

**LONG PRESTON PARISH COUNCIL  
THURSDAY 3<sup>rd</sup> June 2021  
MINUTES**

**3.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**

On behalf of the Long Preston Methodist Chapel, Mrs Metcalf thanked the Council for the permission to place the Good Friday Wooden Cross on the Maypole Green. Mrs Metcalf asked if the Council would consider giving permission to install self-made poppies on small sticks around the Cenotaph on the Maypole Green, in support of the centenary of the Royal British Legion. The Council **decided** to consider this item at 3.12.

**3.2 To welcome new co-opted Parish Councillor and receive apologies for non-attendance.**

The Council **welcomed** Gabrielle Outlaw as Parish Councillor. Cllr Outlaw **submitted** the completed Notification of Disclosable Pecuniary and Other Interests form.

**Present:** Cllrs Staveley (Chairman), Brierley, Lis, Moorby, and Outlaw.

**In attendance:** Marijke Hill (Parish Clerk & RFO) and four members of the public.

**3.3 Code of Conduct and Disclosable Pecuniary Interests**

- a Councillors did not record any Disclosable Pecuniary Interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's code of conduct in connection with items on this Agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

**3.4 To approve the Minutes of the Parish Council meeting 2 held remotely on 6<sup>th</sup> May 2021**

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 6<sup>th</sup> May 2021 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

**3.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

- a. The telephone kiosk project

The Council **noted** that the Secretary of the Heritage Group has been informed recently that the YDNPA has rejected the grant application for the restoration of the phone box. The maximum of £2,000 offered by the YDNPA is insufficient to produce a viable future for the kiosk.

The Heritage Group is currently examining other options and has contacted the National Heritage Lottery Fund regarding a new application for funding in the "up to £10,000 category" and will keep the Parish Council informed.

**3.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police**

- a. District Cllr Lis reported that CDC need to change the week on which refuse and recycling on rounds 2 and 5 are normally collected and affected residents will be sent a letter and a new collection calendar.
- b. YDNPA Member Lis expressed disappointment to hear that the Heritage Group has not been successful in their application bid to restore the telephone kiosk. The YDNPA Local Plan is making progress and further consultation will be arranged for July.
- c. The Council has **received** the NYP written incidents report and **noted** that 12 incidents were reported between 12 May and 1 June. The Chairman, Cllr Staveley, commented that criminal activity in rural areas is on the increase and he will raise this at the next CDC Policy Committee meeting.

### 3.7 To consider new Planning Applications, Decisions, and Other Planning Matters

#### a Applications

- 1 YDNPA: C/52/684A – householder planning permission for part removal of wall adjacent to the highway and creation of hardstanding in front of property for vehicle parking, Lochinvar, Church Lane. The Council **agreed** it is in full support of this planning application as it will alleviate parking issues on Church Street.

#### b. Decisions

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, and conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/74E – householder planning permission for replacement of all existing timber windows and doors with anthracite grey coloured grain effect uPVC windows and doors (part retrospective), Long Meadow, West End. **Not yet decided**
- 4 YDNPA: C/52/63Z – full planning permission for change of use from guest house (C1) to self-contained holiday let with single garage, cycle store and hot-tub (retrospective), Eldon Country House, Church Street. **Approved conditionally**
- 5 YDNPA: C/52/89E – full planning permission for erection of extension to existing agricultural building at Land to north east of Megs Croft, Green Gates Lane. To note the Council's comment that an extension to the existing agricultural building is too near the housing development, referenced C/52/56D, which is not shown on the plans. **Not yet decided**
- 6 YDNPA: C/52/734 – householder planning permission for erection of glazed/masonry extension, and new glazed doors to existing door/window opening, Ivy End, Chapel Walk. **Not yet decided**

#### c. Other Planning Matters

- 1 Survey on behalf of CDC with representatives of Parish and Town Councils relating to the CDC's Planning Service 6th to 18th June.  
The Council **noted** that an independent Planning Consultant is engaged by Craven District Council to take forward a programme of change to the Council's Planning Service and that representatives of Parish and Town Councils have been invited to raise any matters with them. The responses will be the subject of a report to elected members at CDC and will help inform the programme of change.

### 3.8 To consider action regarding parish maintenance matters

#### a. street lighting matters

The Council was **informed** that both columns on Church Street had an earth installed and that ENW has confirmed they are responsible for connecting both street lights on 4<sup>th</sup> June.

#### b. Playing Fields matters

Cllr Moorby **informed** the Council that the two self-assembly containers have been delivered and built up inside the shed with assistance from some members of the PFA. Both grass mowers are now stored securely. Cllr Moorby also **reported** that goal posts have been installed as well as the wooden panel on the slide.

Regarding the regular inspections of the play equipment Cllr Brierley **reported** that a record of checked items will be kept.

