

Long Preston Parish Council

Minutes of conducted business by Long Preston Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with Councillors to be noted as approved by Parish Councillors on 8th May 2020.

Period 2: 3rd April to 7th May 2020

2.1 Cancellation of meetings

- a. **The Council noted that the Annual Meeting of the Parish Council, scheduled for 7th May 2020, has been cancelled under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and also noted that the Annual Meeting of the Council can be held at any time of year, while the Regulations are in force.**
- b. **The Council noted that the Regulations provide that the offices of Chairman, Vice-Chairman, and the appointment of Parish Council representatives to other bodies continue until the next Annual Meeting of the Council (May 2021) or until such time as the council may determine.**

- 2.2 **The Council confirmed that the clerk/RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.**
The Council further noted the legal briefing and advisory guidelines issued by NALC that enable local councils to hold remote meetings. Councillors agreed to continue, for the time being, to conduct the Council's business under the already approved delegated powers and by using email for consultation. Councillors also agreed to review this decision regularly in light of the circumstances at that time.

- 2.3 **The Council confirmed the Minutes of conducted business for period 1 to 2nd April 2020.**

2.4 The Council noted issues relating to Craven District and North Yorkshire County Councils, the YDNPA and NYP

- a. **The Council noted that District Councillor Chris Moorby supported a letter written to the Justice Secretary to urgently review the interpretation of the coronavirus lockdown enforcement measures following guidance from the National Police Chiefs' Council and College of Policing. District Cllr Chris Moorby also wrote to Rt Hon Julian Smith MP who has noted the concerns and is making representations on the issue to the Home Secretary, Rt Hon Priti Patel MP as well as to North Yorkshire Police Inspector, Lorraine Crossman-Smith.**
The Council noted that District Councillor Chris Moorby reported that, regarding the ongoing planning enforcement matters on the Flashes, the barrister has now reviewed a significant number of documents relating to 11 planning applications, and has conducted a lengthy conference with Legal and Planning Services and almost finalised her report. The barrister has been unable to conduct a site visit due to COVID-19 travel restrictions and this may be arranged as soon as possible taking into account current Government guidance.
The Council noted that District Councillor Chris Moorby has written to CDC's Waste Management Department to not relocate the waste bin at Green Gates Lane after reports of fly-tipping as this bin is well used. The Council noted the reply by Waste Management that the situation will be monitored for the time being.
- b. **The Council noted that County Councillor Richard Welch reported that, whilst the Government have stated there is £1.6 billion extra for Councils to cope with the virus expenses, NYCC is currently £50 million short of what is needed to sustain the Social Services, in particular for home carers. County Cllr Richard Welch also reported that NYCC is considering re-opening the HWRC sites as fly tipping is on the increase.**
The Council noted that County Cllr Richard Welch reported on the allocated, ring fenced money for the A682, which is to be spent on the vehicle restraint scheme and some white lining, signage and purchasing some land for visibility splays at road ends.

- c. The Council noted that the YDNPA Planning Meeting will be held remotely in May.
The Council noted that YDNPA Rangers are supporting Craven District Council to deliver free food parcels to community hubs during the Covid-19 lockdown.
The Council noted that the YDNPA is installing 'Staying Away' road signs at popular tourist sites.
- d. The Council noted the monthly police report between 3rd March and 4th April 2020:
4 reports of Civil Dispute/ASB; 3 Abandoned Calls – In order; 3 reports of Neighbour dispute; 2 reports of Crime Internet / Theft; 1 report of Sudden Death; 2 reports of Missing person – found safe & well; 1 report of Concern for welfare / safety – all in order; 1 report of Crime Violence
The Council further noted the monthly police report between 5th April and 2nd May 2020:
4 reports of neighbour/civil dispute and ASB nuisance; 3 highway related reports (speeding vehicles on Back Lane, suspect van, abandoned vehicle on Flat Lane); 1 report of concern for welfare – all in order.

2.5 Planning

a To note planning applications received and actions taken

1. CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To The East Of Waterside Lane, Hellifield. The Council noted that the deadline for comments is on or before 19th May 2020

b To note planning decisions received

- 1 NYCC: 116795 Maypole Green Residential Parking Bay Order 2019 ***not yet decided***
- 2 YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn ***not yet decided***
- 3 CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House ***not yet decided***
- 4 YDNPA: C/52/731 – full planning permission for provision of a field shelter and associated concrete hard standing, land North West of Rossholme ***not yet decided***
- 5 YDNPA: C/52/63Y – full planning permission for siting of hot-tub; erection of garage & bike store; change ground floor store room to Manager's bedroom; and change first floor Manager's bedroom to be a letting room, Eldon Country House, Church Street ***not yet decided***
- 6 YDNPA: C/52/644L and 644M/LB – full planning permission and listed building consent for alterations to access track arrangements around Manor House and Barn and for installation of glazed screen behind retained cart doors to ground floor cart entrance of barn, Manor House, The Riddings

c To note other planning matters

2.6 To note actions regarding parish maintenance matters

- a. street lighting matters: No reports received or actions taken.
- b. trees matters: No reports received or actions taken.
- c. Playing Fields matters: No reports received or actions taken.
- d. lengthsman services matters: No reports received or actions taken.
- e. grass cutter services matters:

