

**LONG PRESTON PARISH COUNCIL
THURSDAY 4th February 2021
MINUTES**

10.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

There was nothing to report in the Public Participation session.

10.2 To receive apologies for non-attendance.

Present: Cllrs Staveley, Lis and Moorby.

In attendance: Marijke Hill (Parish Clerk & RFO) and three members of the public.

10.3 Code of Conduct and Disclosable Pecuniary Interests

- a Councillors did not record any Disclosable Pecuniary Interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's code of conduct in connection with items on this Agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

10.4 To approve the Minutes of the Parish Council meeting held remotely on 7th January 2021

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 7th January 2021 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

10.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

10.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police

- a. Cllr Moorby paid tribute to friend and colleague Richard Welch, who passed away recently. The Council agreed to send a letter of condolence to his family on behalf of the Council and the community. County Cllr David Ireton has offered help and advice for the time being and when needed.
District Cllr Lis reported that CDC has set up a Planning Improvement Board in order to track progress against the recommendations addressing a number of issues that have been identified by Town and Parish Councils.
District Cllr Staveley reported that CDC's Policy Committee agreed on the budget for the upcoming financial year, with a relatively modest increase of £5 per year for a band D property. The District Council is coming from a position of comparative fiscal strength in order it can meet all the financial challenges.
- b There was no report regarding the YDNPA.
- c The Council noted the NYP written incidents report, notably two incidents of Covid-19 gatherings.

10.7 To consider new Planning Applications, Decisions, and Other Planning Matters

a Applications

- 1 YDNPA: C/52/718 – full planning permission for erection of wooden field shelter, tackroom and hardstanding with access track, Todd Styles. The Council **agreed** to consider this application by email and **resolved** to notify the YDNPA that it objects to the removal of the ancient stile.

b. Decisions

- 1 YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn. **Approved – Section 106**
- 2 CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House. **Not yet decided**
- 3 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 4 CDC: Amendment to Planning Application 2019/21304/FUL conversion of field barn to a 1 bedroom dwelling, Bend Gate House. **Not yet decided**
- 5 YDNPA: C/52/24C full planning permission for change of use of land to domestic to enable erection of garage/workshop to replace the current garage (to be demolished), and to re-site the domestic store; erection of detached agricultural building on adjoining land and alterations to the boundary walls, Land adjacent/west of 1 Greystones, Main Street. **Approved conditionally**
- 6 YDNPA: C/52/89D full planning permission for erection of agricultural building for sheep and storage purposes, Land to north east of Megs Croft, Greengate Lane. **Approved conditionally**
- 7 YDNPA: C/52/675C – full planning permission for erection of new agricultural building and erection of an extension to an existing agricultural building, Mearbeck Farm, Mearbeck. **Not yet decided**

c. Other Planning Matters

The Council **noted** that no other planning matters have been received.

10.8 To consider action regarding parish maintenance matters

a. street lighting matters

The Council was **informed** that the scheduled site meeting with NYCC Highways Officer to discuss the location of a new street light at West End will take place on 18th February. Regarding connecting SL34 and SL36 on Church Street to their respective new columns the Council was **informed** that a response from ENW has not been received and the Council **agreed** that the Chairman will take this forward.

b. trees matters

There were no tree matters to report.

c. Playing Fields matters:

The Council **considered** all the options in relation to a replacement grass mower for the playing fields and it **agreed** to purchase a new Kubota in principle. The Purchase Order for this, which will include details of warranty, service agreement, and delivery, will be presented to the Council for approval by email.

The Council **considered** the quotation for a 20 feet container for £2,270 and accepted this quotation in principle. The Council will make further enquiries in terms of delivery and obtaining planning consent from the YDNPA.

- d. lengthsman services matters:
The Council **resolved** to consider this matter in private session, excluding the press and public, as discussion in public of this matter would be contrary to the public interest. The Council **resolved** to offer a renewed contract to the current lengthsman for the year 2021-2022.
- e. grass cutting services
The Council **resolved** to consider this matter in private session, excluding the press and public, as discussion in public of this matter would be contrary to the public interest. The Council **resolved** to offer a renewed contract to the current contractor for the year 2021-2022.
- f. removal of the cattle stiles at the bottom of Toddstiles footpath
The Council had **received** two representations regarding the removal of the stiles at the bottom of Toddstiles Footpath as well as cycling occurring on the footpath now that the stiles are removed. The Council **resolved** to get further clarification of any potential planning breach from the YDNPA as well as the heritage status of the stones and report back at the next Parish Council meeting.
- g. NYCC Highways matters
The Council **noted** that Cllr Moorby has asked NYCC Highways to take action regarding parked cars at the bus stops lay-bys and on the pavements at West End.

