

**LONG PRESTON PARISH COUNCIL**  
**THURSDAY 2<sup>nd</sup> March 2023**  
**MINUTES**

**Present:** Cllrs James Bellis (Chairman), Robert Wood, Katy Attewell, Steve Harris, Ann Kay, Chris Moorby, and Liz Palmer.

**In attendance:** County Cllr Simon Myers for a short period, Parish Council Clerk Marijke Hill and four members of the public.

**11.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**

On behalf of the Playing Field Association, Diane Young participated at item 11.8b: Playing Field matters.

One resident participated at item 11.8e.1: maintenance on Todd Style Footpath.

Two residents participated at item 11.10c: payments considered under S137 of the Local Government Act 1972.

**11.2 Apologies for absence.** None received.

**11.3 Code of Conduct and Disclosable Pecuniary Interests**

- a Councillors did not record any Disclosable Pecuniary Interests (DPI) for the purposes of Section 31 of the Localism Act 2011, and any Other relevant Interests under the Parish Council's Code of Conduct in connection with items on this agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

**11.4 Minutes of Meeting**

The Council **resolved** that the Minutes of the Parish Council Meeting 10, held on 2<sup>nd</sup> February should be approved and signed by the Chairman, Cllr Bellis, as a true and accurate record.

**11.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

None reported.

**11.6 To receive reports from Craven District and North Yorkshire County Councils, and the Police**

- a. County Councillor Simon Myers **reported** that NYCC passed a resolution that, in accordance with the North Yorkshire (Structural Changes) Order 2022 from 1 April 2023 the North Yorkshire Council will be the sole principal authority for North Yorkshire. This constitution was passed at a meeting of its Executive on 7<sup>th</sup> February 2023 and will have the effect of confirming North Yorkshire Council as a 'controlled district' for the purpose of the Local Government (Miscellaneous Provisions) Act 1976. While the change in terms of democratic structure will be quite substantial, in reality many of the existing officers will remain in the organisation and people should not notice any change.

This will be Cllr Simon Myers' last report in his role as County Councillor and he thanked District Councillor Chris Moorby for 11 years of service to the District Council. Cllr Chris Moorby has been elected as Leader of the District Council, Chairman of the Licencing Committee and Lead Member for Greener Craven. Without the hard work put in by people such as Cllr Chris Moorby, CDC could not function.

Unfortunately, CDC went into a budget deficit this last quarter, which has two reasons, one is the cost of agency staff; the other is the cost of Craven Leisure. Even though solar panels have been put on the roof of Craven Leisure, these are not turned on at the moment due to current

combined heat and power (CHP) unit still being in operation and Northern Power Grid will not allow both systems to be working at the same time. There has been a delay in turning off and the extraction of the CHP and discussion are ongoing to resolve this issue.

Cllr Myers confirmed that the member locality budget grant for the new street light at Greengates Lane will be transferred directly to the Highways Department and that a new member locality budget fund will become available in April 2023.

Cllr Simon Myers informed the Parish Council that he has been appointed a Member of the Yorkshire Dales National Park Authority as of 1 April 2023.

- b. There was no report from District Councillor Chris Moorby.
- c. The Council had **received** the written police report, which contained 14 incidents during the period between 29 January and 28 February 2023, notably three incidents of door-to-door sellers on Chapel Walk, Main Street, and Moor Lane.

### 11.7 To consider new Planning Applications, Decisions, and Other Planning Matters

#### a. Applications

- 1 YDNPA: C/52/675D Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation and installation of package sewage treatment plant, Mearbeck. The Council **ratified** it had no comments to make.
- 2 CDC: 2023/24800/TCA – T1 Beech – Fell at Brook Lodge. The Council **agreed** it had no comments to make.

