

NOTICE OF MEETING 7 and Agenda

THERE WILL BE A REMOTE MEETING OF LONG PRESTON PARISH COUNCIL ON THURSDAY THE 5th NOVEMBER 2020 at 7.30 PM. The notice and agenda for this meeting is posted on the Parish notice board and on the Parish Council website at www.longprestonpc.org.uk

The link to join this meeting is:

<https://zoom.us/j/96473525037?pwd=RFhVcXUrQjh4QjJQYXFYbHZtR0J6Zz09>

Meeting ID: 964 7352 5037 Passcode: tQ1dXN

The link to watch this meeting on the Parish Council's YouTube channel is:

<https://www.youtube.com/channel/UCpn2Injpf1K4qJZshPe2bww>

This meeting will also be recorded and archived on the YouTube channel.

- 7.1 To note the CDC Temporary Appointment of Members Order, dated 20th October 2020**
- a. In pursuance of powers contained in Section 91 of the Local Government Act 1972, Craven District Council hereby orders that the following persons be appointed as temporary members of the Long Preston Parish Council until such time as a sufficient number of Parish Councillors to enable the Parish Council to act are elected and take office:**
Councillor Carl Lis; Councillor Chris Moorby; Councillor David Staveley.
- b. To elect a Chairman.**
- c. To consider running the co-option process for casual vacancies to fill the remaining gaps up to seven Councillors the Parish Council is permitted to have.**
- 7.2 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**
- 7.3 To receive apologies for non-attendance.**
- 7.4 Code of Conduct and Disclosable Pecuniary Interests**
- a** To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the parish council's code of conduct in connection with items on this Agenda.
- b** To receive, consider, decide and record members' requests for dispensation in connection with items on this Agenda.
- 7.5 To confirm delegation of decision making to the clerk and RFO**
 To **reconfirm** that the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101.
- 7.6 To receive updates on Matters from previous meetings not otherwise included on the Agenda**
- 7.7 To receive reports from Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority and the Police**
 To note the Barrister's Report regarding the development on the Hellifield Flashes and to note the Report to CDC Planning Committee for 26 October 2020 Hellifield Flashes
 To note the CDC Covid-19 update dated 24th September
 To note that NYP has reported 27 incidents between 3 July and 29 August 2020
- 7.8 To consider new Planning Applications, Decisions, and Other Planning Matters**
- a** **Applications**
- 1
- b** **Decisions**

- 1 YDNPA: C/52/657C – full planning permission for conversion of barn to form dwelling, including change of use of former agricultural garage / storage area to provide bedroom 4 / games room with bathroom facilities (retrospective), Skirbeck Farm Barn. **Not yet decided**
- 2 CDC: 2019/21304/FUL – conversion of Field Barn to a 1 bedroom dwelling with associated access & car parking. Conversion of roadside barn to a 4 bedroom dwelling with associated access & car parking. Partial demolition of a storage barn and conversion of the retained part into a 3 bedroom dwelling with associated access & car parking. Construction of a garage block, Bend Gate House. **Not yet decided**
- 3 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 4 C/52/614C full planning permission for new disabled access door to games room in place of existing window and provision of wheelchair access via ramp and level landing, Village Hall, The Green. **Approved conditionally**
- 5 YDNPA: to crown reduce one cherry, Beckfield House. **No objection**
- 6 Maypole Green Residential Parking Bay Traffic Regulation Order 2020 – 116795: **sealed** on 15/09/2020 and into operation on 02/10/2020.
- 7 CDC: Amendment to Planning Application 2019/21304/FUL conversion of field barn to a 1 bedroom dwelling, Bend Gate House. To **note** that the Council had no comments to make.
- 8 YDNPA: C/52/24C full planning permission for change of use of land to domestic to enable erection of garage/workshop to replace the current garage (to be demolished), and to re-site the domestic store; erection of detached agricultural building on adjoining land and alterations to the boundary walls, Land adjacent/west of 1 Greystones, Main Street. To **note** that the Council had no comments to make.
- 9 YDNPA: C/52/89D full planning permission for erection of agricultural building for sheep and storage purposes, Land to north east of Megs Croft, Greengate Lane. To **note** that, as of 4th September 2020, the Council is no longer in a position to provide comments.

c Other Planning Matters

- 1 CDC: Planning Peer Challenge 28 and 29 September
- 2 CDC: Draft Conservation Area Appraisals consultation to 14 December

7.9 To consider action regarding parish maintenance matters

- a. street lighting matters
To **note** that SL34 and SL36, both on Church Street have been reported as faulty to Harrison and Cross.
- b. trees matters: No reports received or actions taken.
- c. Playing Fields matters:
To **receive** an update regarding the insurance claim for the stolen grass mower.
To **receive** the RoSPA Inspection Report 2020 for the PFA's attention.
- d. lengthsman services matters: No reports received or actions taken.
- e. grass cutter services matters:
To **note** that the ride on mower has gone to Beck's Machinery for repair of the blade drive pulley and other parts as these were very badly worn and broken and that the necessary parts have been ordered.
- f. dog waste bins
To **consider** action regarding the damaged dog waste bin on School Lane by replacing this dog waste bin for £281.07 (inc VAT) or replace this bin with a dual purpose waste bin for £255.12 (inc VAT).
- g. refurbishment of telephone kiosk
To **note** that the Heritage Group would like to take over the refurbishment of the telephone kiosk and submit an application for funding to the Heritage Lottery Fund.
- h. NYCC Highways matters
To **note** that District Cllr Chris Moorby and County Cllr Richard Welch have both reported a dip in the road on the A65 at its junction with Church Street to NYCC Highways.
- i. Christmas Lights switch-on
To consider action regarding a Christmas Lights switch-on.

