

**LONG PRESTON PARISH COUNCIL
THURSDAY 4th March 2021
MINUTES**

11.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Mrs Kay informed the Council that the verges on Back Lane are overgrown. The Council **agreed** to contact NYCC Highways and request clearing of the verges.

The Secretary of the Heritage Group reported at item 11.8h consultation on the telephone kiosk.

11.2 To receive apologies for non-attendance.

Present: Cllrs Staveley, Lis and Moorby.

In attendance: Marijke Hill (Parish Clerk & RFO) and three members of the public.

11.3 Code of Conduct and Disclosable Pecuniary Interests

a Councillors did not record any Disclosable Pecuniary Interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's code of conduct in connection with items on this Agenda.

b No requests were made for dispensation in connection with items on this Agenda.

11.4 To approve the Minutes of the Parish Council meeting held remotely on 4th February 2021

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 4th February 2021 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

11.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

a. To consider action regarding vacancies on the Parish Council.

The Council was **informed** that the Notice of seven vacancies in the Office of Parish Councillor should be displayed soon. The Council **agreed** to ask clarification from the Monitoring Officer in terms of the deadline for displaying the Notice so that an election could be held on 6th May.

11.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

a. Cllr Lis reported that the Government consultation regarding Local Government Reorganisation in North Yorkshire closes on 19th April and that NYCC and the 7 District and Borough Councils have both submitted their bid.

b. Regarding the YDNPA, Cllr Lis informed the Council that an update on Greener Craven will be presented at the next Parish Council meeting. Cllr Lis reported that the YDNPA is concerned about the number of people travelling to visit the Park.

c. There was no NYP written incidents report.

11.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

1 The Council **noted** that no applications have been received.

b. Decisions

1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the

retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House. **Not yet decided**

- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/675C – full planning permission for erection of new agricultural building and erection of an extension to an existing agricultural building, Mearbeck Farm, Mearbeck. **Not yet decided**
- 4 YDNPA: C/52/718 – full planning permission for erection of wooden field shelter, tackroom and hardstanding with access track, Todd Styles. **Not yet decided**

c. Other Planning Matters

1 **Planning application submitted to YDNPA regarding replacement of shed by container**

The Council was **informed** that the planning application for the replacement of the shed by a container at the Playing Fields has been submitted to the YDNPA for a fee of £142.00.

Cllr Moorby **reported** that the YDNPA required additional information and the Council **ratified** its decision to purchase 'Buy a Plan' Location Plan 1:2500 and Site Plan 1:200 for £26.98. The Council **noted** that all the required information has now been submitted to YDNPA.

11.8 To consider action regarding parish maintenance matters

a. **street lighting matters**

The Council had **received** an estimate from NYCC and it **resolved** to accept the estimate to replace SL001 at West End for £420.00 + VAT. The Council was **informed** that NYCC contractors will remove the old unit when the new one is fitted.

b. **trees matters**

There were no tree matters to report.

c. **Playing Fields matters:**

- The Council **ratified** the decision to purchase a new Kubota for a total of £13,546.80, including a 5 year warranty, a 5 year service agreement and recoverable VAT. The Council also **ratified** the decision to pay a 10% deposit of £1,354.68, leaving a sum of £12,192.12 to be paid after delivery.

- The Council was **informed** that obtaining the necessary planning consent to replace the shed with a container might take some time and the Council **decided** to secure the shed by welding plates on the new lock and by fitting bolts on the doors.

- The Council was also **informed** that the insurance company is awaiting registration details for the new Kubota in order to set up a new motor insurance.

d. **lengthsman services matters:**

The Council was **informed** that the lengthsman has accepted the renewed contract for the year 2021-2022 and has signed the document.

e. **grass cutting services**

The Council was **informed** that the grass cutting contractor has accepted the renewed contract for the year 2021-2022 and has signed the document.

- f. removal of the cattle stiles at the bottom of Toddstiles footpath
The Council was **informed** that the YDNPA Area Ranger is investigating the matter regarding the removal of the stiles at the bottom of Toddstiles Footpath and will report back to the Council. The Council **agreed** to contact the Area Ranger in order he reports the findings as soon as possible.
- g. damage to Maypole Green by contractors installing the water supply to the new development on Greengates Lane
The Council has written to the contractors asking them to rectify the damage caused to the Maypole Green. The Council **noted** the reply that they have sent their reinstatement inspector and that the damaged is now fully rectified.
- h. report from the Heritage Group regarding the telephone kiosk
The Secretary of the Heritage Group informed the Council that five responses were received to the telephone kiosk consultation. The Council **decided** that the Heritage Group can proceed with its previously agreed resolution to keep and renovate the current telephone kiosk if possible rather than use a ready-made replacement kiosk.
- i. NYCC Highways matters
The Council has **received** correspondence that the noise disturbance, caused when HGVs and other vehicles drive over a depression in the road on Main Street at the junction with Church Street is considerable. Although the depression in the road had been reported to NYCC Highways before, the Council **agreed** to contact NYCC Highways again requesting them to investigate this matter.
The Council has also **received** correspondence regarding other safety issues at the junction Church Street-Main Street-Station Road asking the Council if it would consider installing an additional pedestrian crossing here, installing a 'children crossing' sign, and the reinstatement of the kerb at the property on the corner of Station Road. The Council had reported these issues to NYCC Highways and it **noted** the response that the Highways Officer has asked the Engineers to look at the sign and kerb issue as they are relatively quick to assess and implement if appropriate.

