

NOTICE OF MEETING 5 and Agenda

THERE WILL BE A MEETING OF LONG PRESTON PARISH COUNCIL on Thursday the 7th September 2023 at 7.30 pm in the large room of the Village Hall. The notice and agenda for the meeting is posted on the Parish notice board and on the Parish Council's website at www.longprestonparishcouncil.co.uk

- 5.1 Public participation session of up to 15 minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.**
- 5.2a** To **receive** apologies for absence given in advance of the meeting.
5.2b To **consider** the approval of reasons given for absence.
- 5.3 Code of Conduct and Disclosable Pecuniary Interests**
- a. To **receive** disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the parish council's code of conduct in connection with items on this Agenda.
b. To **receive**, and consider request for dispensation in connection with items on this Agenda.
- 5.4** To **approve** the Minutes of Parish Council Meeting 4 2023-2024, held on 6th July 2023.
- 5.5** To **receive updates on Matters from previous meetings not otherwise included on the Agenda**
- 5.6** To **receive reports from North Yorkshire Council and the Police**
- 5.7** To **consider new Planning Applications, Decisions, and Other Planning Matters**
- a. **Applications**
- 1 ZA23/25012/FUL Conversion of existing farm buildings to 3 no. dwellings, Borks Hill, Sour Dale Lane, Long Preston. To **note** that the deadline to provide comments is on or before September.
- b. **Decisions**
- 1 CDC: 2020/21553/OUT – Outline application with some matters reserved for the development of up to 99 lodges, reception cabin with parking, and landscaping including ground modelling and water features (resubmission of previous application 42/2016/17496 refused 28 March 2019), Amendment received December 2020, Land To The East Of Waterside Lane, Hellifield. **Not yet decided**
- 2 YDNPA: C/52/76A – full planning permission and relevant demolition of an unlisted building in a conservation area in respect of demolition of concrete, dashed render single garage and erection of 1 no. dwelling at Land to rear of Greengates, School Lane. **Not yet decided**
- 3 YDNPA: C/52/57C – Outline planning permission for erection of 9 No. residential dwellings (access only and with all other matters reserved), Land at Grosvenor Farm, Main Street. **Not yet decided**
- 4 YDNPA: C/52/680B – Householder planning permission for installation of flue for woodburning fire (retrospective) - amending planning approval C/52/680A, 1 Cornmill Cottages, Main Street. **Not yet decided**
- 5 YDNPA: C/52/675D Full planning permission for conversion of barn to local occupancy dwelling/holiday accommodation and installation of package sewage treatment plant, Mearbeck. **Not yet decided**
- 6 YDNPA: C/52/93C – further amended full planning permission for conversion of barn to 3 no. cottages for local occupancy or short term holiday lets, Maypole Barn, Main Street. **Approved – Section 106**
- 7 YDNPA: C/52/11R/LB Listed building consent for subsidence damage repair and reinstatement works at Glenroyd, 4 Main Street. **Approved conditionally**
- 8 YDNPA: notification under the Town and Country Planning Act 1990 to fell one ash and crown clean and thin (by no more than 10%) a further ten trees at Fern Hill, Long Preston. **No objection raised**
- 9 YDNPA: notification under the Town and Country Planning Act 1990 to fell one Tree-of-heaven at 4 Riley's Croft. **No objection raised.** The Council to **note** that the YDNPA has made a

recommendation that a replacement tree of native species is planted within the first planting season after felling.

- 10 YDNPA: notification under the Town and Country Planning Act 1990 to reduce one willow and one silver birch and pollard one willow located at May Barn. **No objection raised**

c. Other Planning Matter

5.8 To approve policy papers

- a. Code of Conduct 2023, including Member-Officer Protocol
b. Press and Media Policy

