

LONG PRESTON PARISH COUNCIL
THURSDAY 1st June 2023
MINUTES Meeting 3 2023-2024

Present: Cllrs James Bellis (Chairman), Robert Wood, Katy Attewell, Steve Harris, Ann Kay, and Liz Palmer.

In attendance: NYC Cllr Simon Myers for part of the meeting, Parish Council Clerk Marijke Hill and two members of the public.

3.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Mr Middleton participated at item 3.8a.2: report of a street light matter.

3.2 Apologies for absence.

There were no apologies for absence.

3.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011, and any other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

3.4 Minutes of Meeting

The Council **resolved** that the Minutes of the Annual Council Meeting, and the Parish Council Meeting 2, held on 4th May, should be approved and signed by the Chairman, Cllr Bellis, as a true and accurate record.

3.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

None reported.

3.6 To receive reports from Craven District and North Yorkshire County Councils, and the Police

- a. County Cllr Simon Myers reported on various village matters and in particular that the sewerage and drainage issues on Maypole Green are being addressed as a matter of urgency by the NYC Environmental Health Team and the utility company.
Station Road has been resurfaced, although this would not alleviate the dangerous situation at the junction with the A65 and NYC Cllr Myers will continue to pursue that NYC Highways install a sign on Kayley Hill to warn road users of this dangerous junction.
Cllr Simon Myers proposed to give a grant of £2,000 from the NYC Member Locality Budget Fund to the Village Hall Committee to refurbish the caretaker's house. The Council endorsed this proposal as the Village Hall is a crucial village facility.
The Government has announced that Airedale Hospital will be rebuilt, which will be one of the most significant investments announced for our community in decades.
- b. The Council had **received** the written police report, which contained 21 incidents during the period between 2 and 31 May 2023, all minor in nature.

3.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a. Applications

- 1 YDNPA: C/52/695D Section 73 application to vary Condition 2 (design details of extension roof) of C/52/695C (Householder planning permission for erection of single storey extension to kitchen/diner and associated alterations) at 19a - 19b Kirk Lee House, Main Street. The Council **agreed** to notify the YDNPA that it had no comments to make.
- 2 YDNPA: C/52/11R/LB Listed building consent for subsidence damage repair and reinstatement works at Glenroyd, 4 Main Street. The Council **agreed** to notify the YDNPA that it had no comments to make.

b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided.**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 YDNPA: C/52/680B – Householder planning permission for installation of flue for woodburning fire (retrospective) - amending planning approval C/52/680A, 1 Cornmill Cottages, Main Street. **Not yet decided**
- 5 YDNPA: C/52/675D Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation and installation of package sewage treatment plant, Mearbeck. **Not yet decided**
- 6 YDNPA: C/52/93C – further amended full planning permission for conversion of barn to 3 no. cottages for local occupancy or short term holiday lets, Maypole Barn, Main Street. **Not yet decided**
- 7 YDNPA: C/52/690A Full planning permission for conversion of barn and outbuilding to form dwelling and annex (part retrospective), Grosvenor Place Barn, Main Street. **Refused**
- 8 YDNPA: notification under the Town and Country Planning Act 1990, for the following works to trees on Long Preston Village Green: Crown lift one Horse Chestnut to a height of up to 5.2m; Crown lift one Cherry to a height of up to 5.2m; Crown lift one Cherry to a height of up to 5.2m; Shorten branches of one Sycamore to prevent touching building; Shorten bottom limb of one Sycamore to prevent failure; Crown lift one Cherry, shorten limbs touching building and crown lift 5.2m over the road. **No objection raised**
- 9 YDNPA: notification under the Town and Country Planning Act 1990 to remove one large cypress at 2 Lowcroft, Long Preston. **No objection raised**
- 10 YDNPA: notification under the Town and Country Planning Act 1990 to crown thin and crown clean one silver birch, fell one ash, fell one sycamore, and fell one horse chestnut stump, at St Mary's Church, Long Preston. **No objection raised.** The Council **noted** the recommendation that two replacement trees of native species be planted within the first planting season after felling.

c. Other Planning Matters

- 1 The Council had **asked** NYC Cllr Simon Myers to make enquiries if the erection of a small garden shed at the Playing Field could be considered by the YDNPA as 'permitted development' and was **informed** that Cllr Myers will address this matter on behalf of the Parish Council at the first convenient opportunity.