11.9 To consider action regarding parish matters other than maintenance

- a. To receive an update regarding the situation on Back Green
The Council **ratified** the decision to seek specialist legal advice in order to provide final clarity to either individual householders or the Council over the rights of the various parcels of Back Green.
- b. To receive an update about setting up a working group regarding VAS locations
The Council was **informed** that Cllr Ketchell of Ribble Banks PC and Cllr Johnson of Langcliffe PC have agreed to become a member of the VAS working group. The Council **agreed** to nominate Cllr Moorby to this working group.
- c. To receive an update regarding the closure of the footpath around the new development on Green Gate Lane by the developers
The Council had **contacted** the YDNPA regarding the closure of the footpath around the new development on Green Gate Lane. The Council **noted** the reply from the Head of Park Management that the contractors had created a temporary, permissive footpath to allow for pedestrian access to continue around the site when works commenced and that the new diverted route should be available after completion, proposed as mid-June 2021.

- d. request for feedback with regards to the development of the Clitheroe - Hellifield: Strategic Outline Business Case
Cllr Moorby **reported** on the importance of a possible re-opening of the railway line from Clitheroe to Hellifield for commuters and visitors, although there is no car parking facility at Hellifield Station at the moment. The Council **agreed** to fill in the on-line survey.
- e. To discuss arrangements regarding the Annual Parish Meeting
The Council **decided** to hold the Annual Parish Meeting on 8th April at 8.00 pm. Invitations to attend this meeting by zoom will be sent on 18th March.

11.10 Finance

- a. The Council **noted** the Financial Statements and Report to 28th February.
- b. The Council **approved** the payment of the following accounts:-
- | | |
|--|---------|
| Vodafone direct debit wifi Hall | £ 23.51 |
| E.ON (electricity January) | £ 92.95 |
| Sharon Press (parish magazine March) | £196.50 |
| Cllr Moorby (expenses Christmas lights £23.68 and 2 keys for shed £9.00) | £ 32.68 |
| M. Hill (reimbursement for planning application fee) | £142.00 |
| M. Hill (clerk's salary & expenses February) | £586.29 |
| Cllr Moorby (reimbursement for purchase of planning maps) | £ 26.98 |

The Council **noted** receipt of £520.00 as Parish Magazine adverts.

- c. The Council **noted** payment of £1,354.68 to Gibsons Garden Machinery being 10% of Purchase Order 210215 for the purchase of the Kubota grass mower for the Playing Fields.
- d. donations under S137 of the Local Government Act 1972
The Council **resolved** to give a donation to Settle Swimming Pool of £500.00; to Settle Community Library of £100.00; and to Long Preston Village Hall of £50.00.

11.11 Reports on or Notice of meetings of Other Bodies

- * Leaders of NYCC and CDC: Local Government Reorganisation in North Yorkshire – Government consultation closes on midnight 19th April
- * CDC's Standards Committee two parish vacancies inviting nominations to fill these vacancies
- * Airedale NHS Foundation Trust: an opportunity for someone in the Settle & Mid-Craven area to become a Governor of the Trust
- * NYCC: Skipton and Ripon ACC notice for meeting to be held on 11th March 2021
- * YLCA: Remote Conference 21 & 22 April; White Rose Update 5/2; 22/2; Training Bulletin 12/2; Webinar sessions: Grants - Policies, Procedures & Powers 23/2; Allotments – an overview 25/2; Website Accessibility Regulations 2018 2/3; Cllrs discussion forum 9/2; Training Programme March and April

11.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters to be addressed as a matter of urgency.

11.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments on any other matters.

11.14 The Council **resolved** to exclude the press and public from the meeting in order to discuss staff matters.

11.15 The Council **reviewed** the date and time of the next Parish Council remote meeting and **confirmed** to change the date from 1st April to Thursday 8th April 2021 and the time to 7.00pm. The ordinary LPPC meeting will be followed by the Annual Parish Meeting at 8.00pm.

There being no further business to transact the Chairman closed the meeting at 8.54 pm.

Marijke Hill
Clerk to the Council