#### b. Decisions

- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided.**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 YDNPA: C/52/620E – full planning permission for re-siting of existing secure container; install feather boarding to all elevations and roof over with plastic-coated roof sheets (part retrospective) at Long Preston Playing Field, School Lane. **Not yet decided**
- 5 YDNPA: C/52/11Q/LB – listed building consent for works externally to repair/repoint crack damage to front elevation and to create an outlet in the stone gutter using a lead socket and install a downspout and, internally for localised crack repairs and re-plastering in the dining room, kitchen, and spare bedroom at Glenroyd, 4 Main Street. **Withdrawn**
- 6 YDNPA: C/52/93C – amended full planning permission for conversion of barn to 3 no. cottages for local occupancy or short term holiday lets, Maypole Barn, Main Street. **Not yet decided**
- 7 YDNPA: C/52/744 and C/52/744A/LB – Householder planning permission and Listed building consent for alterations and conversion of garages to form kitchen at Town Head House. **Not yet decided**
- 8 YDNPA: C/52/680B – Householder planning permission for installation of flue for woodburning fire (retrospective) - amending planning approval C/52/680A, 1 Cornmill Cottages, Main Street. **Not yet decided**
- 9 YDNPA: notification under the Town and Country Planning Act 1990 to remove one beech located at High Close Barn, Long Preston. **No objection raised**

**c. Other Planning Matters**

1 Alleged car sales at 4 Back Green

The Council **noted** the reply from the YDNPA Enforcement Officer that it is open to persons to sell their cars from their property without any breach of planning control, but that the commercial use of a residential property is a change of use which requires planning permission. The Council was **informed** that the Planning Authority will close the enforcement case as it would seem that the sale of cars from this property has stopped. The Council **agreed** to monitor the situation.

**11.8 To consider action regarding parish maintenance matters**

a. street lighting matters

1 Regarding the new street light at Greengates Lane, County Cllr Simon Myers confirmed to allocate £2,000 from the Member Locality Budget Fund towards the cost, estimated to be £4,500 plus VAT and that the allocated sum would be transferred directly to the County Council. The Council **agreed** that the NYCC Street Light Officer can proceed.

2 The Council **noted** it is awaiting a response from the NYCC Street Light Officer in regards obtaining a more robust quotation for the low level supply pillar at Todd Style Footpath.

3 The Council was **informed** that the street light, from which the VAS is run, is faulty and the Council **agreed** to report this faulty street light to its contractor for repair.

b. Playing Field matters

1 Cllr Moorby **reported** that, with the help of volunteers, the area around the pavilion has been cleared of all waste, the metal pieces picked up, the wood burnt and all the non-combustible waste disposed of in a skip, hired for the day. The Council was **informed** that the PFA would like to use this area for the children and it was decided to accept local residents' help for an excavator to take the top 3 inches off the bonfire area as well as for the delivery of a trailer load of topsoil. The trailer can then take away the bonfire waste and grass cuttings. A wooden gate can be supplied for transport costs only.

The Chairman **thanked** all people involved in this project, volunteers, suppliers of machinery, trailers and gate, and Members of the Council, particularly Cllrs Moorby and Wood.

2 Cllr Moorby also **reported** that, as the funding for the decking for the pavilion is now in place, the container can be emptied, dismantled and turned 90 degrees, subject to planning permission granted by the YDNPA. The Council **agreed** that Cllr Wood should proceed with the purchase of the decking and the exterior paint and that Cllr Moorby should continue to make enquiries to the YDNPA to determine the Parish Council's planning application.

