

Long Preston Parish Council

Minutes of conducted business by Long Preston Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with Councillors to be noted as approved by Parish Councillors by 4th June 2020

Period 3: 8th May to 4th June 2020

3.1 Cancellation of meeting

- a. The Council noted that the Parish Council meeting, scheduled for 4th June 2020, has been cancelled under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.
- b. The Council confirmed that, while the Regulations are in force, the clerk/RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability in consultation with Councillors.

3.2 The Council confirmed the Minutes of conducted business for period 2 to 7th May 2020

3.3 To note issues relating to Craven District and North Yorkshire County Councils, the YDNPA and NYP

- a. District Cllr Chris Moorby **reported** that he has discussed access to and egress from Green Gate Lane for delivery vehicles through the village with the Site Manager, after disturbance was reported. It was agreed that no articulated HGVs are to be used and a procedure to meet the delivery has been put in place.
- b. County Cllr Richard Welch also **reported** on the development site at Green Gate Lane, where a HGV has hit the outside wall of a property, whilst negotiating the very narrow entrance. County Cllr Welch has discussed the issues with the Planning Officer of YDNPA and he has asked NYCC Highways to install a couple of red triangular warning signs of some description at either side of the narrow section for the duration of the building works.
County Cllr Richard Welch also **reported** that NYCC has decided re-opening the HWRC site at Settle.
County Cllr Richard Welch also **reported** to NYCC Highways that the existing signs on the A65 warning of ice should be removed.
- c. NYP PCSO Jayne Grace **reported** 7 incidents between 3rd to 31st May, including three reports of concern for safety/welfare; and four highway related reports of cows on the road, covid-19 travel, suspect vehicle.

3.4 Planning

a To note planning applications received and actions taken

1. CDC: SNN/01421 – Land East of Megs Croft, Green Gate Lane, Long Preston
The Council **noted** that a Street Naming and Numbering (SNN) application has been received for the above site with proposed street names as Hill Croft (preferred option) or Coates Close. The Council **agreed** that it had no comments to provide.
2. YDNPA: C/52/732/LB – listed building consent to increase the height of the doorway between living room and kitchen/dining room, Howe Cottage, 5 Maypole Green
The Council **noted** that the deadline to provide any comments is on or before 22nd June and it further **noted** that this application has now been **withdrawn**.

b To note planning decisions received

1. NYCC: 116795 Maypole Green Residential Parking Bay Order 2019 **not yet decided**
2. YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn **not yet decided**

3. CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House **not yet decided**
4. YDNPA: C/52/731 – full planning permission for provision of a field shelter and associated concrete hard standing, land North West of Rossholme **approved conditionally**
5. YDNPA: C/52/63Y – full planning permission for siting of hot-tub; erection of garage & bike store; change ground floor store room to Manager’s bedroom; and change first floor Manager’s bedroom to be a letting room, Eldon Country House, Church Street **withdrawn**
6. YDNPA: C/52/644L and 644M/LB – full planning permission and listed building consent for alterations to access track arrangements around Manor House and Barn and for installation of glazed screen behind retained cart doors to ground floor cart entrance of barn, Manor House, The Riddings **approved conditionally**
7. CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
To note that the Council has submitted the same comments as for the refused planning application 42/2016/17496, as its position regarding the new planning application has not changed.
8. YDNPA: Trees in Long Preston Conservation Area: to remove the canopy from one ash tree (leaving a habitat pole), located at SD 8283 5853, adjacent to the railway line, **no objection**

c To note other planning matters

3.5 To note actions regarding parish maintenance matters

- a. street lighting matters: No reports received or actions taken.
- b. trees matters: No reports received or actions taken.
- c. Playing Fields matters:
The Council had arranged a socially distanced site meeting at the playing fields to discuss the repair or replacement of the shed. The Council **decided** that the lengthsman should carry out some basic repair work on the roof as well as securing the door. As no representative from the Playing Fields Association was present, the Council **asked** the PFA by email what the current situation is regarding funding and the PFA’s intentions for the pavilion including a time scale for the replacement of shed and pavilion.
The Council **noted** that part of the wall at the playing fields have been knocked over by cattle earlier. Cllr Morley **reported** that the wall will be rebuilt soon.
The Council **noted** that the Playing Field, including the tennis court is re-opened, following the relaxation of lockdown measures, but that the play items remain taped off for the time being.
- d. lengthsman services matters: No further reports received or further actions taken.
- e. grass cutter services matters: No reports received or actions taken.