- c. grass cutting services  
Cllr Moorby **informed** the Council that the drive belt on the Toro grass mower has been repaired. The Council **agreed** that this mower can now be used whenever it is required.
- d. lengthsman services  
The Council had not received a report.
- e. remedial works on Maypole Green  
The Council had **received** correspondence that the remedial works on the Maypole Green had not been finished as grass had not been seeded. The Council had **contacted** the contractor who confirmed to grass seed the area and tidy it up as soon as possible. Cllr Moorby **informed** the Council that this work was now completed.
- f. NYCC Highways matters  
Cllr Moorby **informed** the Council that NYCC Highways Officer Nik Goodman has confirmed that road repair works to the A65 through the village will take place this summer. The Highways Officer also reported that United Utilities will continue to complete the jetting works and investigate the noise problem at Kayley Hill.  
Cllr Moorby **reported** that the footpath at Ribble Crescent is in need of maintenance. The Council **agreed** that Cllr Moorby will contact the NYCC Highways Officer and make enquiries which authority is responsible for the maintenance of this PROW.
- g. damage on West End Green  
The Council had **received** a representation that a supermarket delivery van driver allegedly caused damage to West End Green by driving over the green. The Council had **decided** to report this to the supermarket Customer Services requesting that remedial work be carried out as soon as possible.

### 3.9 To consider action regarding parish matters other than maintenance

- a. report from the VAS Working Group  
The Chairman, Cllr Staveley **reported** that the two VAS units at Horton-in-Ribblesdale are installed on private land and, therefore, do not have to comply with NYCC Highways' regulations. However, the installation of a VAS unit on private land may need planning permission and Cllr Lis will make enquiries at the next CDC's Planning Committee meeting.
- b. allotment request  
The Council had **received** a representation for the provision of an allotment in the parish. Although the Parish Council has currently no land available for provision of allotments it **resolved** to look into the possibility of contacting a couple of landowners asking them if they would consider leasing or selling their land to the Parish Council. The Council **agreed** that it would gauge parishioners' interest first by writing an article in the Parish Magazine and setting up a facebook page and report back at the next Parish Council meeting.

### 3.10 Finance

- a. The Council **approved** the Financial Statements and Report to 28<sup>th</sup> May and **noted** the total balance of both accounts as 22,799.12.
- b. The Council **approved** the payment of the following accounts:-
 

Vodafone direct debit wifi Hall	£ 23.51
E.ON (electricity April)	£ 89.94

Sharon Press (parish magazine June)	£ 186.50
Grass cutter contractor (grass cutting May)	£ 593.53
Harrison & Cross (earth to 2 street light columns at Church Street)	£ 42.00
Containers Direct Ltd (2 self-assembly containers)	£3,200.40
Clerk (salary & expenses May)	£ 597.49

The Council **noted** receipt from HSBC of £0.18 as interest for May.

- c. The Council **resolved** to approve Section 1 – Annual Governance Statement of the AGAR 2020-2021
- d. The Council **resolved** to approve Section 2 – Accounting Statements of the AGAR 2020-2021
- e. The Council **noted** the Notice of Public Rights and Publication of unaudited Annual Governance and Accountability Return between 17<sup>th</sup> June and 30<sup>th</sup> July 2021.
- f. The Council **resolved** to renew the Annual Parish Council Insurance and it **approved** payment of £1,603.69 to Zurich Municipal

### 3.11 Reports on or Notice of meetings of Other Bodies

\* YLCA: White Rose Update 14/5; 28/5; NALC Chief Executive's Bulletin 7/5; 21/5; Law and Governance Bulletin 30/4; 24/5; Training Bulletin 21/5

\* NYCC: Skipton and Ripon Area Constituency Committee Meeting 27 May

\* Arthritis Self-Management Event for Yorkshire 23 June

\* Keep Britain Tidy - Great British Spring Clean from 28 May to 13 June

\* new timetable buses between Skipton and Settle

\* CDC: Citizens Online project

### 3.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

The Council **considered** the matter raised in the public participation session and it **resolved** to give permission to install self-made poppies on small sticks around the Cenotaph on the Maypole Green, in support of the centenary of the Royal British Legion.

### 3.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. The Council **agreed** to include the item of considering to offer computer lessons on the agenda for the next Parish Council meeting and Cllr Moorby **informed** the Council that the CDC Ward Member Grant would be available for projects in Long Preston and Hellifield.
- b. Cllr Moorby **informed** the Council that volunteers have cleaned out the bus shelter and are attending to the gardens at each side of the shelter.
- c. Cllr Staveley **informed** the Council that a pavement dropped kerb was blocked but that further enquiries are needed.
- d. The Council had **received** a representation that Back Lane was only partly cleared of vegetation and it **reiterated** the information it had received from NYCC Highways that the cleaning of the soakaway is scheduled for August 2021. An assessment of cutting back of the vegetation will be carried out soon, after which the landowners will be contacted to carry out works.

### 3.14 Date and time of the next Parish Council meeting

The Council **confirmed** that the next Parish Council meeting will be held on Thursday 1<sup>st</sup> July 2021 at 7.30 pm in the large room in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 9.40 pm.

**Marijke Hill**

**Clerk to the Council**