3.8 To consider action regarding parish maintenance matters

a. street lighting matters

- 1 The Council **noted** the response from the NYC Street Light Officer in relation to the new street light at Greengates Lane, and the connection to the new column at Magna Print that they had contacted ENW and asked for a date to connect both assets. The Council **agreed** to await confirmation of a connection date and report back at the next Parish Council meeting. In relation to the low level supply pillar at Todd Style Footpath the Council **noted** that ENW is unable to supply the Parish Council with a connection in the feeder pillar and that the NYC Street Light Officer will arrange a site visit to explore another option.
- 2 The Council was **informed** that a column at the side of the manhole cover near Maypole 1 is not connected. The Council **agreed** to make enquiries and report back at the next Parish Council meeting.

b. Playing Field matters

- 1 Regarding the damage to the boundary wall Cllr Wood **reported** that about 5 or 6 very large stumps had undermined the boundary wall and had to be removed prior to the wall being rebuilt by the lengthsmen. The Council **ratified** the removal of the stumps by Tree Tops Forestry at a cost of £540 + vat and **approved** the payment. The Council **agreed** that Cllr Wood should continue with the repair of the boundary wall by installing a single rail fence on the perimeter wall to retain the cattle in their field.
Cllr Wood also **reported** that the new decking on the pavilion has had one coat of paint and that the next step is to see to the windows and gates, for which the PFA has secured additional funding.
- 2 Cllr Palmer **reported** that Mr Eastwood has sprayed the nettles again, including the weeds growing on the tennis court by the net posts, free of charge and the Council **agreed** to send a 'thank you' letter.

c. telephone kiosk

The Chairman, Cllr Bellis, **reported** that the firm from whom the Council has purchased two damp and tamper proof cork display boards, can no longer be contacted, neither by email nor by telephone and that its website is no longer available. The Council **agreed** that NYC Cllr Simon Myers and Cllr Wood should make enquiries by contacting the owner and checking the Companies House database respectively and report back at the next Parish Council meeting.

d. flagpole on Maypole Green

The Council had **purchased** a medium size Union Flag to fly from the existing maypole and **agreed** to make further enquiries for an aluminium sleeve to extend the maypole in order the larger Union Flag could be flown on specific days.

e. Kayley Hill

The Council has **received** representations that the grass appears to be too long on Kayley Hill and it **agreed** to instruct the lengthsmen to carry out some maintenance now that the daffodils have finished flowering.

f. Baptist Churchyard

Cllr Wood **reported** that another two sections of the boundary wall at the Baptist Churchyard, each approximately 5 meters wide, have collapsed, one section is with the property owner on Main Street, the other section is with the Playing Field. The Council **agreed** to find out if it is responsible for the repair for the two sections of the collapsed wall and if so, to seek a quotation from a minimum of two dry stone wall builders for the repair of the sections.

g. other lengthsman services

The Council had **received** representations about the litter at the bus stop shelters and was **informed** that Cllr Wood undertakes the clearing of the bus shelters, cleaning of the sign and windows and also maintains the flower beds nearby. The Council thanked Cllr Wood and **agreed** for him to continue.

h. NYCC Highways matters

1 dangerous junction A65 / Station Road

The Council was **informed** that NYC Cllr Simon Myers will continue to address the matter of additional signage to be installed at Kayley Hill with NYC Highways. The Council **agreed** to contact NYC Highways directly and continue to ask for additional signage on the approach to this dangerous junction.

2 narrow pavement on Main Street

The Council **considered** the issues on Main Street, such as the narrow pavement and parking and **agreed** to appoint Cllrs Attewell, Harris, and Palmer for them to present their initial report for improvements to the full Council at the next Parish Council meeting.

i. YDNPA matters

The Council had **received** two representations that horse riders and bicycles use Pendle View. The Council was **informed** that the signage put up by the YDNPA is inadequate and it **agreed** to support the property owner to erect their own signage on their land to warn people that Pendle View is a private road with access only.

j. other maintenance issues

1 The Council **agreed** that the bunting that was put up for the King's Coronation should come down and be stored safely.