10.9 To consider action regarding parish matters other than maintenance

- a. To receive an update regarding the situation on Back Green
The Council was **informed** that it has received the HM Land Registry Title Plans for the three properties on Back Green. The Council **resolved** to write a letter to the owners of the affected properties to provide clarity on the individual easements and a draft letter will be presented to the Council at the next Parish Council meeting. The Council was **informed** that two affected property owners have agreed to remove their flowerbeds.
- b. To receive an update regarding the implementation of the Public Sector Bodies (websites and mobile applications) (no. 2) Accessibilities Regulations 2018
The Council was **informed** that the building of the new website is in progress.
- c. To consider action regarding support of voluntary youth work in the parish by North Yorkshire Youth
The Council had **received** correspondence from North Yorkshire Youth Officer offering support for voluntary youth work in the community by assisting setting up and sustaining voluntary youth projects. This will be dependent on what is already available in the area and sufficient volunteers and young people coming forward to support a club and on finding a suitable venue. The Council **agreed** to support this initiative.
- d. To consider action regarding speeding issues and receive the NYCC Highways VAS Protocol
The Council had **received** the NYCC Highways VAS Protocol, which provides a proposed way forward for the deployment of third party owned temporary VAS. The Council **resolved** to set up a working group with three neighbouring parish councils in order to make assessments regarding number of VAS and possible location of any VAS and liaise with the NYCC Officer.
- e. To receive an update regarding the Intent to dispose of a Community Asset - The Maypole Inn
The Council **noted** that, following notification of intention to dispose of the Maypole Inn site received by Craven District Council on 17 December 2020, the 6 Week Interim Moratorium Period during which an eligible community interest group could express an interest in bidding for

the site ran until 28 January 2021. During this time no eligible community interest group expressed an interest in bidding for the Site and the owner is therefore free to sell the site.

10.10 Finance

- a. The Council **noted** the Financial Statements and Report to 28th January.
- b. The Council **approved** the payment of the following accounts:-

Vodafone direct debit wifi Hall	£ 23.51
M. Hill (clerk's salary & expenses January)	£578.89
Parish Magazine (February)	£196.50

The Council **noted** receipt of £4.60 from ENW as annual wayleaves payments.
 The Council **noted** receipt of £0.19 from HSBC as interest.
 The Council **noted** receipt of £300.00 as Parish Magazine adverts.
- c. The Council **considered** Risk Assessment and Management Policy document and it **resolved** to approve this.
- d. The Council **considered** the appointment of the Internal Auditor for the Finance Year 2020-2021 and it **resolved** to appoint Rachel Pearson, a Qualified Management Accountant, for a fee of £90.00.

10.11 Reports on or Notice of meetings of Other Bodies

- * YLCA: survey to be completed on the power to hold remote meetings
- * CDC: Council Tax Refund Phone Scam cm to write article in pm
- * YLCA: Craven Branch meeting 24 February 2021
- * YLCA: White Rose Update 08/01; 22/01; General Power of Competence; The Right to Regenerate; Training Bulletin 15/01; YLCA Branch meetings survey; Webinars: Freedom of Information 26/01; Planning Enforcement and Appeals 10/02; 26/02; open letter from Chairman of NALC; Cllrs discussion forum 28/01; Training Bulletin and Programme February and March

10.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

- a. The Council had **received** a request by Long Preston Methodist Chapel and St Mary's Church to place the Good Friday Wooden Cross on the Maypole Green on Good Friday, 2nd April 2021, for approximately 10 days during the Easter period. The Council **resolved** to give permission and, if this proves successful, for this to continue in the future, each Easter time.
- b. The Council had **received** a report that a delivery van had caused damage to Back Green and it **resolved** to get some more information prior to considering who should rectify the damage.
- c. The Council had **received** a report that contractors installing the water supply to the new housing development on Green Gate Lane had caused damage to the Maypole Green. The Council **resolved** to write to the utility company and request that the green is reinstated as soon as possible after completion of the works.
- d. The Council had **received** a representation regarding the shutting of the footpath until the end of May around the site on Green Gate Lane by the developers. The Council **resolved** to get further clarification from the YDNPA and report back at the next Parish Council meeting.

10.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. The Council **noted** that Cllr Moorby attended the YDNPA Management Plan 2019-2024 Annual Forum 2021.

- b. The Council **noted** that the Heritage Group has prepared a précis of the position of the telephone kiosk and invited responses from the villagers to respond by the end of February in order they can set out the villagers' views for the Parish Council meeting for March.
- c. The Council **noted** the planned road closure of Green Gate Lane between 8th and 12th February 2021 to complete final connections for the utilities to the new housing development. The closure will be in place between the hours of 09:00 and 15:00 with vehicular and pedestrian access maintained to properties.

10.14The Council **considered** the date and time of the next Parish Council remote meeting as Thursday 4th March 2021.

There being no further business to transact the Chairman closed the meeting at 8.55 pm.

Marijke Hill
Clerk to the Council