions have been **notified** by the relevant Planning Authorities:

- 5 CDC: 2018/19340/HH – single storey rear extension to provide dining room, 14 Ribblesdale Estate: **refused**
- 6 CDC: 2018/19350/LBC – listed building application for rebuilding of dry stone wall to a height of 1.3m, Bend Gate House **granted**
- 7 CDC: 2018/19398/HH – proposed two storey side extension and demolition of existing extension and garage, 15 Ribblesdale Estate **granted**
- 8 YDNPA: fell three Sycamore, one Elder and one Holly, South boundary of Long Preston Primary School **given consent**

430.c Other Planning Matters

- 1 The Council **noted** the Planning Inspectorate: Independent Examination of the Craven Local Plan: Examination Hearing Programme and the debate on 25th October of the Flashes to be designated as Local Green Space.

431. Reports and decisions on various village matters

431.a telephone kiosk

The Council **considered** the Chairman's proposed changes and it **resolved** to approve the Volunteer Policy with the changes. The Council had **agreed** to appoint Penny Jamieson as Voluntary Maypole Green Telephone Kiosk Restoration Team Project Manager to lead a team of seven volunteers. Cllr Goodall provided an update of expenses incurred so far and will complete the total cost indication record so that the Chairman can proceed with the application form for a grant at the next Parish Council meeting. The Council also **agreed** that because of delays so far, it would be too late in the year for the contractor to paint the phone box.

431.b street lighting matters

Cllr Goodall **informed** the Council that the purchase order for the last three remaining street light replacements, on Church Street, on Back Lane and adjacent to the telephone kiosk on Maypole Green, has been placed for a total of £1,524. The Council **agreed** that the lengthsman should

prune the tree that was obstructing the installation of the new light on Back Lane to meet NYCC Highways' specification as soon as possible.

431.c maintenance on West End Common

The Council **reiterated** that this area of common land should remain a wild pasture as long as vegetation is not overhanging into residents' curtilage. The Council **agreed** that a further site visit to the affected area on West End Common should take place to establish ownership.

The Council was also **informed** that the wild flower area at Kayley Hill is too overgrown and the Council **agreed** that Cllr Morley will instruct the lengthsman to carry out some maintenance there.

431.d village greens grass mower repair

The Council was **informed** that the repair of the village greens grass mower is in hand.

431.e electricity supply to the playing fields

There was no further report regarding the electricity supply to the playing fields and the clerk was asked to contact Mr Andy Kay to get an update. The Council had **received** notification of RoSPA's play area inspection in September.

431.f the 2018 Christmas Light Project

Cllr Goodall **informed** the Council that a group of volunteers is ready to organise the 2018 Christmas Light Project. Cllr Goodall confirmed he was not organising the Christmas Lights this year and no one else had offered. The Council **decided** it should ask Harrison & Cross to carry out an assessment on the safety of the lights, after reports of storm damage to the lights on the Main Green, prior to appointing a group of volunteers.

432 To receive reports and decide actions on village matters other than maintenance

432.a to approve Wayleave Agreement with ENW regarding installation of underground electricity cable at Back Green

The Council **resolved** to sign the revised Wayleave Agreement with ENW and the clerk was asked to send both documents to ENW and request that the Council should be notified when ENW wish to commence such works.

432.b to receive report on First World War Beacon Lighting on 11th November 2018

Cllr Morley **informed** the Council that to commemorate the end of the Great War of 1914-1918, as well as the annual Remembrance Day church service and laying of wreaths at the War Memorial on the Maypole Green, the Council will be lighting a beacon bonfire up Greengate Lane on The Edge on 11th November at 7.00pm along with towns and villages over the country. This will be followed at 7:05pm by the church bells 'Ringing out for Peace'.

433. Financial matters

433.a To receive financial statement to 31 July 2018

The Council **decided** to transfer the amount for the new grass mower of £4,680 from capital funds to current funds. The Council then **resolved** to approve the summarised accounts and the monthly statement.

433.b Payments of accounts.