3.9 To consider action regarding parish matters other than maintenance

a. Speeding matters

1 questions tendered to the Police, Fire, and Crime Commissioner

The Council was **informed** about the PFCC's initiative for residents to join the online public meeting on 25 May between Commissioner Zoë Metcalfe and North Yorkshire Police which will include allotted time for the Commissioner to answer questions sent in by the public and that the topic for this meeting will centre on road safety. As residents, Cllrs Bellis, Palmer and Wood have tendered their question regarding the refusal by NYC as only one of two police forces to install average speed cameras and the lack of a regular presence by the mobile speed camera unit in Long Preston. Cllr Palmer **reported** to have joined the online meeting, available on YouTube. The PFCC are commissioning an academic report regarding the various speed check systems currently available, such as fixed cameras, mobile cameras or average speed cameras. Although current strategies have reduced the number of serious accidents on the roads, there has been no reduction in the number of annual fatalities since 2019, about 40.

2 '20s Plenty for North Yorkshire' Speed Review

The Council was **informed** about the '20s Plenty for North Yorkshire' Speed Review consultation ahead of North Yorkshire Council's decision at the Executive Council meeting on 20 June on whether to back making 20mph the normal speed limit in towns and villages. The Council **agreed** to submit its comments.

b. Parking matters

The Council was **informed** that it has received the quotation from two suppliers for the posts, necessary to install the 'no parking' signs, and **agreed** to await a third quotation and a sample.

- c. Community Emergency Plan
There was no report.
- d. Woodland recreation grant by YDNPA
The Council had **contacted** the YDNPA regarding accessing a grant scheme to plant trees on the area of common land on the Moors over the village and had invited the YDNPA Woodland Creation Team to a site meeting. The Council was **informed** that it had not received a response yet and **agreed** to contact them again.
- e. proposals in recognition of 40 years' service to the community by former Councillor Chris Moorby
The Council **considered** proposals in recognition of 40 years' service to the community by former Councillor Chris Moorby and **agreed** to continue to explore the options.
- f. dispute matters on Back Green
To consider a response to all correspondence received.
The Council **resolved** that this item is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.
- 1 The Council has **received** the response to the letter of claim, sent by its solicitors to the owner of 4 Back Green requesting the residents to abate their trespasses by removing the flower beds and refrain with immediate effect from parking and placing bins and other objects on Back Green. The response, however, sets out the residents' position that they have a legal right of way as is registered with HM Land Registry. The Council **reiterated** that it is not challenging the validity of any right of way easements and **resolved** to instruct its solicitors to write back to the residents that it is the parking and placing of objects on Back Green which amounts to an illegal act and/or trespass and which is not permitted by any easement over Back Green which might benefit the residents' property.
- 2 The Council had **received** correspondence from the owners of 4 Back Green, containing allegations of further alleged misconduct by a Councillor, as well as the Parish Council and **agreed** to reply that the Council is duty bound to continue to signpost the residents to the NYC Monitoring Officer as they are the relevant Principal Authority to consider an investigation.

3.10 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 26th May and **noted** the total balance as £23,190.23.
- b. The Council **noted** and **approved** the Annual Governance and Accountability Return papers for the Financial Year 2022-2023
- 1 The Annual Internal Audit Report
 - 2 Section 1 – Annual Governance Statement
 - 3 Section 2 – Accounting Statements
 - 4 Notice of Public Rights and Publication of AGAR from 12th June to 21st July 2023.
The Council **agreed** to publish all documents on the Parish Council's public website.
- c. The Council **ratified** payment of £333.48 to All Signage Ltd for the delivery of 14 'no parking' signs.
- d. The Council **approved** the payment of the following accounts for June:-
- | | |
|---------------------------------|---------|
| Vodafone direct debit wifi Hall | £ 30.45 |
| Steve Prior (grass cutting May) | £450.72 |

Sharon Press (Parish Magazine June)	£214.00
LP Village Hall (hall hire May)	£ 25.00
Npower (street light electricity May)	£124.75
Account-ant (Yorkshire) Limited (Internal Audit fee)	£100.80
M. Hill (clerk's salary & expenses June)	£737.01
YLCA (councillor training course)	£ 66.80
D. Bussey (lengthsman services to date)	£599.00
Cllr Palmer (expenses Coronation events)	£215.00
Cllr Wood (expenses purchase medium size Union Flag)	£ 32.98
HSBC monthly bank charges	£ 8.00

The Council **noted** receipt of £14.25 from HSBC as interest for May.

