

LONG PRESTON PARISH COUNCIL

THURSDAY 7th February 2019 MINUTES

498. 15 Minutes for public participation session

Six parishioners sat in attendance.

Mr Graham Bettridge of Moorgate at the corner of Maypole Green and School Lane raised concerns regarding vehicles, damaging his property regularly. This item was further discussed at 509.a.

Ms Scholes, Secretary of the May Day Committee, informed the Council about this year's annual May Day celebrations, to be held on 4th May 2019. The Council agreed it would support this and give permission to the May Day Committee to use the Maypole Green on that day.

Mrs Baker thanked Councillors for the Christmas Lights illuminations for 2018.

499. Present

Cllrs Tyrer (Chairman), Goodall, Brierley, Inglis, Morley and Slinn.

In attendance: NYC Cllr Welch, CD Cllr Moorby and Marijke Hill (Parish Clerk & RFO).

500. Code of Conduct and Disclosable Pecuniary Interests

Cllr Slinn **declared** a personal interest in relation to item 507.f: request by the Long Preston PCC of St Mary's Church for financial support towards the Parish Magazine.

The Chairman, Cllr Tyrer, declared a personal interest in relation to item 509.b: performance options received from Settle Stories.

No requests were made for dispensations in connection with items on this Agenda.

501. Minutes of the Parish Council Meeting, held on 10th January 2019

Council **resolved** that the Minutes of the Parish Council Meeting, held on 10th January 2019, should be approved and signed by the Chairman, Cllr Tyrer, as a true and accurate record.

502. Matters arising from Minutes not otherwise included in the Agenda

Cllr Goodall **reported** that the new grass mower, used to cut the grass at the playing fields, needs to be registered with the DVLA as agricultural vehicle. The Council **agreed** to further discuss this at the next Parish Council meeting.

503. Issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police and Parish Council Representatives to External Bodies

- a. CD Cllr Moorby **reported** that the PROW from Long Preston to Settle between the two tarmacked parts is in need of maintenance. NYC Cllr Welch will make enquiries which authority is responsible for this and report back at the next Parish Council meeting.
CD Cllr Moorby **informed** the Council of the progress made towards the adoption of the Draft Craven Local Plan following the Examination Hearings in October 2018. Following a site visit, the Inspector has reached the conclusion that the Hellifield Flashes cannot be accepted as Local Green Space in the plan. CDC proposed three alternative and smaller parts for LGS designation: Gallaber Pond, Dunbars Flash and Little Dunbars Flash.
- b. NYC Cllr Welch **reported** that regarding improvements on the A682 NYCC had suggested to place bollards on some sections as a speed calming measure. Regarding Castleberg Hospital, the CCG has decided that it would no longer pursue the use of the first floor as a Health hub.
- c. Regarding YDNPA matters, NYC Cllr Welch **reported** that a consultation exercise is being held with a view to reducing the number of Members. The YDNPA boundary stone has been placed on Kayleh Hill.

- d. PCSO Grace had **sent** a written report with 21 incidents between 3rd January and 6th February. These included General Admin from other forces and other agencies, such as anti-social behaviour and mental health issues; Highway disruption and road related offences such as tree blocking road and debris, manner of driving, vehicles racing and burnt out vehicle; Fraud and Abandoned Calls.

504. Planning applications

504.a Received

The Council had not received any planning applications.

504.b Decisions

The Council had **not received** a decision on the following planning applications:

- 1 CDC: 52/2017/18342/Full – construction of new clubhouse and fitness room, Gallaber Park, Gallaber
- 2 CDC: 42/2016/17496 – Outline application for the development of a leisure centre, including swimming pool, hotel and visitor accommodation, including up to 300 lodges, a park & ride facility, pedestrian access to Hellifield Station, parking areas, bus and coach drop off point. Landscaping including ground modelling and water features, Land to the west of, Hellifield
- 3 2018/20050/PNT – installation of electronic communications apparatus, site no 305454, Bend Gate Farm, Flat Lane