5.9 To receive an update and consider action regarding parish maintenance matters

- a. street lighting matters
1 connection to the new column at Magna Print; and additional street light on Greengates Lane;
2 low level supply pillar at Todd Style Footpath.
- b. Playing Field matters
1 maintenance matters, including the pavilion, ratify purchase of new gate, installation of gates
2 incident report
- c. Telephone Kiosk
to receive quotation from Timberworks for display board
- d. maintenance on the two grass cutting mowers
- e. Trees matters
1 maintenance responsibility for Ash tree on Lovers Walk
2 cutting back of trees on Kayley Hill by ENW
- f. other lengthsman services
- g. NYC Highways matters
1 maintenance on Back Lane, including request for 'do not follow sat nav' sign
2 manhole cover compromised at Main Street opposite Pendle View
3 request for road markings at the end of Chapel Walk
4 any other NYC Highways matters
- h. YDNPA maintenance matters
- i. any other maintenance issues
1 fixing of no parking signs on all village greens
2 overhanging foliage on Lovers Lane
- 5.10 To receive an update and consider action regarding parish matters other than maintenance**
- a. review of North Yorkshire Council's approach to managing speed limits in the county
- b. Community Emergency Plan
- c. planting of trees as part of Woodland recreation by YDNPA on land at Edge Lane
- d. Christmas Lights Event
1 forming of community group
2 request for donation to Settle Town Christmas Lights Switch-On
- e. May Day Committee request to use the Playing Fields for May Day celebrations 2024

- f. relocation of defibrillator
- g. donation of bench
- h. on-street parking on School Lane
- i. request for provision of allotments
- j. village green matters
- 1 To **consider** action regarding use of Maypole Green by commercial company
- 2 To **consider** action regarding wild flowers on village green at West End opposite Moorfields
- 3 To **ratify** response to owner of 4 Back Green following police visit
- 4 To **receive** an update regarding parking on Back Green, preventing neighbouring residents to carry out necessary repair works to their property and regarding progress of court proceedings over land at Back Green
- To **consider** to resolve that item j.4 is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

5.11 Finance

- a. To **approve** the Financial Statements and Report to 28th August 2023 and to **note** the total balance as £14,111.08.
- b. To **ratify** payment of the following accounts for July:-
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|---|---------|
| Vodafone (wifi Village Hall) | £ 30.45 |
| Npower (street light electricity July) | £114.10 |
| Steve Prior (grass cutting July) | £476.03 |
| LP Village Hall (hall hire July) | £ 25.00 |
| D. Bussey (lengthsman services for July) | £ 81.00 |
| M. Hill (clerk's salary & expenses July) | £741.64 |
| C. Rushton (rebuilt of wall at Baptist Graveyard) | £600.00 |
| HSBC (monthly bank charges) | £ 8.00 |
- To **note** receipt of £1,343.97 from HMRC as VAT reclaim financial year 2022-2023.
To **note** receipt of £18.87 from HSBC as interest for July.
- c. To **approve** the payment of the following accounts for August:-
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|--|-----------|
| Vodafone (wifi Village Hall) | £ 30.45 |
| Npower (street light electricity August) | £expected |
| Sharon Press (Parish Magazine September) | £214.00 |
| Steve Prior (grass cutting August) | £expected |
| D. Eastwood Garden Maintenance (spraying of Todd Styles) | £ 12.00 |
| Gibson Garden Machinery (repair Kubota grass mower) | £498.18 |
| Becks Garden Machinery (repair Toro grass mower) | £180.00 |
| Timberworks (12" gate at Playing Field) | £300.60 |
| M. Hill (clerk's salary & expenses August) | £712.25 |
| HSBC monthly bank charges | £ 8.00 |
- To **note** receipt of £21.34 from HSBC as interest for August.
- d. To **amend** AGAR figures in the financial year 2021-2022 to undo erroneous instruction by the External Auditor to net off an amount of £2,545.
- e. To **note** correspondence received from Npower regarding their new tariff price for electricity as of 1st September 2023.

5.12 To note Reports on or Notice of meetings of Other Bodies

* NYC: Parish Charter; new local Transport Plan consultation until 11 August;

* YLCA: White Rose Bulletin 14/7, 31/7, 11/8, 25/8; Joint Annual meeting 22/7; Law and Governance Bulletin July; training programme August, September; whole Council training; Annual Review; D-Day 80 – 6 June 2024 guide; NALC Chief Executive Bulletins; Craven Branch meeting 5 October; training programme October to December

* YDNPA: Parish Council planning training session 19 October; Parish Forum Presentation Notes and Briefings Spring 2023; Yorkshire Dales Cheese Festival 6 to 9 October

5.13 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

5.14 To receive reports/comments on other matters for information only, or for inclusion on a future agenda.

- a. Notification of play area annual inspection in September.
- b. Notice of Vacancy in the Office of Parish Councillor.

5.15 Date and time of the next Parish Council Meeting

To **consider** to hold the next Parish Council meeting on 5th October 2023 at 7.30 pm in the Village Hall.

Marijke Hill
Clerk to the Council