7.10 To consider action regarding parish matters other than maintenance

- a. To receive an update and consider action regarding the situation on Back Green

- b. Local Government re-organisation
To **note** correspondence received from CDC Leader Richard Foster and NYCC Leader Carl Les regarding their respective positions in relation to the creation of one unitary council for North Yorkshire.

- c. identifying a suitable location for a Yorkshire Air Ambulance recycling box
To **consider** action regarding the request by Yorkshire Air Ambulance to install a recycling box.

7.11 Finance

- a. To **note** the Financial Statements and Report to 28th August, 28th September; and 28th October.

- b. To **note** the 2020 – 2021 National Salary Award for NJC employed staff and to **approve** the new salary rate of £480 per month.

- c. To **ratify** that the RFO has **approved** the payment of the following accounts for August:-

Vodafone direct debit wifi Hall	£ 23.51
E.ON (electricity July)	£ 92.95
S. Andrews (grass cutting and expenses August)	£652.27
Long Preston PCC (February issue for Parish Magazine)	£202.50
Becks Garden Machinery Ltd (repair ride-on-mower)	£144.00
M. Hill (clerk's salary and expenses August 2020)	£555.20 as well as the backpayments of salary to adjust to the new salary award for the months of April to August inclusive of £66.00
Paragon Internet Group Tsohost (6 months website renewal)	£30.00

 To **note** receipt of £0.10 from HSBC as interest.

- d. To **ratify** that the RFO has **approved** the payment of the following accounts for September:-

Vodafone direct debit wifi Hall	£ 23.51
E.ON (electricity August)	£ 92.95
S. Andrews (grass cutting and expenses September)	£477.15
Sharon Press (Parish Magazine September)	£192.50
M. Hill (clerk's salary and expenses September 2020)	£569.00
D. Bussey (lengthsman services and expenses August, September)	£549.80

 To **note** receipt of £0.10 from HSBC as interest.
 To **note** receipt of £142.94 from former Cllr P. Morley as petty cash (lengthsman) refund.

- e. To **approve** the payment of the following accounts for October:-

Vodafone direct debit wifi Hall	£ 23.51
E.ON (electricity September)	£ 89.94
Sharon Press (Parish Magazine September)	£182.50
Playsafety Limited (RoSPA Inspection Report 2020)	£ 82.20
District Cllr Moorby (purchase of wreath for Remembrance Sunday)	£ 17.00
Poppy Appeal (4 x wreath and 12 wooden crosses)	£114.00
Harrison & Cross (repair of 2 street lights)	£103.20
S. Andrews (grass cutting October)	£192.00

 To **note** receipt of £0.11 from HSBC as interest.

- f. **To consider and approve the draft budget for the Financial Year 2021-2022**

7.12 To consider and approve policy documents

- a. Records Management Policy
- b. Standing Orders
- c. Financial Regulations

7.13 To note Reports on or Notice of meetings of Other Bodies

- * YLCA: NALC update on restrictions to social gatherings (The Rule of Six) September 2020; NALC PC13-20 Standards Matter 2: public consultation and public sector surveys
- * CDC: Covid-19 Mobile Testing Unit will be returning to North Ribblesdale Rugby Club car park, Settle every other Monday from 24th August 2020; NHS Covid-19 App posters;
- * NYCC: Direct appeal to public of North Yorkshire as cases surge; help at hand to meet essential needs during pandemic
- * NYCC: Skipton and Ripon Area Constituency Committee Meeting 14 October
- * YDNPA: parish forums meetings postponed; Green New Dales Conference on 3 and 17 October
- * The Craven Trust Annual Report 2019-2020
- * YLCA: Webinars: Village Greens 13/08; GDPR 19/08; 09/09; Planning training 02/09; Risk Assessments 03/09; How to deal with a Grievance, 16/09; 08/10; Social Media/Communications - Policies and Procedures, 17/09; Planning System, including Enforcement and Appeals, 23/09; 'off to a flying start', 26/09; VAT and Budget Setting 29/09; 21/10; 'Spreading your wings' 03/10; Responsibilities of a councillor 06/10; Cemetery Management 21/10; 29/10; Broadening your Planning System knowledge 22/10; 4/11; Training E-Bulletin 07/08; 04/09; 18/09; 02/10; 16/10; 30/10; Training opportunities November and December; online training opportunities with Nimble; Cllrs discussion forum 13/08; 24/09; 05/10; 27/10; update to NALC Legal Briefing 01-20; White Rose Update 14/08; 28/08; 11/09; 25/09; 09/10; 26/10; Fields in Trust presentation 09/09; 30/09; Branch meetings in October 2020; Craven Branch Meeting 07/10;
- * NYCC: Chief Executive Note 07/08; 15/09; 24/09; weekly bulletin 02/09; 16/09; 24/09; 01/10; 08/10; 14/10;
- * Community First Yorkshire: VCS Resilience Follow-on Survey deadline 9 October 2020
- * Rural Services Network: the Rural Bulletin 11/08; 18/08; 25/08;
- * Action on Climate Emergency Settle and Area: Making the most of the Green Recovery virtual conference 14 November

7.14 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**7.15 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.****7.16 To consider the method of future Parish Council business to be conducted.**

- a. To **consider** the date and time of the next Parish Council meeting, scheduled to take place on Thursday 3rd December 2020.

Marijke Hill
Clerk to the Council