

LONG PRESTON PARISH COUNCIL
THURSDAY 3rd March 2022
MINUTES

Present: Cllrs Staveley (Chairman), Bellis, Lis and Moorby.

In attendance: Marijke Hill (Parish Clerk & RFO), and five members of the public.

11.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

Mrs Attewell participated at item 11.8c: telephone kiosk renovation.

Miss Scholes enquired if the Parish Council would like the May Day Committee to keep the marquee up for the Queen's Platinum Jubilee celebrations after the May Day celebrations on 7th May. This item was further discussed at item 11.9a.

Mr and Mrs Palmer participated at item 11.9b: Parish Magazine.

Miss Scholes enquired if the Council would consider providing an update regarding all outstanding issues on Back Green. The item was further discussed at 11.9e.

11.2 Apologies for absence: notice of late attendance had been received from Cllr Moorby.

11.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillor Moorby **recorded** a Personal Interest in relation to item 11.7a2: to consider planning application C/52/738 for second floor extension and other associated alterations at 7, Back Green.
- b No requests were made for dispensation in connection with items on this Agenda.

11.4 Minutes of Meeting

- a The Council **resolved** that the Minutes of the Parish Council meeting 10 held 3rd February 2022 should be **confirmed** and signed by the Chairman, Cllr Staveley, as a true and accurate record.

11.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

There were no updates on matters from previous meetings reported.

11.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

- a. County Councillor Staveley **reported** in summary on further announcements by the Government around Covid restrictions. While the legal requirement to self-isolate if tested positive for Covid has ended, the guidance remains to stay at home for five days.
 The Boundary Commission has launched a public consultation until 4th April on the proposed new map of MP constituencies, which gives people the opportunity to comment on where the constituency boundaries should be.
 The Draft Structural Changes Order has been before the House of Commons for debate and is now to go before the House of Lords. This will be the final part of the legal process to facilitate the new unitary council. The Order can be read here:
<https://www.legislation.gov.uk/ukdsi/2022/9780348231380>
 Updates on all of the 15 work streams have been received, the final five being Culture, Leisure and Sport (Sponsor Richard Webb, NYCC); Economic Development (Sponsor Mike Greene, Scarborough BC); Property and Housing (Sponsor Justin Ives, Hambleton DC); Organisational Development (OD) (Sponsor Stacey Burlet, Ryedale DC); and Regulatory services and emergency planning (Sponsor Tony Clark, Richmondshire DC).

- b. District Councillor Moorby **reported** in summary about the Craven District Council tax increase by £5.00. This means £3.60 a week for the average household in Craven for services provided by the District Council. 70% of the council bill goes to North Yorkshire County Council; 14% goes to the North Yorkshire Police and Crime Commissioner; 4% to North Yorkshire Fire and Rescue Services, 3% to Parish Councils; and 9% to Craven District Council.
Elections will take place in May to elect nine District Councillors to the new Unitary Authority, replacing a total of thirty members at the moment. The newly elected Councillors will have to do the work of the previous thirty as well as to do the work of the current County Councillors. Their term in office will be five years.
The Parish Council elections will be held on the same day as the elections for the Unitary Authority for a term of office of five years. The elections following this term will be every four years. The newly elected parish council will have to address issues such as the Village Greens, and the Playing Fields, working with residents and perhaps setting up a separate committee with a lease.
- c. YDNPA Member Cllr Lis **reported** about the ongoing discussions to find a way forward regarding the issue of second homes, which in the past has affected the demography. It was proposed that future properties should be built for principal residents only. The YDNPA is currently not matching its target for affordable housing.
- d. The Council had **received** the written police report, which contained 12 incidents during the period between 2 February and 1 March 2022, notably 3 reports of Road Related Offence as manner of driving on the A65 and one report of a Road Traffic Collision on the A65 involving a single vehicle going through flooding.

11.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

- 1 C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling, Land to rear of Greengates, School Lane. The Council **agreed** it had no objections to this planning application.
- 2 C/52/738 – householder planning permission for second floor extension and other associated alterations, 7, Back Green, Long Preston. The Council **agreed** it had no comments to make.

b. Decisions

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, and conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 3 YDNPA: C/52/737 – Householder planning permission for erection of garden room with storage (retrospective) at 7, Hartley Green. **Not yet decided**

c. Other Planning Matters

There were no other planning matters reported.