The following decisions have been **notified** by the relevant Planning Authorities:

- 4 YDNPA: C/52/89C – amended plans for erection of agricultural storage building, Megs Croft, Green Gates Lane **approved conditionally**
- 5 CDC: 2018/19836/FUL – proposed new dwelling, Field no. 8107, Bendgate Farm **granted**
- 6 YDNPA: C/52/670B – full planning permission for demolition of greenhouse, 1 Pendle View, Main Street **approved conditionally**

504.c Other Planning Matters

- 1 The Council **noted** the advice from YLCA regarding Council decision making on planning applications that are received between meetings. Under the Local Government Act 1972, Schedule 12, paragraph 39, all decisions of a local council must be taken by those present and voting at a meeting of the council. The observations that a council agrees on a planning application is a decision of the council and therefore the decision must be taken at a meeting of the council. The circulation of planning applications between meetings is, therefore, unlawful.
- 2 Cllr Goodall **informed** the Council about planning decision YDNPA: C/52/90/LB, Cromwell House, Moor Lane and reported that condition 2 of this decision states that the developer should submit in writing to the planning authority the specification of a replacement tree within three months of the date of this decision. The clerk was asked to make enquiries to the case officer to keep the Council informed on any action the YDNPA is considering.

505. Reports and decisions on various village matters

505.a street lighting matters:

- to receive update regarding new column at Back Lane

Cllr Goodall **informed** the Council about the outcome of the meeting on 28th January 2019 with ENW, NYCC Highways and Cllr Goodall in relation to reinstate the street light at Low Croft, Back Lane. Cllr Goodall had expressed surprise and disappointment at the unannounced removal of the existing new LED and bracket, property of the Council, and the wooden post, cabling and connections, property of ENW near 2 Low Croft, Back Lane, leaving an important area of the village unlit and unsafe at night.

ENW had apologised for the misunderstandings and offered to reinstate their connection by means of an underground cable at their expense routing it from the nearest connection available

along Back Lane in the West End direction. The Council had contacted the affected residents with a view to agreeing the exact location of a possible new lamp post. The Council **agreed** it would monitor the situation.

The Council also **agreed** that an order should be placed with ENW for a connection charge to Church Street post 426007. This lamp is on the same feeder as Church Street 1, post 426004 and, as only one free connection is allowed per feeder, ENW will provide this quotation for the extra charge for the Council's consideration.

The Council **noted** the ENW Unmetered Supplies Certificate for seasonal illuminations for Christmas 2018.

505.b to receive update regarding tree works at 2 Low Croft, Back Lane and YDNPA's reply

The Council was **informed** that the works for the removal of the Leylandii tree at 2 Low Croft has been completed and a replacement Yew has been planted.

The Council had **received** a reply from YDNPA tree preservation officer Nicola Child regarding the unauthorised tree works that had been carried out by the Council and it was informed that the YDNPA has a delegated duty under the Town and Country Planning Act which provides blanket protection for all trees within Conservation Areas that are larger than 7.5cm at 1.5m above ground level unless exemptions apply. The Council **noted** that the YDNPA has now closed this matter, given a replacement tree has been planted and making sure the Council is aware of notification requirements.

505.c to receive update regarding two trees on A65 obscuring illumination

Despite the Council's efforts to liaise between the two landowners of the trees that are obscuring the illumination on Main Street, NYC Cllr Welch **informed** the Council that it would be NYCC Highways that is responsible for cutting back vegetation and it would be them to notify landowners that this maintenance work needs to be carried out at landowners' expense. The Council **agreed** that Cllr Welch could make enquiries and that it will put on hold its own efforts for liaising, for the time being.

505.d Playing Field matters

Cllr Brierley **reported** on the site meeting with representatives of the PFA. The PFA produced a sound plan for improvements, in particular the re-building of the pavilion, and funding opportunities are being sourced. The Council **agreed** that it would like to meet every two or three months to report progress.