The Council **approved** payment of the following accounts:

Vodafone direct debit wifi Village Hall July & August	£ 46.00
D.J. Bussey removal lime trees saplings & Chapel boundary wall	£422.50
LP Village Hall (meeting room hire 17/05; 07/06; 13/07)	£ 39.00
M. Hill (clerk's salary and expenses July 2018)	£532.01
E.ON (street light electricity July 2018)	£ 75.29

Harrison & Cross (Church Str repair & disconnect power tel kiosk)	£ 53.52
Tsohost (6 months website renewal, paid by internet banking)	£ 30.00
Parish Online (annual renewal)	£ 18.00
S. Andrews (grass cutting village greens, July and August)	£726.00
S. Andrews (grass cutting playing fields, July and August)	£538.00
M. Hill (clerk's salary and expenses August 2018)	£524.98
P. Jamieson (expenses for telephone kiosk maintenance)	£ 85.30 and £94.28
Cllr Goodall (expenses for telephone kiosk maintenance)	£ 8.25
Cllr Morley (petty cash lengthsman)	£106.28
K. Attewell (expenses for telephone kiosk maintenance)	£ 22.92

Received

HSBC deposit account interest July £0.94 and August £0.97

433.c To verify bank statements and reconciliation for Q1 of Finance Year 2018-2019

Cllr Inglis **verified** bank statements and reconciliation for Q1 of the Finance Year 2018-2019 and **reported** that no issues have been found.

434. To consider and approve policy documents

434.a Records Management Policy (and receive NALC GDPR Toolkit August 2018). The Council **resolved** to approve this document.

434.b Financial Regulations. The Council **considered** this document and the Chairman proposed to make some changes to be discussed with the Clerk prior to the next Parish Council meeting.

434.c Risk Assessment and Management. The Council **considered** this document and the proposed amendment needs further explanation. The document will be re-considered by the Council at the next Parish Council meeting.

434.d Standing Orders. The Council **considered** this document and the Chairman proposed to make some changes to be discussed with the Clerk prior to the next Parish Council meeting.

435. Reports on or notice of meetings of other bodies.

- * YDNPA: Autumn Parish Forum for Southern parishes, 16 October, Austwick
- * Update on Castleberg Community Hospital
- * NYCC: Skipton and Ripon Area Constituency Committee, 31 August, Skipton
- * YLCA: White Rose Update August Edition
- * YDNPA: Pub is the Hub
- * YLCA: Consultation Green Paper for adult social care and well-being
- * YLCA: Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)
- * Settle Stories: Rap & Grime - workshops for young people
- * Craven and the First World War project newsletter - summer 2018
- * NYP: Safeguarding a priority as police launch crackdown on County Lines drug dealers and Summer Update from PCC
- * Parish Online News & Updates
- * NALC: Newsletter; Chief Executive's Bulletin 23/07; 03/08; 15/08; 24/08;
- * E.ON Monthly Market Report July and August 2018
- * Rural Services Network: Rural Bulletins 17/07; 24/07; 31/07; 7/08; 14/08; 21/08; 29/08; 04/09; Rural Funding Digest August and September;
- * YLCA: Government shale gas exploration and production planning consultations
- * YLCA: one day conference 28 September at York
- * Community First Yorkshire: Community Led Housing Conference, 16 October, York
- * Earth Anchors Ltd: World War I memorial seats

436. Matters not included on this agenda, addressed as a matter of urgency.

The Chairman **proposed** to plant a tree on the Brewery Green to replace the one that was felled. The Chairman also **reported** that the ash tree on the Main Green looks unhealthy. The Council **agreed** that the Clerk should contact the Tree Preservation Officer at the YDNPA for a site visit to look at both matters.

437. Reports / comments on other matters for information only, or for inclusion on a future agenda.

Cllr Goodall asked the Council if it would consider to re-open the 'Fields in Trust' application to register the Playing Fields in perpetuity. The Council **agreed** that the Clerk should get the application form to present to the Council at the next Parish Council meeting.

438. Co-option of additional parish councillor(s) to fill the 'Ordinary Vacancies'

The Council **resolved** to consider this matter in private session, excluding the press and public, as discussion in public of the attributes of candidates would be contrary to the public interest. The Council then reverted to open session and **resolved** to appoint Mary Brierley and Carol Slinn to fill the 'ordinary vacancies' by co-option.

439. Date of the next parish meeting

The Council **confirmed** the date and time of the Parish Council Meeting as Thursday 4th October 2018 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.17 hours.

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M. Hill
Clerk to the Council