

Long Preston Parish Council

Minutes of conducted business by Long Preston Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with Councillors to be noted as approved by Parish Councillors by 3rd July 2020
 Period 4: 5th June to 2nd July 2020

4.1 Cancellation of meetings

- a. The Council noted that the Parish Council meeting, scheduled for 2nd July 2020, has been cancelled under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.
- b. The Council confirmed that, while the Regulations are in force, the clerk/RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability in consultation with Councillors.

4.2 The Council confirmed the Minutes of conducted business for period 3 to 4th June 2020.

4.3 To note issues relating to Craven District and North Yorkshire County Councils, the YDNPA and NYP

- a. District Cllr Chris Moorby reported that CDC has been holding workshops trying practise meetings using Zoom and has held its first Select Committee Meeting on 3rd June. Members of the public can view these meetings live on YouTube.
 Planning Application 2020/21553/OUT for the development on land to the east of Waterside Lane will come before the full planning committee, hopefully after the decision on the legalities regarding the extant planning from the Barrister has been received.
- b. There was no report from County Cllr Richard Welch.
- c. NYP PCSO Jayne Grace reported 7 incidents between 3rd to 31st May, including three reports of concern for safety/welfare; and four highway related reports of cows on the road, covid-19 travel, suspect vehicle.
 NYP PCSO Jayne Grace also reported 12 incidents between 1st June to 2nd July, including four reports of theft and burglary; five reports of road related offence and suspect vehicles; two reports of ASB; and one report of concern for welfare.

4.4 Planning

a To note planning applications received and actions taken

1. YDNPA: C/52/644L full planning permission for alterations to access track arrangements around Manor House and Barn and conversion of the ground floor of the barn to domestic use and installation of glazed screen behind retained cart doors to ground floor cart entrance of barn Manor House, The Riddings
 The Council **noted** that it had no comments to make.
- b To note planning decisions received
 1. YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn ***not yet decided***
 2. CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom

dwelling with associated access & car parking. Construction of a garage block, Bend Gate House **not yet decided**

3. CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
4. YDNPA: C/52/732/LB – listed building consent to increase the height of the doorway between living room and kitchen/dining room, Howe Cottage, 5 Maypole Green **withdrawn**.
5. YDNPA: notification under the Town and Country Planning Act 1990 to remove one goat willow from land at the rear of 4, Jubilee Croft. **No objection**

c To note other planning matters

1. YDNPA: Public Path diversion Order footpath no. 21.

4.5 To note actions regarding parish maintenance matters

- a. street lighting matters: No reports received or actions taken.
- b. trees matters: No reports received or actions taken.
- c. Playing Fields matters:
The Council **noted** that the its grass cutter, used to mow the Playing Fields, has been stolen along with three jerry cans of diesel and unleaded petrol. The Council has reported this to NYP and have been given a crime number NYP-04062020-2018.
- d. lengthsman services matters: No reports received or actions taken.
- e. grass cutter services matters: No reports received or actions taken.
- f. alleyway by Todd Styles:
The Council **noted** that Cllrs Morley and Morley tidied up the alleyway, which is now passable.

4.6 To note reports and updates on parish matters other than maintenance

- a. Back Green damage:
The Council **noted** that the requested documents regarding the Council's dispute with the owners of Back Green Cottages have been sent to the YLCA in order that the YLCA can send these with their correspondence to the legal department at the National Association of Local Councils.
The Council **noted** that NGN has been asked to provide an update as to when Back Green can be re-instated to its original state and that NGN is arranging a site meeting to take place soon.
- b. Parish Magazine matters: No reports received or actions taken.

4.7 Finance

- a. The Council **noted** the Financial Statements and bank reconciliation to 30th June.
- b. The Council **approved** the payment of the following accounts:-

Vodafone direct debit wifi Hall April	£ 23.51
E.ON (electricity May)	£ 92.95
S. Andrews (grass cutting and expenses June)	£611.62
Sharon Press (Parish Magazine July 2020)	£182.50
M. Hill (clerk's salary and expenses June 2020)	£578.58

The Council **noted** receipt of £0.23 from HSBC as interest.

- c. The Council **noted** submission to HMRC of VAT reclaim for the finance year 2019-2020 of £1,305.50.

4.8 To receive Reports on or Notice of meetings of Other Bodies

* YLCA: NALC Guidance - Compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018.

The Council **noted** that the National Association of Local Councils (NALC) has launched a new publication on website accessibility requirements, which provides practical steps that local (parish and town) councils can follow to understand the new regulations, put in place an accessibility statement, and start plans to improve the accessibility of their website. From 23 September 2020, all

local councils must have an action plan and an accessibility statement in place and would have started work to their websites to become more accessible.

* PFCC: AJ1 Project Road Safety Fund deadline for applications 31 August 2020

* NYCC: Covid-19 bulletin 11, 18 June; Chief Executive note 11, 26 June; Covid-19 news update for Emergency Plan communities; Decision HAS 09/20 - Covid-19 Outbreak Control Plan (Test and Trace);

* YLCA: White Rose Update 19 June; Finance and Accounts for Local Councils webinar session, 22 June; Planning Training webinar session 15 and 16 July; new draft model code of conduct for local councils consultation to 17 August 2020

* CDC: Covid 19 Community Mutual Aid Groups & CSOs Craven 19 June;

* YLCA: Training Programme July – August; 'spreading your wings' webinar, 10, 22, 25, 30 July; Councillors Discussion Forum 2 July; allotments – an overview webinar, 8 July

* Rural Services Network: the Rural Bulletin 16, 23 June;

* Pennine Journey Supporters Club: 'A Pennine Journey' - England's Next National Trail? - A Tribute to Alfred Wainwright

M. Hill
Clerk to the Council