The Council had **received** the draft Wayleave Agreement with ENW for the section of cable that will be installed in the Parish Council's land. The Council **agreed** that once approved, two copies should be signed by two Councilors in the presence of the Proper Officer.

505.e to receive update regarding rodents on the Green

CD Cllr Moorby **reported** that the rodents on the Green may live in the drains all around the village. CD Cllr Moorby will make enquiries with CDC's Environmental Health to find out what further action could be taken to eliminate the rodents and report back to the Council in due course.

505.f to receive an update on work on assessed village benches

Cllr Morley **informed** the Council that work on the village benches is progressing and that the bench on the Village Green is in need of restoration. The Council **agreed** that Cllr Morley should get a quotation for restoration and re-installation of the existing plaque and report back at the next Parish Council meeting.

505.g to receive update regarding correspondence in connection with improvements on A682

There was no further report in addition to NYC Cllr Welch's report.

505.h to discuss possible site visit from CDC's dog warden to affected dog fouling areas

The Council had **received** correspondence from CDC's Interim Environmental Health & Clean Neighbourhoods Team Leader, Mr Richard Abdoollah that as a new and effective approach to dog fouling enforcement the Team would like to meet up with Parish Council members to engage in a walk around the village to establish affected areas. The Council **agreed** that dog fouling is a persistent problem and that the clerk should arrange a site meeting.

506 To receive reports and decide actions on village matters other than maintenance**506.a** to receive the 'Fields in Trust' application form to register the Playing Fields

The Council **considered** the obligations for the Council in the proposed 'Deed of Dedication' and also the restrictions for the PFA to carry out improvements and it **decided** that it should, for the time being, put the proposed registration of the playing fields to the 'Fields in Trust' on hold until such a time that the Council deems it necessary to re-consider.

506.b to discuss and consider action regarding the Parish Council website

There was no further update.

506.c to review contracts for lengthsman and grass cutter for 2018-2019

The Council had **received** a letter from the grass cutter contractor, Mr Stephen Andrews, in which Mr Andrews is offering to continue to cut the grass of the Village Greens and the Playing Fields for the year 2019-2020 at the same price and terms as previously agreed for the 2018-2019 contract. The Council **agreed** to accept this offer.

The Council also **agreed** that Cllr Morley should enquire with the lengthsman, Mr Bussey, if he would like to continue as lengthsman for the year 2019-2020 and report back at the next Parish Council meeting.

506.d to consider date for Annual Parish meeting in April

The Council **decided** that the Annual Parish Meeting should be held on Friday 5th April at 8.00 pm in the down stairs room of the Village Hall. The ordinary meeting of Parish Council will be held prior to the APM and will commence at 7.00 pm.

506.e to receive update regarding computer courses in Village Hall

The Chairman, Cllr Tyrer, **reported** that he has been in contact with Age UK and the Council is awaiting their reply.

506.f to consider response to letter from Solicitors, acting on behalf of Mr and Mrs Penty regarding valuation of easement for 3/4 Back Green Cottages

The Council had **received** the valuation report from the solicitors of Mr and Mrs Penty regarding the provision of an easement for 3/4 Back Green Cottages. The Chairman, Cllr Tyrer **informed** the Council that the solicitors were not fully informed with regards to the byelaws that exist on all of the Parish Council Village Greens or to the existence of longstanding right of access together with pre-existing easements in respect of services. The Council **agreed** to reply that the two chartered surveyors should arrange a meeting with a view to resolving the amount to be paid for the easement. The Council also **agreed** to disclose the sums paid by other parties for similar easements since 2012.

507. Financial matters**507.a** To receive Financial Statements to 31 January 2019

The Council was **informed** that the RFO had corrected the VAT column in the cashbook with the refund, received from ENW of £1,193.53. The Council **resolved** to approve the Financial Statements, including the bank reconciliation, to 31 January 2019.

