

LONG PRESTON PARISH COUNCIL

THURSDAY 17th May 2018
MINUTES

396. 15 Minutes for public participation session

One parishioner sat in attendance. Mrs Baker reported that Mrs Shuttleworth would like to be supplied with CDC waste bags with a view to the free disposal of the voluntary waste collection service she carries out. Cllr Goodall will be asked to see that this takes place.

397. Present

Cllrs Tyrer (Chairman), Inglis and Morley.

In attendance: Marijke Hill (Parish Clerk & RFO) and CD Cllr Moorby.

Apologies: Cllr Goodall.

398. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

399. Minutes of the Meetings held on 5th April 2018

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 5th April 2018 should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

400. Matters arising from Minutes not otherwise included in the Agenda

No matters from Minutes not otherwise included in the Agenda were reported.

401. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

a. CD Cllr Moorby **reported** the following issues:

- The Local plan has been submitted to the Secretary of State.
- The applicant of the Leisure Centre has argued that it will benefit the local economy, provide jobs, environment and quality of life. CD Cllr Moorby objects strongly to this planning application. The land on this development side, with the exception of the small area in the centre which has planning permission for a hotel, has been put forward to the Secretary of State, designated as Green Field.
- The Governing body of the NHS Airedale, Wharfedale and Craven CCG has decided to re-open Castleberg Hospital after repairs.
- A campaign was held in Long Preston and Hellifield to get dog owners to be responsible for their pets and clean up after them.
- CD Cllr Moorby sits on both the Select Committee and the Licensing Committee at CDC. The Licensing Committee is looking at the policy regarding taxis and private hire vehicles. The policy has not been reviewed for six years and the item will be on the agenda for Annual District Council meeting.

b. NYCC: the Council **noted** the Parish Council Archives Letter, in which NYCC is launching a major consultation on what the North Yorkshire Archives service of the future should look like. The Council **decided** to pass on this information to the Heritage Group.

NYC Cllr Welch had **reported** that following the accident at Bend Gate on the A682, Mr Ken Martin of NYCC Highways had replied that this was a 'loss of concentration accident' and that there is insufficient effect from a 40mph buffer. The damaged wall and marker posts will be repaired. Regarding the installation of a crash barrier (Armco / Vehicle Restraint System (VRS),

Mr Martin replied that this location would not meet the criteria because NYCC Highways does not install VRS to protect buildings.

- c. YDNPA: Notes from Parish Forum meeting, held on 25th April
The Council **noted** that items on the agenda covered wildlife crime, planning application data base, attracting families and the consultation on the National Park Management Plan.
The Council also **noted** the nomination process for a ballot for a parish member of the YDNPA (Western area).
- d. NYP: PCSO Jayne Grace had sent a written report in which 18 incidents between 29th March and 13th May were **recorded**. These included thirteen incidents for person wellbeing/safety; two RTCs; one incident of criminal damage to a parked vehicle; one incident of theft of tools from a van and one report of firearms handed in.

402. Planning applications

402.a Received

- 1 YDNPA: C/52/24B – full planning permission for demolition of existing single storey garage and erection of replacement garage/workshop (for domestic purposes only), site adjacent to 1 Greystones, Main Street. The Council had not forwarded any comments.

402.b Decisions

The Council had **not received** a decision on the following planning applications:

- 1 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane:
The Council had received plans to resolve the unauthorised removal of the front boundary wall and it decided that Cllr Tyrer would provide comments.
- 2 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 3 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield

402.c Other Planning Matters

- 1 The Council had **received** a pre planning consultation letter regarding the proposed communications installation for a smart meter network at sw Station Road, 12 Station Road, Long Preston. The Council **decided** to carry this item over to the next meeting.

403. Reports and decisions on various village matters

403.a maintenance action and use of the telephone kiosk

The Council was **informed** that the window panels in the telephone kiosk are in need of replacement prior to the repainting of the kiosk and the Council **agreed** that Cllrs Tyrer and Goodall would assess the situation and provide estimates to the next parish council meeting. Cllr Tyrer will start the process of applying for a grant.

403.b street lighting matters

The Council had **received** notification from Electricity North West to replace the overhead wires at Back Green/Western Terrace with an underground cable on grounds of safety. ENW further proposes to cover the installation by a Wayleave Agreement, which is similar to a Licence and is not registered at Land Registry. Electricity North West will be responsible for the reinstatement of any land that is disturbed. The Council **resolved** that it should agree to the proposals.

403.c maintenance on West End Common

The Council **agreed** that a site meeting at this location to assess the possible maintenance work should take place soon. Councillors will report back at the next parish council meeting.

403.d collapsed wall on A65

The wall has not been repaired yet and the Council **decided** to continue to monitor the situation.

403.e grass cutting of playing fields and purchase of grass cutter

The Council was **informed** that a further two quotations had been received in relation to the temporary grass cutting of the playing fields. The Council **resolved** that the contract should be awarded to Mr Stephen Andrews. Mr Andrews will be instructed to liaise with Beck's Garden Maintenance with a view to the purchase of a second hand mower which is more suitable to cut the grass on the playing fields and report back at the next meeting.

403.f consider purchase of 5 litter pick kits currently on loan from CDC

The Council was **informed** that picking sticks and high vis jackets for the purpose of litter picking in the parish can be provided for short periods on an ad hoc basis from CDC and permanently at a cost of £20 per set. Cllr Goodall, the Litter Group Spokesman, had requested the Council to purchase 5 sets of litter pick kits to be kept by the group to cater for the current estimate of numbers volunteering for this task. The Council **agreed** to purchase these 5 sets.