3 The Council was **informed** that it is responsible for the boundary wall with the adjacent field which has collapsed in three sections and that the wall has collapsed because it is undermined by saplings. The Council **agreed** to contact the Tree Officer at the YDNPA to enquire if the saplings can be cut as well as contact the owner of the adjacent field.

c. telephone kiosk

The Chairman, Cllr Bellis, **reported** that the damp and tamper proof cork display boards to be used on two sides of the kiosk, 750 mm by 1100 mm, would cost £147.00 plus VAT each. The Council **agreed** that Cllr Bellis should proceed.

d. lengthsman services

Cllr Wood **reported** that two of the benches have been refurbished and are back in place and that the two benches at the bus stop and Rohan would be next to be cleaned and refurbished. The Council **agreed** that the lengthsman proceed with this and cut the chains on the padlocked bench at Rohan. The Council **decided** to purchase a new chain and padlock for this bench once refurbished.

e. NYCC Highways matters

1 Todd Style Footpath

The Council has not received a reply from NYCC Highways regarding the state of disrepair of Todd Style Footpath and **agreed** to contact them again, requesting that this footpath is resurfaced. The Council was **informed** that a resident, in attendance at this meeting, reported the alleged fall on this footpath by another resident, however, the Council **agreed** it was unable to verify this report.

2 proposed new mirror at junction with Station Road

The Council has not received a reply from NYCC Highways regarding possible liability issues if the Parish Council were to replace the mirror on land for which NYCC has maintenance responsibility and **agreed** to contact them again.

Cllr Harris **reported** that discussions with some suppliers of mirrors are ongoing and will report back in due course.

3 arrangements for urban highway grass cutting in visibility areas in 2023-2024

The Council has **received** correspondence from NYCC regarding the arrangements for urban visibility highway grass cutting in the parish and that the funding for the splays will be £182.26 for the year 2023/24. The Council **considered** this option and **decided** to not carry out these grass cuttings. The Council was **informed** that NYCC will, in that case, undertake five cuts of the visibility splays during the year and that no payment will be made to the Parish Council.

f. YDNPA matters

The Council had **contacted** the YDNPA Area Ranger regarding the barbed wire placed on the fence on a Public Right Of Way between New Pasture Plantation and Scalehaw Lane and it **noted** a response from the Area Ranger that the enquiry is being addressed.

g. Baptist Church collapse of boundary wall

The Council was **informed** that the area behind the collapsed boundary wall with Main Street is cleared from ivy and grass cuttings and that the fallen down stones are sorted and piled to size. The Council **agreed** that the lengthsman should now proceed with the repair of the boundary wall, which is expected to cost approximately £150.

h. other maintenance issues

The Council was **informed** that the hornbeam Jubilee tree has been planted next to Magna Green in line with the other trees already there after the Council had sought advice from the YDNPA Area Ranger as well as a local horticulturist, who planted the tree free of charge.

### 11.9 To consider action regarding parish matters other than maintenance

a. Speeding matters

1 Cllr Moorby **reported** about the petition, already signed by some 700 people from Long Preston and Hellifield regarding the installation of Average Speed Cameras and the Council **noted** the petition link <https://www.change.org/average-fixed-cameras-NY>.

Cllr Moorby **informed** the Council he had contacted Cllr Taylor at Cowling Parish Council, who has been campaigning to get NYCC to install average speed cameras on various media channels.

Cllr Moorby also **informed** the Council he will address the NYCC Constituency Committee meeting regarding this matter.

2 The Chairman, Cllr Bellis, **reported** on the latest data from the VAS, which showed a similar pattern of speeding vehicles through the village as the interpretation of previous VAS data.

b. Parking matters

1 The Council **reported** on the Public Consultation Meeting, during which the Council's detailed Parking Issues Report was discussed. Some 18 residents attended the meeting and commented

on various parking issues in the village, such as the access problems to and from Chapel Walk, the creation of a centralised parking area, particularly for visitors at the Playing Field or by acquisition by the Parish Council of a field, suggestions that the Churches and Rohan shop contribute to solving parking issues, improvement of public transport services, and infringements of the Highway Code rules.

The Council **agreed** to continue to monitor the parking issues and for now to contact the Trustees of the Hartley Educational Foundation to make initial enquiries about a proposal to acquire a field, owned by the HEF, for the purpose of creating a parking area.