507.b To consider donations under S137 of the Local Government Act 1972 and to receive S137 limit for Financial Year 2019-2020

The Council **resolved** that donations under S137 should be considered at the next Parish Council meeting. The Council **noted** that the S137 limit for donations for the Financial Year 2019-2020 is set at £8.12 per elector.

507.c Payments of accounts.

The Council **approved** payment of the following accounts:

Vodafone direct debit wifi Village Hall January	£ 23.00
E.ON (street light electricity January)	£ 81.55
Mr A. Kay (installation of Windows 10 on 2 laptop computers)	£ 14.98
M. Hill (clerk's salary and expenses January 2019)	£534.12
Long Preston Village Hall (3x room hire)	£ 39.00
Tsohost (6 months website renewal)	£ 30.00
Beck's Garden Machinery	£240.00

Received:

HSBC interest January	£ 2.79
ENW wayleaves	£ 4.60
ENW VAT refund electricity connection to playing fields	£1,193.53

507.d To receive update on change of bank mandate

The Council **resolved** that it should revise HSBC's bank mandate to authorise the bank to accept Cllrs Brierley and Slinn and remove former Cllrs Kay and Sturgess as signatories for the council. The mandate was filled in and signed.

507.e to review the parish clerk salary and consider an increase

The Council **reviewed** the parish clerk salary and it **resolved** to increase this to NJC scale SCP13 to £458 per month with effect from 1st April 2019.

507.f To consider a donation to Long Preston Parochial Church Council of St Mary's Church to support the production of the parish newsletter

The Council had **received** correspondence from the Long Preston PCC of St Mary's Church regarding financial support from the Council to help cover the difference between publication costs and advertising revenue to reflect the village focus of the publication and its importance to the village and its organisations. The Council **resolved** that it would, in principle support the Parish Newsletter but it would await the outcome of discussions about the newsletter's future.

508. Reports on or notice of meetings of other bodies.

- * YLCA: Craven Branch meeting 28 January: Cllr Slinn attended. Discussed were: the YLCA's 75th anniversary; training sessions, including planning seminars; Gargrave speeding issues
- * YLCA: Proposed review of the Localism Act, Model Code of Conduct and Transparency Codes
- * CDC: Parish Liaison Meeting, 27th January 2019
- * NYCC: budget consultation to 21 January
- * Rural Services Network: The Rural Bulletin 15/01; 22/01; 29/01; 05/02; Rural Funding Digest - February 2019 Edition
- * NALC Chief Executive's Bulletin: 21/01; 01/02
- * CDC: Wheels to Work Scheme poster
- * CDC: Craven Voter ID Pilot
- * CDC: Hellifield & Long Preston Community groups invited to apply for funding
- * YLCA: White Rose Update January 2019 edition
- * Settle Stories: events January to March 2019

* The Craven Trust: Annual Report 2017-2018

* YLCA: Community First breakfast briefing, 16 March, Husthwaite Village Hall; Training Programme March to April 2019

509. Matters not included on this agenda, addressed as a matter of urgency.

509.a Regarding the vehicular damage on Mr Bettridge's property the Council **agreed** that NYC Cllr Welch should make enquiries to the relevant authorities to resolve this matter. Cllr Goodall **informed** the Council that Mr David Cairns of NYCC Highways has been invited to a site meeting.

509.b The Council had **received** performance options from Settle Stories. The Council **agreed** it should order the performance of 'Robin Hood' on 9th March at Long Preston Village Hall for £365.00. The Council also **agreed** that tickets for this performance should be sold for £5.00 per adult and £3.00 per child.

510. Reports / comments on other matters for information only, or for inclusion on a future agenda.

Cllr Goodall requested that the item of the production and placement of a bye-laws board should be considered at the Parish Council meeting in May.

511. Date of the next parish meeting

The Council **considered** the date and time of the next Parish Council Meeting and **agreed** to hold this on Thursday 7th March 2019 at 7.30pm in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 21.06 hours.

M. Hill
Clerk to the Council