

**LONG PRESTON PARISH COUNCIL**  
**THURSDAY 8<sup>th</sup> April 2021**  
**MINUTES**

**1.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**

There were no members of the public present.

**1.2 To receive apologies for non-attendance.**

**Present:** Cllrs Staveley, Lis and Moorby.

**In attendance:** Marijke Hill (Parish Clerk & RFO).

**1.3 Code of Conduct and Disclosable Pecuniary Interests**

- a Councillors did not record any Disclosable Pecuniary Interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Parish Council's code of conduct in connection with items on this Agenda.
- b No requests were made for dispensation in connection with items on this Agenda.

**1.4 To approve the Minutes of the Parish Council meeting held remotely on 4<sup>th</sup> March 2021**

The Council **resolved** that the Minutes of the Parish Council Meeting, held on 4<sup>th</sup> March 2021 should be approved and signed by the Chairman, Cllr Staveley, as a true and accurate record.

**1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

There were no updates on Matters from previous meetings reported.

**1.6 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police**

- a. District Cllr Moorby presented his annual report at the Annual Parish Meeting.
- b. There was no NYP written incidents report. The Council **agreed** to contact NYP and ask for a report in order that the Council's records can be kept updated.

**1.7 To consider new Planning Applications, Decisions, and Other Planning Matters**

**a Applications**

- 1 YDNPA: C/52/63Z – full planning permission for change of use from guest house (C1) to self-contained holiday let with single garage, cycle store and hot-tub (retrospective), Eldon Country House, Church Street. The Council **decided** to notify the YDNPA that the many parking issues on Church Street should be addressed by the Planning Department when considering this planning application.

**b. Decisions**

- 1 CDC: 2019/21304/FUL and amendment – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House. **Not yet decided**
- 2 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**

- 3 YDNPA: C/52/675C – full planning permission for erection of new agricultural building and erection of an extension to an existing agricultural building, Mearbeck Farm, Mearbeck. **Not yet decided**
- 4 YDNPA: C/52/718 – full planning permission for erection of wooden field shelter, tackroom and hardstanding with access track, Todd Styles. **Approved conditionally**
- 5 YDNPA: to crown thin one silver birch, crown reduce a Lawson's cypress, fell a second Lawson's variant, and fell one leylandii, garden of Oaklea, 11 Station Road. **No objection**

**c. Other Planning Matters**

There were no other planning matters.

**1.8 To consider action regarding parish maintenance matters**

**a. street lighting matters**

The Council was **informed** that the repair to SL001 at West End is completed.

Regarding the two street light connections on Church Street, the Council was **informed** that the new column in front of Lychgate House will be connected by ENW soon. The Council was also **informed** that ENW has not received an instruction for the connection to a new column in front of Lochinvar, whereas the Parish Council has received a verbal agreement from NYCC that this light would be connected at the same time as the one in front of Lychgate House. The Council **agreed** to contact NYCC Highways and make further enquiries.

**b. Playing Fields matters**

Cllr Moorby **reported** that the new grass mower could be securely stored, temporarily, by hiring a building for £100 per month. The Council **agreed** to proceed with this as well as to arrange a motor insurance.

The Council had **received** information from the YDNPA Planning Officer regarding the Council's planning application for the replacement of the shed by a container, raising reservations as the container is visible from footpaths and is located in a Conservation Area. A more sympathetic solution would be to clad the steel container with wood. The Council **agreed** to arrange an informal meeting with members of the PFA to discuss their plans for the replacement of the pavilion and the shed.

The Council was **informed** that the wooden panel at the top of the slide needs replacing and it **agreed** to get a quotation from Playdale as a matter of urgency.

The Council also **agreed** that visual weekly inspections of the Playing Fields should take place and Cllr Moorby agreed to carry these out for the time being. The Council **decided** to contact Play Safety and ask for a RoSPA logbook for the weekly inspections.

**c. grass cutting services**

Cllr Moorby **reported** that, as soon as the hiring of the secure storage has been confirmed, the new grass mower will be delivered.

**d. removal of the cattle stiles at the bottom of Toddstiles footpath**

The Council had **received** the findings from the YDNPA Area Ranger regarding the removal of the stiles at Toddstiles Footpath and the Council **agreed** to publicise the full report on the notice board and in the Parish Magazine. The Highways Act 1980 requires any stile or gate across a right of way to be maintained by the landowner in a safe condition and to the standard of repair required to prevent unreasonable interference with the right of users. Therefore, responsibility for the crossing, and whether it is removed or altered, ultimately rests with the landowner. In this case, as it is not possible to say if the stile is original, and on balance when considering the benefits of increased accessibility for footpath users, no objection was raised to the work. Also, although the squeeze stile is no longer in place, the stones are still at the location and weighing up the various factors the Park Authority believes it has reached a suitable compromise.

e. telephone kiosk

The Council was **informed** that the Heritage Lottery Fund is not considering the proposed project as the Heritage Group has suggested. The Council **agreed** to ask the Heritage Group to seek alternative funding possibilities. The Parish Council **reiterated** its position to support the Heritage Group's proposal to move the existing phone box to the Millennium Green to be refurbished without offering financial support at this time.

f. NYCC Highways matters

The Council had not received a reply from NYCC Highways to investigate the matter of noise disturbance, caused when HGVs and other vehicles drive over a depression in the road on Main Street at the junction with Church Street and it **agreed** to contact them again.

