

LONG PRESTON PARISH COUNCIL

THURSDAY 8th March 2018
MINUTES

369. 15 Minutes for public participation session

Three parishioners sat in attendance. Mrs Anne Kay raised concerns regarding the street light at Long Meadow. The Chairman replied that a street light repair at this location would require a cherry picker and therefore, the setting up of traffic lights on the A65, payable by the Parish Council. The Council has put up lighting along the A65 in the vicinity of the affected light and the Council is waiting for a reply from NYCC Highways as to the necessity for a light just at that point for safety reasons.

370. Present

Cllrs Goodall (Chairman), Kay, Morley, Sturgess and Tyrer.

In attendance: NYC Cllr Welch, CD Cllr Moorby and Marijke Hill (Parish Clerk & RFO).

Apologies for non-attendance received from Cllr Inglis.

371. Code of Conduct and Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests or other interests were recorded in relation to items on this Agenda.

No requests were made for dispensations in connection with items on this Agenda.

372. Minutes of the Meetings held on 1st February 2018

Council **RESOLVED** that minutes of the Meeting of Long Preston Parish Council held on 1st February 2018 should be approved and signed by the Chairman, Cllr Goodall, as a true and accurate record.

373. Matters arising from Minutes not otherwise included in the Agenda

Cllr Morley **reported** that the two 'no dog fouling' signs have been put up in the Church yard.

374. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

- a. CD Cllr Moorby **reported** that he will continue his campaign against dog fouling and litter. CDC has issued 'no dog fouling' signs and CD Cllr Moorby will put up half a dozen on farmers' gates. CDC has increased its Band D Council Tax for 2017/2018 with 3.18% to £162.21.
- b. NYC Cllr Welch **reported** to NYCC Highways that a few potholes have appeared on the road to the moor past Cromwell House, partly as a result of the activity at Cromwell House and partly as a result of the widening road due to workmen's parking on the grass. NYC Cllr Welch also reported that NYCC will introduce a permit for utility companies to carry out repair works on roads. NYC Cllr Welch has asked for a list of the location of grit bins as the junction of School Lane with Moor Lane was hazardous with snow and ice.
- c. YDNPA: Parish Briefing Note
The Council **noted** the Parish Briefing Note from YDNPA in which the YDNPA's specific proposal on second homes and council tax is explained. The exact proposal is for: The local authorities within the Yorkshire Dales National Park, and the National Park Authority itself, to hold discussions with Government on the options available for increasing Council Tax for second homes within the boundary of the National Park, with the overall aim being: To halt and then reverse the decline in the number of younger people (18-44 year olds) in the National Park.

- d. In her written report PCSO Grace had **reported** 8 incidents between 22 January and 23 February: one ASB personal re mental health concern; three minor RTCs on the A65; three incidents of hoax calls and one concern for safety.

375. Planning applications

375.a Received

The Council had not received any planning applications.

375.b Decisions

The Council had **not received** a decision on the following planning applications:

- 1 C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane:
- 2 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park
- 3 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield

375.c Other Planning Matters

- 1 To receive an update on YDNP Planning Authority reaching a decision on planning application:
C/52/90/K and 90/L/LB – full planning permission and Listed Building Consent to alter the existing vehicle access by demolition of the existing front boundary wall, and re-use of the stone to erect a new boundary wall (retrospective), Cromwell House, Moor Lane.
NYC Cllr Welch **reported** that the front boundary wall had to be demolished in order to alter the existing vehicle access. The wall must be rebuilt in its original state in due course.

376. Reports and decisions on various village matters

376.a maintenance action and use of the telephone kiosk

The Council was **informed** that Mr Paul Adshead would be willing to provide a quotation for the repainting of the telephone kiosk. Cllrs Tyrer and Morley have carried out an assessment of other maintenance works. The Council **agreed** that this item will be further discussed at the next meeting.

The Council had **received** ideas from the Primary School for the future use of the kiosk as well as ideas for the upgrade of the area around the telephone kiosk. The Council **decided** that it would first carry out necessary maintenance work before it would consider the kiosk's future use.

376.b street lighting matters

Cllr Goodall **reported** on a few street lighting matters:

- the list of the unwanted posts and light fittings around the village with cost implications for their possible removal is in hand;
- The Council **resolved** to adopt the document of unmetered supplies and a new EAC certificate and Councillors expressed their thanks to Cllr Goodall for all the work that he has done;
- the Council has **not received** a reply from NYCC Highways in connection with the requested assessment on the safety of the street light at West End on the A65 which is attached to Long Meadow. Cllr Goodall will make further enquiries.

376.c wifi project in Village Hall and superfast broadband available in Church Street and Station Road

Cllr Kay **informed** the Council that PlusNet would charge nearly £30 per month and that a better option therefore would be with Vodafone who would charge £19.17 per month excluding VAT, but including line rental, making the total for the year £230.04 excluding VAT. The Council **approved** this expenditure and it **agreed** that the clerk should proceed.

376.d new bin by bus stop on Maypole Green

Cllr Goodall **reported** that the new bin is in place. The small dog bin at Chapel Walk could be replaced with a bigger bin. This item will be further discussed at the next meeting.