- 2 The Council **reiterated** that 'no parking' signs should include the wording 'parking on any part of the Village Green in ownership of LPPC, including the Rights of Way, is strictly prohibited'. The repeater 'no parking' signs should read 'no parking on any part of the Village Green'. The Council **agreed** that Cllr Harris should make further enquiries with the supplier.
  - 3 The Council was **informed** that a pickup van had parked on The Green for approximately two hours only and **agreed** to monitor the situation.
- c. site meeting regarding free funded EV charge points in the village  
The Council was **informed** that a site survey of the village will only take place digitally with Mr Wright from Char.gy but that this company has decided at present to only consider charging points on suitable lampposts and at areas such as car parks owned by charitable organisations. The Council **agreed** to not pursue this further for the time being.
- d. Coronation of HM King Charles III on 6<sup>th</sup> May 2023  
The Council **noted** that the Village Hall has been booked on Wednesday 15<sup>th</sup> March at 7.30 pm to facilitate a community group meeting to organise events to mark the Coronation of His Majesty King Charles III.
- e. Community Emergency Plan  
The Council was **informed** that an advert asking for volunteers who can be called on in the event of problems in the village has been put in the Parish Magazine as an editorial piece. Cllr Attewell **reported** about the stock of sandbags and the Council **agreed** to purchase a pallet of sandbags for approximately £129.00, subject to confirmation of a storing facility at the Water Trust building.
- f. to consider plans for Annual Parish Meeting on 6th April  
The Council **agreed** the list of invitees to its Annual Parish Meeting and **noted** that the Playgroup is no longer operating, but that the Playing Field Association is added to the list.
- g. To consider renewal of contract for lengthsman and offer of 2<sup>nd</sup> year to grass cutting contractor  
The Council **resolved** that this item is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.
- 1 The Council **resolved** to accept the lengthsman's quotation of increased hourly rate by 8% to £16.20 and to renew the contract to the lengthsman for one year with the possibility of a second year at the Council's discretion. The Council **agreed** that Cllr Wood should remain the lengthsman's point of contact.
  - 2 The Council **resolved** to offer a second year to the grass cutting contractor under the same terms and conditions as of the first year contract.
- h. dispute matters on Back Green  
The Council **resolved** that this item is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

The Council has **received** a response from the owner of 4 Back Green in relation to participating in mediation in order all disputes between the two parties be resolved, and **noted** that they refer in their reply to “some form of mediation”, as well as to “not mediate directly with the Parish Council”. In an ultimate attempt to persuade the resident to participate in mediation the Council **resolved** in principle to move the matter to litigation unless the owner of 4 Back Green notifies the Council within the next five days that they have reconsidered and would participate in formal, legal mediation, through His Majesty's Court Service, instead. The Council **agreed** to explain to the resident that the Parish Council is undertaking this offer of legal mediation in good faith and it would enable all disputes that both parties have with each other, relating to land at Back Green, to be amicably resolved by reaching a legally binding paper, signed by the two parties and also, that there will be no direct negotiations between the parties as the mediator, an impartial, accredited solicitor, will carry out the negotiations.