The Council **noted** that clarification has been received from the insurer that the grass cutter contractor has to get a Personal Accident Insurance to cover personal injury. Councillors are considering advising the contractor that the hourly rate for cutting the grass could be increased to cover the cost of this insurance.

f. ENW proposed work to prune trees on Western Green
The Council **noted** that ENW are scheduled to prune some trees on Western Green as some branches have grown too close to the overhead power lines. There is no cost to the parish council and residents will not be affected.

g. NYCC road closure notification 25123:
The Council **noted** planned road closure for a period of 5 days between 14th and 18th April 2020 to allow for excavation within the carriageway for cable installation at Back Lane (West).

2.7 To note reports and updates on parish matters other than maintenance

a. Back Green damage:

Councillors have had a site meeting observing social distancing, regarding the ongoing violation of protecting this village green from damage and Councillors **decided** to seek legal advice from the YLCA and CDC of how to proceed with this matter. Councillors also **decided** to send a letter to the owners of Back Green Cottages to re-instate the village green in its original state within 21 days. The Council will employ contractors to carry out this work and will charge the owners of Back Green Cottages accordingly if this work is not completed within this time scale.

b. parking on village greens:

The Council has received correspondence that parking on Back Green, on the small Green between Back Green and the A65, and on the Maypole Green close to the Green with the benches has increased and Councillors are considering installing stones or posts to discourage parking on all village greens.

c. contribute to Settle Town Council for allotment improvement:

The Council **noted** that decision making regarding paying £25 per allotment plot holder per year to Settle Town Council to pay for improvements with water facilities and drainage in Cammock Lane Allotments and Dog Meadow Allotments is deferred until further notice.

d. Parish Magazine matters: No reports received or actions taken.

e. Community Public Access Defibrillator:

The Council **noted** that Cllr P. Morley will carry out weekly inspections of the defibrillator, located at the Boars Head until further notice, and that new pads for the defibrillator have been ordered.

f. request for help with the Local Electricity Bill

The Council has received correspondence from the director of power for people requesting support for the Local Electricity Bill, which, if made law, would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply. Councillors **agreed** that the Parish Council is too small to formally adopt a resolution to support this Bill.

2.8 Finance

a. The Financial Statements and bank reconciliation to 30th April was **noted**.

b. The payment of the following accounts was **approved**:-

Vodaphone direct debit wifi Hall April	£ 23.00
E.ON (electricity March)	£ 92.95
Settle Stories (storyteller to LP primary school)	£400.00
S. Andrews (grass cutting April and purchase of diesel, etc)	£535.78
M. Hill (clerk's salary and expenses April 2020)	£550.70
Sharon Press (Parish Magazine May 2020 £119)	£109.00

The receipt of £2.11 from HSBC as interest was **noted**.

The receipt of £12,000 as the first instalment of the precept from CDC was **noted**.

c. The end of Financial Year 2019-2020 documents: cashbook; budget vs actual; annual accounts; annual accounts 2018-2019 vs 2019-2020; explanation of variances was **noted**.

d. The Council **approved** Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements) of the Annual Governance and Accountability Return 2019-2020.

e. The Council **noted** that Sharon Press has received two payments for the Parish Magazine for the same invoice in March and that, therefore, the Parish Council is in credit for £202.50. The invoice for April being £192.50, the remaining credit of £10 will be carried over to the next invoice.

f. The Fixed Assets Register with a total sum to be insured of £294,300 was **noted**.

2.9 To receive Reports on or Notice of meetings of Other Bodies

- * Letter from the Secretary of State for Housing, Communities and Local Government, Robert Jenrick thanking town and parish councils for their work during the pandemic.
- * CDC: Information for the Mutual Aid groups & CSOs 28 April and 1 May
- * NYCC: Covid-19 update 28 April; 1 May; Chief Executive Note 1 May
- * YDNPA: coronavirus Community Fund
- * YLCA: webinar sessions: GDPR Overview, services of public works loans board; Annual Review photo request; zoom remote meeting software; electronic programme of training and participative discussion sessions May to July
- * NALC: L02-20 employment law changes 2020
- * YLCA: White Rose Update 3, 9, 17, 21, 24 April, 1, 7 May 2020
- * E.ON Monthly Market Report March 2020
- * Rural Services Network: the Rural Bulletin 7, 15, 21, 28 April; 6 May; Funding Digest May
- * Community First Yorkshire: Responding to Covid-19 - Yorkshire and Humber VCS Resilience Survey; Skipton Covid-19 Testing Available 2nd and 3rd May
- * Parish Online Newsletter

M. Hill
Clerk to the Council