376.e grass cutting of playing fields and purchase of grass cutter

The Council **decided** to include the cutting of the grass on the playing fields into the grass cutting contract for this year and to purchase a (second hand) grass cutter for a maximum amount of £7,000.00. The clerk was asked to contact Mr Andrew and request a quotation for the additional work and to offer him a further one year grass cutting contract under the same terms and conditions. Cllr Goodall and Mr Andrew to pursue the purchase of the second hand mower.

376.f notice board in state of disrepair

Cllr Goodall **reported** that the parish notice board would need a new lock and a re-varnish. The Council **decided** that this would be a job for the lengthsman.

376.g procedure for lengthsman's contract for 2018-2019

The Council **agreed** to discuss this item in private session. Informal discussions with the lengthsman have not resolved the situation successfully and the Council **agreed** that a formal meeting with the lengthsman in order to discuss the cause of the Council's dissatisfaction with his performance of the contract should be arranged as soon as possible.

377 To receive reports and decide actions on village matters other than maintenance**377.a** confirmation of CDC's appointment of Data Protection Officer on behalf of Parish Council

The Council **noted** the confirmation that CDC will appoint a Data Protection Officer to act on behalf of the Parish Council for an annual fee of £150.00. The clerk will keep the Council informed of more developments on the matter.

377.b Parish Council elections on 3rd May 2018 and NALC Advice Note 25

The Council has **received** the nomination papers, the timetable of proceedings, information sheets for prospective candidates and election declaration forms for the upcoming parish council elections on 3rd May 2018. The Council **agreed** that the clerk could hand in any filled in nomination papers to CDC before the deadline on 6th April.

The Council **noted** NALC Advice Note 25, which sets out the logistics for the Annual Meeting of the Parish Council.

377.c letter from Solicitors, acting on behalf of Mr and Mrs Penty re 3/4 Back Green Cottages

The Council had **received** a letter from the Solicitors of Mr and Mrs Penty in connection with their dispute over the valuation of a Deed of Easement for 3/4 Back Green Cottages. The Council **decided** that it should provide Mewies Solicitors with copies of all documentation, letters and extracts of minutes.

377.d letter from North Yorkshire Ambulance Service regarding transfer of ownership of the community Public Access Defibrillator (cPAD)

The Council has **received** a letter that it is no longer feasible for YAS to maintain the management costs of any of the cPADS and YAS suggest transfer of ownership. The Council **agreed** that the cPAD on the wall of the Boar's Head should become its asset, along with any future associated costs. The clerk was asked to fill in the form and commence the process.

378. Financial matters**378.a** To receive financial statement to 31 January 2018

The Council **resolved** to approve the summarised accounts and the monthly statement.

378.b To receive an update regarding repayment of £400 as penalty for failure to submit P35

The Council has not **received** a reply from either Ms Roos or the chairman of the Parish Council for which she still works. The Council **agreed** it should resend the email and request a reply.

378.c Payments of accounts.

The Council **approved** payment of the following accounts:

E.ON (electricity January)	£ 66.23
Zurich Insurance (renewal of grass mower insurance)	£429.23
Paragon Internet Group t/a Tsohost (website)	£ 30.00
M. Hill (clerk's salary and expenses February 2018)	£499.57
E.ON (electricity February)	£ 59.83
E.ON (seasonal illuminations 2017)	£ 6.88
Beck's Garden Maintenance (service and repair grass mower)	£272.22

Received

Christmas Lights Committee funds £213.52

378.d To consider and appoint internal auditor for the Finance Year 2017-2018

The Council had **received** a letter of willingness to act as Internal Auditor for the Finance Year 2017-2018 and it **approved** the appointment of YIAS for a fee of £200.00 + VAT.

378.e To consider S137 donations to various bodies and organisations

The Council **agreed** that the following organisations should receive a donation in accordance with Section 137(4)(a) of the Local Government Act 1972:

Settle Community Library £100.00; Settle Area Swimming Pool £1.017.00.

379. Reports on or notice of meetings of other bodies.

- * Julian Smith MP upcoming Surgeries February to June 2018 and update on activities
- * CDC: Parishes Liaison Meeting, 21 March 2018, Skipton
- * Local Councils Advisory Service: January & February seminars invitation and agenda
- * NALC: Chief Executive's Bulletin 5 – 03/02/18
- * YLCA: DEFRA Consultation on proposals to tackle crime and poor performance in the waste sector - NALC request for response from Local Councils
- * Space Partnerships: Affordable Housing in Long Preston
- * PJ-in-a-Day Charity Marathon: Pennine Journey Supporters Club
- * Theatre Diner: Seminar Neighbourhood and Urban Renewal in post-Brexit Britain
- * The Craven Trust annual report
- * Funding For Your Community Playgrounds
- * YLCA: Planning Seminar Events
- * NALC Chief Executive's Bulletin no. 9: 02/03/18
- * Blachere Illumination: 2-1 offer

380. Matters not included on this agenda, addressed as a matter of urgency.

There were no matters addressed.

381. Reports / comments on other matters for information only, or for inclusion on a future agenda.

There were no reports or comments on other matters.

382. Date of the next parish meeting

The Council **confirmed** the date and time of the next Meeting of the Parish Council as Thursday 5th April 2018 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the public meeting at 21.10 hours (9.10 pm).

M. Hill
Clerk to the Council