11.8 To consider action regarding parish maintenance matters

a. street lighting matters

1 additional street light on Magna Print

The Council had **contacted** NYCC to enquire if their contractor could put a new fuse cut out on the wall next to the old street light. The Council is awaiting a reply.

2 faulty street light on Church Street

The Council was **informed** that SL035 on Church Street is faulty and **decided** to ask Harrison & Cross to repair this street light with a retro-fit LED.

b. Playing Fields matters

1 update on replacement of shed

The Council had **contacted** the Senior Planning Officer at YDNPA, who addressed the Council's planning application C/52/620D - shed at Playing Fields, School Lane, in April 2021 referring to one of the Officer's option to consider "A simple breeze block structure clad in timber with mono-pitch roof", and asked if this alternative would be acceptable to YDNPA as opposed to a replacement timber shed, which was quoted last month to be £3,900 + VAT. The Council is awaiting a reply.

2 pavilion roof

Cllr Moorby **informed** the Council that the replacement roof on the pavilion will be installed soon with the assistance of some volunteers.

c. renovation of telephone kiosk

The Council gratefully accepted Mrs Attewell's offer to paint the telephone kiosk voluntarily. The Council **resolved** to purchase a complete windows replacement kit, consisting of 24 large poly windows, 47 small poly windows, one 'pull-push' door sign, one small steel glazing frame, 100 window rivets including rivet clips, and 10 metres poly window sealing tape for £525 + VAT, proposed by Cllr Moorby, seconded by Cllr Bellis.

d. grass cutting services

The Council **agreed** to sign the grass cutting contract for 2022, offered to Mr Stephen Prior.

e. lengthsman services

The Council was **informed** it had invoiced the YDNPA for £250 as agreed with them for carrying out the maintenance on four Public Rights of Way on their behalf.

Cllr Moorby **reported** that the branch on the tree on Main Street needs cutting off for the VAS to be visible for motor vehicles and the Council **agreed** to instruct the lengthsman to carry out this work as soon as possible.

f. Kayley Hill tree maintenance

The Council had **contacted** the Craven District Council tree surgeon to conduct a tree assessment on Kayley Hill and was **informed** that any tree works would require consent from the Tree Officer at the YDNPA as Kayley Hill is in the Long Preston Conservation Area.

g. dog fouling on School Lane

The Council had **received** a representation from the Primary School about the increase of dog faeces along School Lane and in front of the children's entrance gate to the school. The Council **agreed** to remind residents that it is a criminal offence for owners to not clean up after their dogs and **decided** to put up 'no dog fouling' signs on School Lane and order some more from Craven District Council. The Council was **informed** that any photographic evidence would help the District Council's Cleaner Neighbourhoods Officer. The Council **agreed** to write an article about dog fouling in the May issue of the Parish Magazine.

- h. NYCC Highways matters
There were no issues relating to NYCC Highways reported.