Regarding maintenance on Back Lane the Council was **informed** that there is a bit of dirt in the soakaway at the junction of Back Lane/Mill Lane, but is still functioning. The cleaning of the soakaway, lastly carried out in August 2020, is scheduled for August 2021. The road will be put forward for consideration for patching/surfacing and an assessment for cutting back of the foliage/trees/hedge rows will be done in July. Following the findings of the assessment adjacent land owners will be contacted to carry out works and orders will be raised for any works required by the Parish Council.

**1.9 To consider action regarding parish matters other than maintenance**a. report from the VAS Working Group

Cllr Moorby **informed** the Council that a site meeting has been arranged with members of the VAS working Group and NYCC Officer Darren Griffiths for 12<sup>th</sup> April. A meeting with members of the VAS Working Group will be arranged afterwards, virtually or face-to-face.

b. permission to encroach Back Green in order that work can be carried out to Back Green Barn

The Council was **informed** that the owners of Back Green Barn would like to put up scaffolding along the eastern side of the barn on the village green in order that maintenance on their roof can be carried out. The Council **agreed** that the owners of Back Green Barn have an easement with the Parish Council and that they have a right to carry out maintenance to their property. The Council **resolved** to grant permission, provided that access is kept open to the agricultural field and the green is reinstated and any damage repaired when the works are completed.

c. new website

The Council **approved** the Accessibility Statement in view of the compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018.

**1.10 Finance**a. The Council **approved** the Financial Statements and Report to 28<sup>th</sup> March.b. The Council **approved** the payment of the following accounts:-

Vodafone direct debit wifi Hall	£ 23.51
E.ON (electricity February)	£ 83.95
E.ON (Seasonal Illuminations Christmas lights 2020)	£ 24.06
Sharon Press (parish magazine April)	£196.50
Paragon Internet Group (6 months website renewal)	£ 30.00
YLCA Membership 1 April 2021-31 March 2022	£307.00
Clerk (reimbursement for new website)	£250.00
Clerk (salary & expenses March)	£587.89
Aviva (clerk's pension contribution)	£518.40

The Council **noted** receipt from HSBC of £0.19 as interest for February and £0.17 for March.

- c. The Council **ratified** the decision to give a donation of £50 each to the Long Preston Playgroup and Pre-School and to the Friends of Long Preston School under S137 of the Local Government Act 1972.
- d. The Council **approved** the following papers for the Finance Year 2020-2021:
  - the bank reconciliation, showing a closing balance on 31<sup>st</sup> March 2021 of £27,467.67;
  - summary of Payments and Receipts, showing total receipts in the year without Parish Magazine budget of £36,521 and total expenditure without Parish Magazine budget of £24,910, making a surplus of £11,611;
  - annual accounts 2020-2021 compared with annual accounts 2019-2020, showing a reduction in expenditure this year of £963 and a surplus in receipts this year of £11,265, notably £3,900 reclaim for the stolen mower and £5,000 from YDNPA as refund for the Playing Fields Association costs for an electricity connection to the pavilion. There is also a repayment from the Playing Fields Association of £2,012 for the purchase of sport equipment.

### 1.11 Reports on or Notice of meetings of Other Bodies

\* The Council had **received** advice from the YLCA regarding the future of remote meetings and annual meetings in May 2021 and Councillors **expressed** their deep disappointment that the Government has not extended the legislation that allows the Council to hold remote meetings after the 7<sup>th</sup> May 2021. The Council **agreed** to prepare for the return of, socially distanced, face-to-face meetings by preparing a Risk Assessment and by booking the large room in the Village Hall on every first Thursday in the month, starting 3<sup>rd</sup> June 2021.

\* YLCA: Remote Conference 21 & 22 April; White Rose Update 5/3; 19/3; 01/04; Training Bulletin 12/3; 26/3; Webinar sessions March and April.

### 1.12 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

The Council **agreed** to discuss the Temporary Appointment of Members Order, issued by CDC on 20<sup>th</sup> September 2020, which expires on 31<sup>st</sup> May 2021 at the next Parish Council meeting.

### 1.13 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. Planned road closure of Back Lane (West), Long Preston between 31<sup>st</sup> March and 8<sup>th</sup> April 2021 to allow for urgent works to repair burst water pipe and replace water main.
- b. Planned road closure of Green Gate Lane between 10<sup>th</sup> May and 21<sup>st</sup> May 2021 to install a sewer connection for the new housing development.
- c. CAMPRO's campaign to promote the provision of overnight parking and service facilities for motor caravans and describing a motor caravan touring route from Skipton to Haltwhistle.
- d. Transport for the North: survey to understand the links between transport and social exclusion in specific areas of the North.

### 1.14 To consider Co-option of additional Councillor

The Council **resolved** to consider this matter in private session, excluding the press and public, as discussion in public of the attributes of the candidate would be contrary to the public interest. The Council then **resolved** to appoint Mary Brierley to fill one of the ordinary vacancies by co-option.

### 1.15 The Council **confirmed** the date and time of the next Parish Council remote meeting as Thursday 6<sup>th</sup> May 2021 at 7.30pm.

There being no further business to transact the Chairman closed the meeting at 7.59 pm.

**Marijke Hill**  
**Clerk to the Council**