

**Members of the Council are summoned to attend the next meeting of  
LONG PRESTON PARISH COUNCIL to be held at Long Preston Village Hall on  
THURSDAY 10<sup>th</sup> MARCH 2016 at 19.30**

Signed:



Gillian Muir  
Parish Clerk, 3<sup>rd</sup> March 2016

### **AGENDA**

- 1. Opening and Public Participation:** there will be a public session. The time allowed may be restricted by the Chairman to 15 minutes
- 2. To accept apologies and reasons for absence**
- 3. Code of Conduct and Disclosable Pecuniary Interests**
  - a. To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the parish council's code of conduct in connection with items on this Agenda
  - b. To receive, consider, decide and record members requests for dispensations in connection with items on this Agenda
- 4. To consider any agenda item to be regarded as confidential**
- 5. To approve the minutes of the ordinary meeting held on 14<sup>th</sup> January 2016 and the extraordinary general meeting held on 11<sup>th</sup> February 2016**
- 6. To consider issues relating to access and drainage over Back Green**
- 7. To consider issues relating to Craven District and North Yorkshire County Councils, the Yorkshire Dales National Park Authority, the Police, Parish Council Representatives to External Bodies and the following:**
  - 7.1** To receive an update on the local occupancy condition and consider plans for PROW maintenance
  - 7.2** To receive an update on highways issues relating to Green Gate & Moor Lanes
- 8. To review web and mobile phone based communications and decide future actions if necessary**
- 9. Playing Field**
  - 9.1 To consider the following items:**
    - a. an extension of the lease for the playing field with the Playing Field Association
    - b. a tree planting scheme for the playing field
  - 9.2 To consider the following motions from Cllr Sturgess regarding the playing field**
    - a. The parish council acknowledges that current circumstances mean that the running of the playing fields requires financial contributions from the parish council

- b. Until the Trustees of the Playing Fields Association inform the parish council that it is in a position to make its own arrangements, the parish council will arrange for the grass on the playing field to be mown as part of the council's mowing arrangements. The cost of this will be separately accounted for both in the monthly payment of bills and in the council's budget and accounts
- c. The Playing Field Association can apply for grants for specific purposes from the council's funds allocated for grant making where they will be treated *pari passu* with other applications
- d. If it is felt that the financial support outside those areas will be required then this must be put into the annual accounts budget and clearly accounted for as money paid to the Playing Fields Association for the running of the playing fields

## **10. Parish Maintenance and Assets**

### **10.1. Street Lighting**

- a. To receive an update on street lighting installation and maintenance
  - b. To receive an update and consider actions to be taken prior to expiration of ENW deadline regarding the removal of street lights at Bridge End and Station Road
  - c. To agree to add the new street lights located at Station Road 1, School Lane/Moor Lane and Bungalows at West End to the asset register
  - d. To consider removal of the broken street light at West End Barn
- 10.2.** To consider a request from Long Preston Heritage Group re grass cutting for 2016
- 10.3.** To discuss the construction of a bye-laws board
- 10.4.** To review and approve tasks for the parish lengthsman
- 10.5.** To consider any other parish maintenance matters

## **11. Policies**

- 11.1.** To review and discuss new, draft Standing Orders
- 11.2.** To consider amendments to the Finance Regulations

## **12. To discuss arrangements for the Annual Parish Meeting to be held on Monday 21<sup>st</sup> March**

## **13. To consider ideas to celebrate the Queens 90<sup>th</sup> birthday**

## **14. Finance**

- 14.1.** To authorise payment of accounts as outlined in the finance statement
- 14.2.** To receive and review the financial statement
- 14.3.** To note that the cheque for the £360 donation to the PFA for grass cutting has been returned
- 14.4.** To verify the bank statements for Quarter 3
- 14.5.** To review the budget for 2016-17
- 14.6.** To compare the predicted vs actual payments and receipts for the year to date
- 14.7.** To review the effectiveness of the internal audit procedures including financial risk management and budgeting.
- 14.8.** To appoint an internal auditor
- 14.9.** To agree arrangements for the annual asset condition survey
- 14.10.** To review and sign the contract to adopt the telephone kiosk by Maypole Green and authorise payment of £1
- 14.11.** Other financial matters

## **15. Planning**

- 15.1** To consider applications:

- a. C/52/715 full planning permission for demolition of existing ground storey rear extension and erection of new bedroom over kitchen rear extension, 5 School Lane, Long Preston
- 15.2** To consider decisions:
  - a. C/52/713 Full planning permission for erection of four dwellings including two affordable with new access drive, Part Field 308, Main Street, Long Preston. Not yet decided.
  - b. C/52/706 Full planning permission for change of use of building to form single dwelling for local occupancy, The Garth, Grosvenor Place, Long Preston. Withdrawn
- 15.3** To consider any other planning issues
  - a. To consider supporting a petition to give local councils the right to appeal planning decisions

**16. To receive correspondence and communications seeking a formal response**

(Note: additional correspondence received before or during the meeting may be considered).

- 16.1.** To consider a request from Long Preston Village Hall to support a grant application to CDC for an alarm system

**17. To receive items of information & proposals for the agenda of future meetings**

- 17.1.** To receive information regarding a freedom of information request re the playing field

**18. To exclude the press and public from the meeting in order to discuss matters regarding the 2016 village green grass cutting contract and staffing**

**19. To confirm the date of the Annual Parish Meeting as Monday 21<sup>st</sup> March and the next ordinary meeting as Thursday 5<sup>th</sup> May 2016, both starting at 7.30pm at Long Preston Village Hall**