404 To receive reports and decide actions on village matters other than maintenance**404.a lengthsman's contract for 2018-2019**

The Council was **informed** that the specification for the lengthsman services contract has not been approved yet and the Council **agreed** that Cllr Tyrer should make amendments as soon as possible, so that the specification document can be sent to those who had made enquiries.

404.b GDPR: YLCA: Amendment to the General Data Protection Regulation bill - Appointment of a Data Protection Officer; CDC: Data Protection Officer - Urgent Update

The Council was **informed** that MPs accepted the Government amendment to exempt all parish and town councils and parish meetings in England from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.

404.c Community care in Craven (including the future of Castleberg Hospital)

The Council **noted** the decision by the Governing Body of the Airedale, Wharfedale and Craven CCG. They have agreed unanimously to support the Clinical Executive Group's recommendation to re-open Castleberg Hospital, after necessary refurbishment; to maintain current levels of care in the community and to take full account of the AWC strategy for integrating services closer to patients' homes and build on a community asset based approach. This would see Castleberg Hospital as a community based facility with options for a broader range of support services.

404.d YLCA: NALC Consultation paper - Unauthorised development and encampments

The Council **noted** the consultation paper which covers local authority and police powers; court processes; trespass; planning enforcement; the provision of authorised sites and the impacts on the travelling community.

404.e to clarify existing Council policy and procedure relating to (additional) initiatives between meetings

The Council **clarified** that (additional) initiatives between meetings should be reported to all Councillors, preferably by personal contact, with sufficient time for any response, prior to taking any action, after approval by a majority response. Standing Order 7(a) states that resolutions taken should not be reversed within six months, except under two circumstances.

405. Financial matters

405.a To receive financial statement to 30 April 2018

The Council **resolved** to approve the summarised accounts and the monthly statement.

405.b To receive an update regarding repayment of £400 as penalty for failure to submit P35

The Council has **received** the repayment of £400 from Ms Roos, albeit with a £8 bank fee, which the Council agreed to pay.

405.c To approve clerk's salary increase as agreed by NJC and NALC to £427.04 with effect from 1st April 2018

The Council **resolved** to approve the clerk's salary increase for scale 21 to £10.676 per hour.

405.d Payments of accounts.

The Council **approved** payment of the following accounts:

E.ON (street light electricity March 2018)	£ 66.23
E.ON (street light electricity April 2018)	£ 70.52
Long Preston Village Hall (room hire 1/2; 8/3; 5/4)	£ 39.00
M. Hill (clerk's salary and expenses April 2018)	£517.52
YIAS (internal audit fee)	£200.00
CDC: election costs	£125.00
S. Andrews (grass cutting village greens April 2018)	£192.00
S. Andrews (grass cutting playing fields April 2018)	£100.00
D. Inglis (petty cash grass cutter contractor)	£200.00

Received:

First instalment of precept	£12,500.00
HSBC deposit account interest	£ 0.71

405.e To consider action re first instalment of precept incorrect amount received

The Council had **received** an apology letter from Mrs Nicola Chick, Chief Finance Officer of CDC that a human error had been made in connection with the precept received. The Parish Council had requested a precept of £23,500 and CDC had erroneously increased this to £25,000. The Council **resolved** that, due to cost and legal implications, it would be best to leave the situation as it is and reduce or raise less in the next finance year to compensate parishioners. The apology letter and the Council's reply will be posted on the notice board.

405.f To receive VAT reclaim form April 2017 – March 2018

The Council **noted** the VAT reclaim form from April 2017 to March 2018.

405.g To consider and approve explanation of variances for finance year 2017-2018

The Council **resolved** to approve the explanation of variances for the finance year 2017-2018.

405.h To receive Internal Auditor's Report for accounts 2017-2018

The Council had **received** the Internal Auditor's Report for the finance year 2017-2018 and no issues were recorded with the accounts.

405.i To review the Council Assets Register

The Council **reviewed** the Assets Register for insurance purposes and **approved** the sums to be insured.

406. Reports on or notice of meetings of other bodies.

* International Science and Innovation Directorate: Free access to aerial photography data

- * OS contract update
- * CDC: Le Petit Départ Cycle Event 2018 poster and flyers
- * Fields in Trust: May update
- * CDC: Dementia Awareness Events in Skipton (2 May) and Bentham (1 May)
- * YLCA: Planning Seminar, Northallerton, 4 May
- * Rural Services Network: Rural Housing Spotlight; Weekly Email News Digest (23/4, 30/4; 8/5; 14/5); Calor Rural Community Fund - Applications Open; Rural Opportunities Bulletin
- * Community First Yorkshire: 'taking charge of change' conference, York, 17 May
- * NALC Chief Executive's Bulletin no. 18
- * E.ON Monthly Market Report May 2018

407. Matters not included on this agenda, addressed as a matter of urgency.

- 407. a** To confirm the date and consider action in relation to the Annual Parish Meeting on 5th July 2018
The Council **agreed** to invite local groups as of previous years to the Annual Parish Meeting.

408. Reports / comments on other matters for information only, or for inclusion on a future agenda.

There were no further reports / comments on other matters presented.

409. Date of the next parish meeting

The Council **confirmed** the date and time of the Parish Council Meeting as Thursday 17th June 2018 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.08 hours.

M. Hill
Clerk to the Council