3.6 To note reports and updates on parish matters other than maintenance

- a. Back Green damage:
The Council **noted** that legal advice from the YLCA and CDC’s solicitor has been sought. The Council **noted** the reply from the YLCA that they intend to forward the enquiry to the solicitors in the legal department at the National Association of Local Councils and that the solicitor will need to see a number of documents, which the YLCA will need to send with their correspondence to the NALC. Councillors **decided** to await the outcome of this legal advice prior to sending a letter to the owners of Back Green Cottages to re-instate the village green in its original state.
The Council also **noted** the reply from Craven District Council’s solicitor that they do not have professional indemnity insurance to enable them to provide legal advice to external organisations, including parish councils, nor do they have the capacity.
- b. parking on village greens: No reports received or actions taken.
- c. Parish Magazine matters: No reports received or actions taken.
- d. Community Public Access Defibrillator:
The Council **noted** that the new electrodes for the defibrillator have been installed by Cllr P. Morley.

- e. vehicle tax renewal for grass mower
The Council **noted** that the vehicle tax for the grass mower with registration number PO16 UZS has been renewed with the DVLA for a period of 12 months to 1st June 2021 at no cost.

3.7 Finance

- a. The Council **noted** the Financial Statements and bank reconciliation to 31st May

- b. The Council **approved** the payment of the following accounts:-

Vodafone direct debit wifi Hall April	£ 23.51
E.ON (electricity April)	£ 89.94
Cardiac Science Holdings (defibrillator electrodes)	£111.54
S. Andrews (grass cutting and expenses May)	£652.73
D. Bussey (lengthsman services April and May)	£607.50
Sharon Press (Parish Magazine June 2020)	£192.50
M. Hill (clerk's salary and expenses May 2020)	£568.79

The Council **noted** receipt of £1.97 from HSBC as interest.

- c. The Council **noted** the Parish Council annual insurance renewal and it **approved** setting up a five year Long Term Agreement with Zurich Municipal. The Council then **approved** the payment of £1,609.11 to Zurich Municipal for the annual Parish Council insurance.

3.8 To receive Reports on or Notice of meetings of Other Bodies

- * NYCC: Follow up to Skipton and Ripon ACC regarding Castleberg Hospital, Giggleswick
- * NYCC: Covid-19 bulletin 8, 15, 19, 22, 26 May, 2 June; Chief Executive note 21 May; Connect Community Directory; Buy Local initiative poster; survey regarding help to communities
- * YLCA: White Rose Update 7, 29 May; Craven Branch Annual meeting, 17 June
- * NALC: advice for holding of council meetings
- * thank you email received from Settle, Ingleton and Bentham Rural Watch regarding donation
- * CDC: ICO advice from CDC's Information Governance Manager; relaxation of lockdown guidance; Covid 19 Community Mutual Aid Groups & CSOs Craven 20 May; anti-litter campaign poster
- * YDNPA: Covid-19 public update 4 June
- * Rural Services Network: the Rural Bulletin 12, 19 May; survey on rural communities working together;
- * E.ON Monthly Market Report April 2020
- * Parish Online Newsletter May
- * YLCA: electronic training programme June, July; dealing with difficult issues webinar session
- * Community First Yorkshire: Covid-19 Testing Available in various areas 19-21 May
- * support from Citizens Advice Craven and Harrogate Districts (CACHD)

M. Hill

Clerk to the Council