11.9 To consider action regarding parish matters other than maintenance

- a. The Queen's Platinum Jubilee celebrations 2nd – 5th June 2022
The Council **reiterated** facilitating an Open Meeting at the Village Hall on 10th March at 7.00 pm for all residents and community groups for them to organise events.
- b. Parish Magazine
The Council was **informed** that the additional costs for publicising Parish Council minutes in the Parish Magazine would be about £400 to £450 per year. The Parish Magazine Committee agreed to publicise approved Minutes for a few months and carry out a survey to canvass residents' views about such publicising.
- c. Information panel on Green Gates Lane/Edge Lane
The Council had **received** correspondence from the Ribble Rivers Trust Community Projects and Activities Officer asking if the Council would consider supporting the idea of an information board on Green Gate Lane/Edge Lane near the existing bench, informing people about improvement and protection of the floodplain and the kind of wildlife in the area. The Council was **informed** that the Ribble Rivers Trust would seek approval from the YDNPA, pay for the board, and organise installation and **agreed** to support their proposal.
- d. Parish Council elections and Local Government Reorganisation
The Council was **informed** that nomination papers for parish councillors must be handed in at Craven District Council by no later than 5th April 2022. The Council **agreed** to write an article in the Parish Magazine about the importance of these local elections in the April issue of the Parish Magazine. The Council **resolved** to change the date of the ordinary Parish Council meeting from 5th May to 12th May and to hold its Annual Meeting of the Council prior to that.
- e. Back Green
Following the resident's enquiry to provide an update regarding the legal proceedings the Council **reiterated** it has a legal obligation to resolve this dispute and agreed to contact its solicitor again, requesting they provide a response to the Council's queries before the next meeting.
Cllr Bellis **reported** that an assessment of the current condition of 'no parking' signage on village greens has been completed. The Council **agreed** to discuss suggestions for installation of three additional signs, including one on Back Green, at the next Parish Council meeting.
The Council was **informed** that the Estates Office of the Chatsworth Settlement Trustees to the Duke of Devonshire confirmed the existence of two Conveyances, one dated 31st December 1896, one other dated 10th June 1969, including one map of land to which the Conveyance 1896 refers. The Council **decided** to continue its search for the map of land to which the Conveyance 1969 refers.
The Council **ratified** its decision to allow emergency repair to the roof of a property that abuts Brewery Green after storm damage and was **informed** that Brewery Green is in ownership of the Parish Council but is not a registered village green.

11.10 The Council **resolved** to approve the following policies:

- a Volunteer Policy;
b Risk Assessment and Management Policy.

11.11 Finance

- a. The Council **resolved** to approve the Financial Statements and Report to 28th February and **noted** the total balance as £12,760.52 of which £3,443.30 in revenue and £9,317.22 in capital funds.
- b. The Council **approved** the payment of the following accounts:-
- | | |
|---|---------|
| Vodafone direct debit wifi Hall | £ 24.57 |
| Sharon Press (Parish Magazine March) | £210.00 |
| Cllr Moorby (expenses notice board and pavilion lock) | £ 32.19 |
| Zurich Insurance (motor insurance grass mower) | £438.97 |
| Clerk (salary & expenses February) | £609.23 |
| Tim Palmer (parish magazine expenses) | £ 9.79 |
- The Council **noted** receipt of £0.10 from HSBC as interest for February.
 The Council **noted** receipts of £10.00 as advert to the Parish Magazine Committee.
 The Council **noted** monthly bank charges to HSBC £10.00 for maintaining the account and activity charges.
 The Council **resolved** to write off two payments of £50 each from March 2021 and a payment of £106.83 to E.ON for electricity in January 2022 as the invoice for this has not been received.
- c. The Council **reviewed** the parish clerk salary and **resolved** to consider this matter in private session, excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.
 The Council **resolved** to increase the clerk's salary to NJC SCP 16 at a rate of £508.00 per month with effect from 1st April 2022. The Council **noted** the NJC Salary Award 2021-2022 to the parish clerk salary and **approved** payment of £95.13 representing 11 months back pay at the increased SCP 15 rate and 13 hours overtime. The Council also **approved** payment of £498.00 as salary at the increased SCP rate 15 for the month March 2022, proposed by Cllr Lis, and seconded by Cllr Moorby.

11.12 Reports on or Notice of meetings of Other Bodies

- * YLCA: White Rose Bulletin 4/2; 11/2; 18/2; 25/2; Law and Governance bulletin 4/2; YLCA Branch Meetings; Training Programmes February to April; Remote Conference 25/3
- * North Yorkshire Police, Fire and Crime Commissioner meeting 26 May
- * Action on Climate Emergency Settle and Area event 'Cutting Our Carbon in Energy & Transport' at Settle Victoria Hall on 12th March
- * Friends of the Dales digital talk on 16 March at 4.30pm by our campaign lead, Dr Anne Readshaw
- * CDC: Craven Parishes Liaison Meeting on Wednesday 23rd March
- * NYCC: Notice & Agenda for Skipton & Ripon Area Constituency Committee on 10 March 2022

11.13 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters to be addressed as a matter of urgency

11.14 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments for information only.

11.15 Date and time of the next Parish Council meeting

The Council **confirmed** that the next Parish Council meeting will be held on Thursday 7th April 2022 at 7.30 pm in the Village Hall.

There being no further business to discuss the Chairman closed the meeting at 9.23 pm.

Marijke Hill **Clerk to the Council**