### 11.10 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 23<sup>rd</sup> February. On behalf of the Parish Magazine Committee, Cllr Palmer enquired about the total amount received from advertisers this financial year. The Council **agreed** to provide these details and report back at the next Parish Council meeting.
- b. The Council **approved** the payment of the following accounts:-
- |  |         |
|--|---------|
| Vodafone direct debit wifi Hall              | £ 26.85 |
| Npower (street light electricity February)   | £ 88.35 |
| Sharon Press (Parish Magazine March)         | £224.00 |
| LP Village Hall (hall hire 2/2 and 23/2)     | £ 50.00 |
| Npower (seasonal illuminations 2021)         | £ 32.43 |
| Npower (seasonal illuminations 2022)         | £ 17.04 |
| M. Hill (clerk's salary & expenses February) | £705.50 |
| HSBC monthly bank charges for February       | £ 13.50 |
- The Council **ratified** a payment of £339.60 to Cllr Moorby for the hire of a large skip at the Playing Fields.
- The Council **noted** receipt for adverts of a total of £700 for adverts to the Parish Magazine Committee in February.
- The Council **noted** receipt of £37.18 as parking money at the Playing Field.
- c. The Council **considered** payments under Section 137(4)(a) of the Local Government Act 1972 and **resolved** to approve a payment of £500 to Settle Area Swimming Pool; and £100 to Freda's Community Playgroup and Pre-School. The Council **agreed** in principle to consider applications for a donation by charitable community groups received within the next three weeks and report back at the next Parish Council meeting.
- d. The Council **reviewed** the parish clerk salary and **resolved** to consider this matter in private session, excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.
- The Council **agreed** to increase the clerk's salary to NJC SCP 17 at a rate of 627.75 per month with effect from 1st April 2023.
- e. The Council **noted** that the new HSBC bank mandate is now operational.

### 11.11 To consider and approve Financial Risk Assessment and Management document

The Council **approved** the Financial Risk Assessment and Management document and **agreed** to upload this on its website.

### 11.12 Reports on or Notice of meetings of Other Bodies

- \* NYCC: Parish Liaison Drop In session at CDC offices on 13th February; Skipton and Ripon Area Constituency Committee meeting 9 March
- \* CDC: invitation to Freedom of Craven Parade, 2 March, Skipton;
- \* The Council **noted** that the PFCC budgets have been set for North Yorkshire Police and North Yorkshire Fire and Rescue Service for 2023/24. The policing precept will rise by 4.99% in 2023/24 – an average increase of 27p per week for a Band D property and the fire and rescue precept will rise by 6.6% in 2023/24 – an average increase of 10p per week for a Band D property.
- \* PFCC: quarterly Engagement blog post; Newsletter February;
- \* YLCA: White Rose Bulletin 3/2; 17/2; Law and Governance Bulletin February; NALC Parliamentary Briefing – Levelling Up and Regeneration Bill; training programme April to June 2023.

### 11.13 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

- a. The Council had **received** a request from the Secretary of Long Preston Methodist Church for permission to use the Maypole Green during Easter week to place a wooden cross on the Maypole Green from Good Friday and for the rest of Easter week. The Council was **informed** that, if permission is granted, the Methodist Church will use the existing hole and make good the grass area once the cross has been taken away. The Council **agreed** to give permission.

### 11.14 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. Woodland recreation grants by YDNPA  
The Council had **received** correspondence from the YDNPA regarding a grant scheme in collaboration with the Woodland Trust as part of the Northern Forest Partnership for Climate. Funding from DEFRA was devolved down to the Woodland Trust and its partners to plant trees on any suitable and available land. The Council **agreed** to consider accessing this funding to plant trees on land it owns, such as areas of common land at West End or on the Moors over the village at a future Parish Council meeting.
- b. The Council had **received** correspondence from a resident about the size of the Union Flag which is situated on Maypole Green. It appears that the flag is far too big for the height of the maypole and that either the flag should be smaller or there should be a taller flagpole for the larger flag. The Council **agreed** to discuss this matter at a future Parish Council meeting.
- c. The Council has **received** correspondence that Major Emsley on behalf of North Yorkshire and South Teesdale Region RBL Poppy Appeal is stepping down from organising the North Craven section of RBL and that the Collection Box and Wreath Register have been passed to the RBL Area Co-ordinator, for their future use.

### 11.15 Date and time of the next Parish Council meeting

The Council **confirmed** the date of the next Parish Council meeting as Thursday 6<sup>th</sup> April 2023 at 6.30 pm in the Village Hall, immediately followed by the Annual Parish Meeting at 8.00 pm.

There being no further business to discuss the Chairman closed the meeting at 21.05.

**Marijke Hill**                      **Clerk to the Council**