- e. The Council **approved** the Assets Register and **resolved** to insure all assets to a value of £275,500. The Council **approved** payment of £1,716.19 to Zurich Municipal for the annual renewal of the Parish Council insurance.
- f. The Council gratefully **accepted** the NYC Locality Budgets grant of £300 towards funding the catering for the Big Lunch and the Big Help Out for the Coronation event and agreed to sign the form.

3.11 Reports on or Notice of meetings of Other Bodies

- * The Council **noted** the NYC 'let's talk transport' conversation consultation until 17 July and **agreed** to encourage residents to tell NYC how they travel in, and around, North Yorkshire by completing the public survey by following this link <https://letstalkny.commonplace.is/>
- * YLCA: White Rose Bulletin 5/5, 22/5; Law and Governance Bulletin May; NALC Chief Executive Bulletin; training programme July to September; Common Land and Village Greens webinar training session 23 May; Craven Branch Annual meeting 19 June
- * PFCC: remote meeting with Assistant Chief Constable Scott Bisset on Wednesday 12 July

3.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

The Council **noted** no matters determined to be addressed as a matter of urgency.

3.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. YDNPA Parish Forum meeting
Cllrs Palmer and Wood **reported** on the three main topics discussed at the Parish Forum meeting, being visitors' trends, significant projects for 2023-2024, and the Local Plan 2023-2040. The number of visitors to the National Park is quite substantially down since the 1990s and the main hotspots are Grassington, Malham Cove, Three Peaks walk, and C2C cycle route. The 'Farming in Protected Landscapes' project will help farmers and land managers to make the transition to a new system of support. Investments on the Rights of Ways mean that 91% of routes were easy to use last year. The 'Catchment Sensitive Farming' project sets out to reducing diffuse pollution from agriculture, provide advice to 100s of farmers each year, and gives grants to carry out improvements. The 'Sustainable Development Fund' supports local projects that bring economic, social and environmental benefits and £155,000 is available in grants for 2023-2024. The 'Grow Back Greener' project, led by the Woodland Trust with funding from the Nature for Climate Fund, provides funds for the creation of 60 ha of new native broadleaf woodland.
The YDNPA continues to prepare the National Park Management Plan for 2025-2029, as well as the Yorkshire Dales Local Plan 2023-2040, which focusses on a housing strategy of all new

housing to be 'principal residency' only and providing a target of 20 to 30 affordable homes per annum.

- b. YLCA training course on common land and village greens
Cllrs Bellis and Palmer **reported** on the issues involved with common land and village green. There are different types of common land and different types of common rights. Owners of common land have a right, but not a duty, to carry out maintenance. On village greens, the position is different. Once registered, the owner of a village green has a duty to maintain, protect and preserve the land. A village green can only be used for recreational purposes for local people and parking on a village green is illegal, as are changes to the surface. Any right of way is only to pass and repass over a village green from point A to point B, whereby neither point A nor B can be on the village green. The owner of a village green has a legal obligation to enforce the protection and preservation of a village green.
- c. The Council **agreed** to consider action regarding the planting of shrubs on the banking at the Playing Field at the next Parish Council meeting.
- d. The Council **agreed** to consider action regarding the appearance of the two approaches into the village at the next Parish Council meeting.

3.14 Date and time of the next Parish Council meeting

The Council **confirmed** the date of the next Parish Council meeting as Thursday 6th July 2023 at 7.30 pm in the Village Hall

There being no further business to conduct the Chairman closed the meeting at 21.20.

Marijke Hill
Clerk to the Council